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WILLIAM WHEELER,
M. Am. Soc. C. E.
14 BEACON STREET.
Tel. Haymarket 1982.

Boston, Mass., June 18, 1902.

Dictated by W.W.

Hon. James W. Stockwell,
Sec'y Board of Trustees,
Mass. Agricultural College,
State House, Boston.

Dear Mr. Stockwell:

Enclosed herewith find the draft for the vote that was passed by the Trustees yesterday accepting the offer of Prof. Chas. H. Fernald to repay $1500. of his salary in consideration for making the salary of Prof. Henry T. Fernald $2,000. instead of $500., as it has been heretofore.

I would suggest that after the same has been entered in the records, a copy thereof be transmitted to both Prof. Charles H. Fernald and Prof. Henry T. Fernald, & also to the Treasurer.

Very truly yours,

William Wheeler

WILLIAM WARNER,
M.C. from 3rd C.D.
by Barnes Street,
Kansas City, Mo.

Boston, Mass. June 15, 1902.

W.W.

Hon. James W. Stockwell,
Sec'y Board of Trustees,
Mass. Agricultural College,
State House, Boston.

Dear Mr. Stockwell:

Enclosed herewith find the draft for the vote that was passed by the Trustees yesterday accepting the offer of Prof. Chas. H. Fernald to repay $1500. of his salary in consideration for making the salary of Prof. Henry T. Fernald $2,000. instead of $500., as it has been heretofore.

I would suggest that after the same has been entered in the records, a copy thereof be transmitted to both Prof. Charles H. Fernald and Prof. Henry T. Fernald.

Very truly yours,

William Warner

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Records of the Annual Meeting Jan'y 6 1903
pursuant to call of Secretary as follows

Boston December 24 1902

Dear Sir In conformity with the Bylaws, the regular annual meeting of the Trustees of the Massachusetts Agricultural College will be held at the Office of the State Board of Agriculture State House Boston on Tuesday January 6. 1903 at 9-30 o'clock A.M. Respectfully James W Stockwell
Sec'y Trustees Mass Agl College

Call for Annual Meeting Jan'y 6-03

The Board of Trustees of the Massachusetts College met at the office of the State Board of Agriculture January 6th at 9-30 A M pursuant to the above call

The call for the meeting was read by Sec'y Stockwell

Present Messrs Bowditch Bowker Damon Demond Draper Ellis Flint Gleason Goodell Hoar Hyde Sessions Stockwell M I Wheeler Wm Wheeler Wood

The records of the last meeting were read and approved.

The report of the Treasurer was read accepted and adopted
The report of the President was read accepted and adopted
The report of the Finance Committee was read accepted and adopted
Voted To reconsider the acceptance of the Presidents report

over

Annual Meeting June 6 1903 Report continued

Voted that the report of President Goodell be laid on the table
Voted to proceed to the election of Officers for the ensuing year
Governor John L Bates was unanimously elected president of the Board
Vice president Hyde declined a re-election
Hon Wm R. Sessions was elected Vice President
J. W. Stockwell was unanimously elected Secretary
Geo A Mills was unanimously elected Treasurer
Chas A Gleason was unanimously elected Auditor

Voted that the Chair appoint a Committee of three to report a list of Committees for the year ensuing
The Chair appointed Messrs Draper Ellis and Wood - which committee reported the following Committees

Committee on Finance and Buildings
Wm R. Sessions. J Howe Desmond Henry S. Hyde
Samuel C Damon Charles A Gleason Chairman

Committee on Course of Study and Faculty
Wm H. Bowker Elmer D Howe Chas L Flint
Geo H Ellis Wm W Wheeler Chairman

Committee on Farm and Horticultural Department
Farm Division — Geo H Ellis N. J. Bowditch M. J. Wheeler.
Wm R Sessions Chairman Farm Division

Horticultural Division
James Draper Elmer D. Howe E W Wood Chairman

Annual meeting Jan'y 6 1903 Report Continued

Committee on Experiment Department
James W Lockwood E W Wood Wm H Bowker Wm Wheeler
James Draper Chairman
Committee on New Buildings and Arrangement of Grounds.
Wm Wheeler S. C. Damon Chas L Flint N S
Bowditch James Draper Chairman

Voted That the report of the committee be
accepted and adopted
The following Legislative Committee was Elected
E W Wood Chairman Wm R Sessions James Draper
Geo H Ellis Chas A Gleason Wm Wheeler H. H. Goodell

Voted That an Expert accountant be employed
by the Finance Committee for the current year
to audit the books and to suggest improved
methods for keeping the same, at an expense
not to exceed two hundred Dollars ($200.00)

Voted That the President of the College be instructed
to correspond with other Colleges for the inform-
-ation of the Finance Committee with reference to
the methods of keeping accounts in vogue.

The report of the Building Committee was
presented by Messrs Draper and Wheeler
Voted That the report of the Building Committee
be accepted
Voted To take the Presidents report from the Table

1902-3.

Annual Meeting Jany 6 - 1903 Report Continued

Voted That the legislative Committee secure legislation to liquidate the deficiency in the building of the Dining hall and the heating and lighting Plant

Voted That the recommendation for an appropriation of five hundred dollars 500$ for the maintenance of the heating and lighting plant be approved

Voted That the recommendation for the appropriation of five hundred dollars annually ~~annually~~ for the maintenance of the dining hall be approved.

Voted To reconsider the vote whereby the recommendation for an appropriation of five hundred dollars annually for the ~~maintenance~~ fitting up a laboratory for advanced work in agriculture was stricken out

Voted to approve the recommendation for an appropriation for fitting up and furnishing a room for a laboratory for advanced work in Agriculture with the substitution of the sum of sixteen hundred dollars for the two thousand dollars in said recommendation

Voted To approve the recommendation for an appropriation for grading and laying out walks with the substitution of the sum of five hundred dollars (500) for that mentioned in the Presidents report

January 23, 1901.

Hon. Wm. R. Sessions,

Springfield, Mass.

Dear Sir,-

At the written request of five members of the Trustees of the Mass. Agricultural College, there will be a Special Meeting of said Trustees at the office of the Secretary of the State Board of Agriculture, State House, Boston, on Wednesday, January 30, 1901, at 10.30 A. M., to consider the matter of Bill for appropriations for the College.

Respectfully,

Jan. 1 - July 1, 1903.

RESOURCES		LIABILITIES	
Cash on hand	$6,632.71	Salaries	$13,102.08
Endowment fund	5,564.40	Extra instruction	375.
Maintenance "	2,500.	Farm	1,500.
" " special	4,000.	Horticultural	1,300.
Scholarship "	5,000.	Dairy School	1,000.
Room rent	1,000.	Heating and Lighting	(750. fuel
Bills receivable	1,500.		(500. labor
	$26,197.11	Insurance	800.
		Advertising	500.
To be collected		Water	250.
Expense labor	190.	Labor	1,000.
Electric equip	448.23	Repairs	200.
Endowment fund	1,115.30	Implements & Apparatus	750.
	$27,950.72	Incidentals	1,000.
		Permanent Improvements	
		Library	1,000.
		Commencement	300.
		Massachusetts Garden	200.
			$26,727.08

Voted That the President's report as amended be accepted and adopted

Voted That this Board will obligate themselves to hold the Building Committee from loss, damage or harm in meeting the obligations or deficits of the Building Committee

Voted that the request of Prof H. T. Fernald That the salary of Prof C. H. Fernald as entomologist of the station be established at six hundred Dollars ($600) and that of Prof H. T. Fernald as associate entomologist at five hundred dollars (500) instead of five hundred Dollars (500) and six hundred Dollars ($600) respectively as at present established

Voted That Prof Babson be granted leave of absence for one year to study abroad, he to furnish a satisfactory substitute at his own expense.

Voted To approve the action of the Committee on Study and faculty in engaging Louis R. Herrick as instructor in French

Voted That the title of Instructor in Horticulture be conferred on Geo R Drew he performing the duties appertaining to that position.

Voted That the direction of the studies leading to the degree of Master of Science be assigned-

as follows;- in Mathematics and Physics to Prof Ostrander; in Agriculture to Prof Brooks in chemistry to Dr Wellington; in Botany to Dr Stone in Horticulture to Prof Waugh; in Entomology to Dr H T Fernald and in Veterinary science to Dr Paige. and that the supervision and direction of the work for the degree Ph.D. in Botany be assigned to Prof Stone: in Chemistry to Dr Wellington: in Entomology to Dr H T Fernald: in Zoology to Prof Lull and in Horticulture to Prof Waugh in case that subject be hereafter included in the list

Voted That Horticulture be added to the list of subjects in which the degree of Ph.D. is conferred for graduate work

Voted That the elective studies commence in the Junior year instead of the Senior year as heretofore.

Voted that the retiring Vice President Hon Henry S Hyde be requested to remain a Member of this Board

Adjourned

A true copy

J. W. Stockwell Sec'y

Records of Commencement week Meeting held at Amherst pursuant to the Call of the Secretary as follows:

Boston June 1 1903

Dear Sir The Commencement week Meeting of the Trustees of the Agricultural College will be held at the office of the Hatch Experiment Station on Tuesday June 16th at 9-30 o'clock A.M.

Respectfully Samuel Hoar
Secretary of Trustees

Present Bowker Draper Dumon Desmond Ellis Flint Gleason Goodell Howe Sessions Stockwell M. S. Wheeler Wood

The records of the last regular meeting and also of the last Special Meeting read and approved.

Report of the Treasurer as approved by the Finance Committee read accepted and adopted

Voted That President Goodell and Treasurer Mills be instructed to consult with the Auditor and Treasurer of the State to arrange the payment of interest and dues to bring them into the fiscal year as formerly.

Record of Meeting June 16 1903 continued

The degree of B. S. was conferred on the following persons by vote of the trustees;

Allen William Ellerington	Winthrop	Mass
Bacon Stephen Carroll	Leominster	"
Barrus George Levi	Goshen	"
Bowen Howard Chandler	Rutland	"
Brooks Philip Whitney	Cambridge	"
Cook Joseph Gershom	Clayton	"
Franklin Harry James	Bernardston	"
Halligan Charles Parker	Roslindale	"
Harvey Lester Ford	Woodbury	Conn
Hood William Lane	Vandiver	Ala
Jones Gerald Denison	South Framingham	Mass
Larrison, George Herbert	East Hampton	Conn
Monahan, Neil Francis	South Framingham	Mass
Nersessian, Paul Keroes	Marash	Turkey
Osmun, Albert Vincent	Danbury	Conn
Parsons, Albert	North Amherst	Mass
Peebles, William Warrington	Washington	D.C.
Poole, Elmer Myron	North Dartmouth	Mass
Pratt, Edward George	Hatfield	"
Robertson Richard Hendrie	Sotterville	"
Snell Edward Beniah	Lawrence	"
Linkham Charles Samuel	Roxbury	"
Tottingham, William Edgar	Bernardston	"
Trotter Winthrop Rose	Chelsea Highlands	"
West Myron Howard	Belchertown	"

Report of Meeting June 16 1903 continued

Voted that the degree of Ph. D. be conferred on Austin Winfield Morrill of Tewksbury

Voted that the Trustees express their thanks to the Officers and Trustees of Amherst College for their courtesy in supplying coal in an emergency last winter

Voted That the students be not allowed to cook food in their dormitories.

Voted that the recommendation of the study of Zoology be referred on Course of Study and Faculty.

Voted That the communication of Prof Stone be referred to the Faculty and by said Faculty to the Committee on course of Study and Faculty for future action

Voted That the request of Prof Cooley be referred to the Committee on Farm, the said Committee to report to the full board of Trustees at a future meeting

Voted that the title of be conferred on Prof Hasbrouck

Voted that the resignation of Prof Smith be accepted

Record of Meeting of June 16th 1903 continued

Voted that the matter of election of a successor to Prof Smith be left to Messrs Bowker and Prof Stone with power to act

Voted that the Trustees ratify the action of the Committee on Horticulture and the President of the College in employing Mr Channing as instructor in floriculture

The following communication from the Faculty was then read by ~~the~~ President Goodell

Amherst Mass June 15th 1903

President H. H. Goodell Dear Sir At a meeting of the Faculty held April 6 1903 the following resolutions were passed:

Resolved that it is the opinion of the Faculty of the ~~Mass~~ Mass Agricultural College that the new dining Hall erected on the College grounds should have a distinctive name. That this body appreciates the long faithful and efficient services of Mr James Draper for the general welfare of the College and recognizes the especial interest shown by him in the location and completion of the new dining hall; that this faculty suggest to the honorable board of Trustees of the College that the new dining hall shall be named Draper Hall and recommends that the Trustees take the necessary means to secure this result

C S Walker Secretary

July 1, 1903 - Jan. 1, 1904.

Probable Income		Estimated Expenses.	
Merrill Fund	8,333.33	Salaries	15,327.08
Endowment "	3,650.	Farm	1,250.
" " (last year)	1,914.40	Horticultural	1,250.
Maintenance "	2,500.	Heating and Lighting	2,500.
" " (special)	4,000.	Advertising	300.
Scholarship "	5,000.	Water	250.
Rents	1,200.	Labor	650.
		Repairs	~~300~~ 160.
	$26,597.73	Implements and Apparatus	100.
		Incidentals	200.
		Library	1,000.
			$23,687.08

Deficit

Coal -	3,000.
Dining Hall	1,250.
Endowment Fund - inc. not rd.	4,250.
	3218.08

Report of Meeting of June 16th 1903 continued

Voted That while appreciating fully the services of Mr Draper the Trustees consider it unwise to establish the precedent set forth in this communication or to pass the vote according to the recommendation of the Faculty

Voted That a permanent Committee of five be appointed by the Chair to have the nomenclature of the several buildings in charge and report to the Trustees from time to time their recommendations of this Committee the chairman of the meeting was named as Chairman,
The committee elected were as follows
Sessions, Goodell, Pease, Bowker, Hyde

The letter of resignation of J W Blockwell to take effect July 1st as Secretary was then read and the resignation was accepted

Voted To proceed to ballot for Secretary which ballot was unanimous for J Lewis Ellsworth

Voted That whenever a friend of the College has given twenty five dollars in bonges that Pres Goodell write the giver the acknowledgement and thanks of the Board of Trustees.

A communication from Simmons College was read and it was voted

Report of Meeting of June 16th 1903 concluded

That a committee of five be appointed by the Chair to confer with the Trustees of Simmons College with power to act.

The Chair appointed Goodell Bowker Wood Draper & Howe.

Voted to adjourn

A true copy Attest J. W. Lockwell Secretary

Record of the annual meeting Jan 5 1904
Pursuant to the call of the Secretary as follows
Boston December 17. 1903.

In conformity with the by-laws the annual meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the Secretary of the State Board of Agriculture, State House Boston on Tuesday Jan. 5 1904 at 9.30 o'clock. A. M.

Respectfully
J Lewis Ellsworth Secretary
of the Trustees Mass. Agt College

Boston Jan 5 1904

In conformity with the above notice the annual meeting of the Trustees of the Massachusetts Agricultural College was held this day at 9.30 o'clock A. M. at the office of the Secretary of the State Board of Agriculture

Present, Messrs. Stevens, Goodell, Draper, Demond, Wood, William Wheeler, Bowditch, Flint, Ellis, Howe, Damon, Bowditch, and Ellsworth.

In the absence of the president, His Excellency the Governor, Vice-President Stevens presided.

The records of the Commencement Week meeting were read and approved.

The treasurer's report was presented and read by Treasurer Geo F Mills and was accepted, adopted and placed on file.

The auditors report was accepted and adopted

The report of the Expert was read and accepted

Voted. That the Treasurer be instructed to include in his annual report the financial report of the Hatch Experiment Station for the preceding fiscal year.

The President submitted and read his annual report to the Legislature, which report was accepted and the recommendations made therein approved and adopted.

Voted To amend the estimate for the cost of the new horticultural building made by the President, so as to make the amount $38.000 intead of $35.000

Voted, To authorize the President to include in his report a request to the Legislature for an appropriation of [illegible] for the purpose of extending the heating and lighting plant

The President submitted a petition to the Trustees from Mr. A. F. Hunter asking for more instruction in poultry culture at the College, which petition was by vote referred to the Committee on Course of Study and Faculty.

The Finance Committee, by Mr. Sessions, submitted a report making recommendations for appropriations for the ensuing six months, which report was accepted and the recommendations adopted

Voted. That the matter of insurance of college buildings be referred to the committee on Finance & Buildings with power to act

COMMONWEALTH OF MASSACHUSETTS.

Massachusetts Agricultural College,

TREASURER'S OFFICE.

Amherst, Mass., Dec. 31, 1903.

Salary list for 1903 & 1904.

	College	Hatch	
Henry H. Goodell	$2,687.50	$812.50	$3,500.
C. A. Goessmann	666.66	2,500.	3,166.66
Chas. Wellington	2,000.		2,000.
Chas. H. Fernald		600.	600.
C. S. Walker	1,900.		1,900.
W. P. Brooks	2,000.	500.	2,500.
Geo. F. Mills	2,000.		2,000.
Jas. B. Paige	2,000.		2,000.
Geo. E. Stone	1,500.	1,000.	2,500.
J. E. Ostrander	2,000.	500.	2,500.
Henry T. Fernald	2,000.	500.	2,500.
F. A. Waugh	2,000.	500.	2,500.
H. Babson	1,300.		1,300.
F. S. Cooley	1,300.		1,300.
R. S. Lull	1,300.		1,300.
P. B. Hasbrouck	1,300.		1,300.
S. F. Howard	1,000.		1,000.
L. R. Herrick	1,200.		1,200.
Geo. F. Freeman	800.		800.
Francis Canning	300.		300.
F. L. Gold	400.		400.
Geo. F. Mills, Treas.	700.	300.	1,000.
R. S. Lull, Registrar,	300.		300.

Miss E. Frances Hall, Librarian	$600.
E. A. Jones, Farm Supt.	1,000.
Newton Wallace, Electrician,	1,000.
C. F. Frary, 1st. Asst.	750.
M. Fenton, 2nd. "	545.

Jan. 1, 1904-- July 1, 1904.

Probable income		Estimated expenses.	
Cash on hand	$6,754.70	Salaries	$15,327.08
Endowment fund	5,870.22	Farm	1,250.00
Maintenance fund	2,500.00	Horticultural	1,250.00
" Special	2,000.00	Dairy School	1,000.00
Scholarship fund	5,000.00	Heat & Light (fuel	500.00
		)labor	500.00
		(	
Room rent	1,250.00	Advertising	300.00
Heat & Light	1,250.00	Water	200.00
Bills receivable	2,070.80	Labor	750.00
	26,695.72	Repairs	250.00
		Incidentals	1,000.00
		Dining hall	1,250.00
		Library	1,000.00
		Commencement	300.00
		Bills payable	[illegible]
			[illegible]

Voted To accept the report of the committee that visited the State Auditor and Treasurer about the income and funds of the College

Voted, further, that this committee be continued and that Mr. Gleason be made a member thereof.

Voted. To ratify the action of the Committee on Course of Study and Faculty in appointing Messrs. Geo. F. Freeman and Geo. O. Green as instructors in botany and horticulture respectively

The President presented a petition from Mr. A. C. Monahan of the Class of 1902 concerning the holding of a summer school in natural history at the College during a period of five weeks in the summer vacation, which petition was referred to the Committee on Course of Study and Faculty to report upon as they might think proper.

Mr. Bowker reported on the proposed arrangement with the Simmons College for Women.

Voted. To accept the report and to ratify the action of the committee and that the papers in connection with said arrangement be placed on file.

Mr. Sessions from the Committee on Farm and Horticultural Department presented and read a petition from Mr. Cooley, Professor of Animal Husbandry and Dairying, with reference to the separation of his department from the Chair of Agriculture, recommending it is inexpedient

to grant his request. Voted to accept the report of the committee and that the same be placed on file.

Election of officers for the ensuing year, being in order, ballots were taken, and the election resulted as follows.

President His Excellency John L Bates
Vice President Hon. Wm. R. Sessions
Secretary. J. Lewis Ellsworth
Treasurer. Prof. George F. Mills.
Auditor Hon Charles A. Gleason.

The Chair announced the Standing Committees for the ensuing year as follows

Committee on Finance and Building
William R. Sessions. J. Howe Demond
William H Bowker. Chas. H Preston
Chas. A. Gleason Chairman

Committee on Course of Study and Faculty
William H. Bowker. Elmer D Howe Chas L. Flint
Geo. H. Ellis. Williams Wheeler, Chairman.

Committee on Farm and Horticulture
Farm Division. Geo. H. Ellis N. I. Bowditch.
Merritt I. Wheeler. William R Sessions Chm.
Horticultural Division. James Draper
Elmer D. Howe, E. W. Wood. Chairman.

Committee on Experiment Department
J. Lewis Ellsworth. E. W. Wood. William H. Bowker
Samuel C. Damon. James Draper, Chairman

Committee on New Building and Arrangement of Grounds. William Wheeler, Samuel C. Damon, Charles L. Flint, N. I. Bowditch, James Draper, Chairman.

Voted. To accept the nominations and to establish the committees as appointed.

Voted. That the legislative committee for 1904 be constituted by the appointment of Messrs. E. W. Word, W. R. Simonds, James Draper, Geo. H. Ellis, Chas. A. Gleason, Wm. Wheeler, H. H. Goodell, and Chas. H. Preston

Adjourned

J. Lewis Ellsworth Secretary

Records - Commencement Week meeting held at Amherst pursuant to the call of the Secretary as follows

Boston June 3rd 1904

Dear Sir

The Commencement Week Meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the Hatch Experiment Station Amherst on Tuesday June 14 at 9.30 o'clock. A. M.

Respectfully
J. Lewis Ellsworth
Secretary Trustees Mass. Agr'l College.

Present Messrs. Sessions. Bowker Draper Damon. Demond William Wheeler. M. P. Wheeler. Gleason Preston. Wood. Goodell and Ellsworth

The records of the last meeting were read and approved

On motion of Mr. William Wheeler it was Voted. That a committee of three be appointed to draft resolutions on the death of Charles L. Flint.

The Chair appointed William Wheeler. W. H. Bowker and Elmer Howe as this committee. The appointments were approved. and it was Voted That the resolutions be spread upon the Records and also that a copy be sent to the family of the deceased.

At the meeting of the Trustees in Amherst, June 14, 1904, a committee was appointed to draft resolutions on the death of Charles L. Flint. The following tribute to Mr. Flint was presented to the Trustees at their meeting on January 3, 1905:-

TRIBUTE TO CHARLES LOUIS FLINT.

In the death of Charles Louis Flint this Board has lost one of its most faithful members. Although quiet and unassuming in manner, he was forceful and resourceful in character. Always considerate, always honorable in his dealings with men, he won their respect and confidence. His father, a graduate of Harvard and for many years Secretary of this Board, gave his two sons their choice between the Agricultural College at Amherst and Harvard College at Cambridge, hoping they would select the former, which they both did. Mr. Flint, our late associate, never regretted his choice, was always proud of his Alma Mater, and defended her on every and all occasions. He showed his goodwill in deeds as well as in kind words, for when the time came to help the College he established, and for several years maintained the "Flint Rhetorical Prizes", which along with the Burnham prizes, have accomplished so much for our English Department. The College has indeed lost a loyal supporter and helpful friend, and this Board a quiet, modest, lovable yet dignified associate.

We desire to record here our grateful remembrance of his wise generosity and thoughtful service to his Alma Mater, and to extend to his family our deep sympathy in the loss of a true husband and a devoted father.

His classmate and college chum, Dr. Hills of Vermont, paraphrasing another, wrote concerning him:

'I believe that while Mounts Holyoke, Tom and Toby have never occupied chairs in the faculty of this College, they have been as potent factors in the shaping of the character of its students as have many even of its best instructors, and I think I see their quiet, beauty, dignity and strength reflected in the character and life of our friend, Charles Louis Flint.'

WILLIAM WHEELER,

W. H. BOWKER, Committee.

E. D. Howe,

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In the death of Charles Louis Flint this Board has lost one of its most faithful members. Although quiet and unassuming in manner, he was forceful and resourceful in character. Always considerate, always honorable in his dealings with men, he won their respect and confidence. His father, a graduate of Harvard and for many years Secretary of this Board, gave his two sons their choice between the Agricultural College at Amherst and Harvard College at Cambridge, hoping they would select the former, which they both did. Mr. Flint, our late associate, never regretted his choice, was always proud of his Alma Mater, and defended her on every and all occasions. He showed his goodwill in deeds as well as in kind words, for when the time came to help the College he established, and for several years maintained the "Flint Rhetorical Prizes", which along with the Burnham prizes, have accomplished so much for our English Department. The College has indeed lost a loyal supporter and helpful friend, and this Board a quiet, modest, lovable yet dignified associate.

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William Wheeler
H. H. Bowker
E. D. Howe

Committee.

President Goodell reported on the matter of a summer school and also in relation to the poultry school. That it was inexpedient to act which reports were accepted.

On motion of Mr William Wheeler it was Voted, That the Treasurer's reports should comprise a full statement of the actual condition of the finances of the College, and of all the funds under his charge, and that in addition thereto the Finance Committee submit for the information of the Trustees budgets or estimates showing in detail the source and amounts of the resources and income to be received or expected with their recommendations for appropriations and expenditures to be made therefrom

Voted, That Mr William Wheeler be a Committee to confer with Engineer Kimball in relation to the heating plants not heating certain rooms. Also about the incomplete condition in which the roof was left by the contractor.

The Chairman of the Finance Committee reported intention to withdraw a portion of the money deposited in the bank and investing the same in bonds.

President Goodell presented the following names of members of the graduating class and recommended that they be given the degree of Bachelor of Science. Michael Francis Ahearn. Ernest Adna Back. Maurice Adin Blake.

Fayette Wickinson Couden. Clifford Franklin Elwood. Edwin Stanley Fulton, Arthur Witter Gilbert. John William Gregg. Clarence Herbert Griffin. Sidney Burritt Haskell. Fred Fobes Henshaw. Zachary Taylor Hubert. Howard Douglass Newton. George Edmund O'Hearn. Sumner Rufus Parker. Arthur Lee Peck. Raymond Augustine Quigley. Reuben Raymond Raymoth. Parker Fisher Staples. Howard Morgan White.

Voted, to grant the degrees as recommended by the President.

Voted, That the President be given authority to grant to Miss Justine Hunt, a certificate of satisfactory completion of the Two Years Course for Women.

Mr Gleason reported for the Finance Committee not expedient ~~not~~ to insure the College buildings

Voted, to this recommendation of the Finance Committee

A petition was presented signed by citizens of Amherst desirous of supporting Dr. James B. Paige as a candidate for the State Senate at the coming election, asking if the Trustees of the College would consent to the use of his name in that connection, and in case of his election to the office would allow him a leave of absence during the Legislative session providing he procure a substitute to carry on his work at the College during his absence.

Voted, To lay the petition on the Table.

Estimated deficit, July 1, 1904. $12,500.

Income. July 1, 1904-Jan. 1, 1905.		Estimated expenses. July 1, 1904-Jan. 1, 1905.	
Morrill Fund	4,[illegible].63	Salaries	15,527.
Maintenance (1/2 of 18,000.)	9,000.	Farm	1,250.
		Horticultural	1,250.
Scholarship (1/2 of 15,000.)	7,500.	Special for labor & horticultural defic	500.
		Heating & Lighting	3,[illegible]00.
		Coal & horticultural defic	400.
Deficit in coal (1/2 of 3,500.)	1,750.	Advertising	300.
		Water	250.
Insurance (1/2 of 400.)	200.	Labor	1,000.
Heating plant (1/2 of 500.)	250.	Repairs	1,000.
		Apparatus	250.
Dining hall (1/2 of 500.)	250.	Incidentals	500.
		Library	1,000.
Estimated		Dining hall	1,000.
			27,327.
Endowment	5,569.19		$39,827.
Rents	1,200.		
	$34,052.52		

Mr Gleason for the Finance Committee reported the following resources of the College and recommended the following appropriations for the six months ending December 31. 1904.

The report was amended by adding $100.00 to the amounts for salaries and by adding $500. for repairs on greenhouses also $400 for two heaters. one for the Graves house and one for the Botanical Museum.

Voted to accept and adopt the report as amended

Voted. That Messrs. Sessions. Goodell and Mills be a committee to make all necessary arrangements with a steward for the boarding house

Adjourned

J Lewis Ellsworth

Secretary of Trustees

1905.

Record of the annual meeting of the Trustees of the Massachusetts Agricultural College.

Boston January 3rd 1905

Reading of the call of the meeting as follows

Boston Dec 22 1904

In conformity with the by-laws the regular meeting of the Trustees of the Massachusetts Agricultural College will be held at the Office of the State Board of Agriculture State House Boston on Tuesday Jan 3rd 1905 at 9.30 o'clock A. M.

J Lewis Ellsworth Sec.

Boston January 3 1905

In conformity with the above notice the annual meeting of the Trustees of the Massachusetts Agricultural College was held this at 9.30 o'clock A M at the Office of the State Board of Agriculture

Present Messrs Sessions. Bowker. Bowditch. Dickinson. Draper. Damon. Demond. Gleason Howe. Pollard. Preston Wm. Wheeler M. J. Whitin and Ellsworth.

The records of the June meeting were read and approved

The Treasurers report was presented by Treasurer Geo. F. Mills and was accepted adopted and placed on file. Mr. Bowker voting "No"

The Treasurer presented his report as treasurer of the Hatch Experiment Station

Voted to accept adopt and place on file

The report of Mr. Gleason auditor was presented accepted and adopted

The president's report was read by Prof. Mills. Voted. to lay the report on the table.

Voted on motion of Mr Bowker. seconded by Mr Dickinson. That President Goodell be granted a leave of absence for six months with full salary and that the secretary be instructed to express to him the sympathy of the Board and their hope for his speedy recovery.

Voted. to take from the table the presidents report.

Voted. That the presidents report be amended by adding a recommendation for an extra dynamo in the heating and lighting plant. at an expense not exceeding $5.000.

Voted. That the presidents report be amended by adding a request to the legislature for an appropriation of $1.000. for painting and repairing the dairy buildings. barns and stable.

Voted. That the presidents report be amended by the addition of a request for an appropriation of not to exceed $5.000. to be expended under the direction of the Farm Committee for the improvement of the live stock.

Voted. That the presidents report be amended so as to include the necessary expense of connecting the proposed botanical and horticultural building with the central heating and lighting plant. and installing the same therein.

Voted. That the president's report as amended be accepted and the recommendations adopted.

The report of the Finance Committee was presented by Mr Gleason

Voted. That to the item of salaries in the report of the Finance Committee be added the sum of $300. for salary to Prof. C. H. Fernald.

Voted that the payment of the Flint Rhetorical prizes be made from the income of the Burnham Emergency Fund and that they be known as the Flint prizes untill some one comes forward to make a donation to pay them

Voted. That the report of the Finance Committee as amended be accepted and adopted

Voted. That Professors Brooks, Stone and Waugh be a committee to arrange for the delivery of a course of lectures on forestry in accordance with Chapter 409 Acts of 1904

Voted. That the matter of the appointment of an acting president during the absence of President Goodell be referred to the committee on Course of Study and Faculty with power to appoint

Voted That the matter of protest against the increase of hours for military training be refered to the Committee on Course of Study and Faculty with directions to cooperate with the Committee of the Association of Presidents of Agricultural Colleges. Dr White of Georgia Chairman having the matter in charge

Voted. That a commission of the Committee on New Buildings and Improvements of Grounds and two of the Faculty to be appointed by that Committee consider the location of future buildings on the grounds of the Massachusetts Agricultural College and all other permanent improvements on the campus. and to report to the Board thereon. this commission to be authorized to hold public hearings on the question involved and. so far as they think practicable. to ask the advice of experts.

Voted. That the date of the Treasurer's report be fixed as December 21st instead of December 31st

Mr Bowker moved. That the entire financial affairs of the college and experiment station. including the payrolls of each be placed in the hands of a special committee for revision and readjustment. with a view to economies and safeguards. said committee to report at the June meeting with recommendations as it may deem expedient or offer.

Voted. That the matter be postponed until the June meeting

Election of officers for the year being in order ballots were taken and the election resulted as follows

President — His Excellency Wm L Douglas
Vice President — Hon Wm. R Sessions
Secretary — J Lewis Ellsworth
Treasurer — George F Mills
Auditor — Hon Charles A Gleason

The following committee were elected to serve during the year

Committee on Finance and Buildings

William R. Sessions. — J. Howe Demond.
Arthur C. Pollard — Charles H Preston
Charles A Gleason Chairman

Committee on Course of Study and Faculty

William H. Bowker — Elmer D. Howe
N. F. Dickinson — George H. Ellis
William Wheeler Chairman.

Committee on Farm ~~and~~ Horticulture

Farm Division

George H. Ellis — N. J. Bowditch
Merritt J. Wheeler — William R Sessions Chairman

Horticultural Division

James Draper — Elmer D Howe
J Lewis Ellsworth Chairman

Committee on Experiment ~~Department~~

J Lewis Ellsworth — Charles H Preston
William H Bowker — Samuel C Damon
James Draper Chairman

Committee on New Buildings and Arrangements of Grounds

William Wheeler — Samuel C Damon
N F Dickinson — N J Bowditch
James Draper Chairman

The president of the College is a member ex officio of each Committee

Treasurer's Report.

REPORT OF GEORGE F. MILLS, TREASURER OF MASSACHUSETTS AGRICULTURAL COLLEGE.

JAN. 1, 1902, TO JAN. 1, 1903.

	Received.	*Paid.*
Cash on hand, Jan. 1, 1902	$10,996.43	
State Treasurer, Morrill fund	16,666.66	
Endowment fund	10,142.04	
Maintenance appropriation	5,000.00	
Maintenance appropriation, special	8,000.00	
Scholarship appropriation	10,000.00	
Labor appropriation	5,000.00	$5,492.82
Gassett scholarship fund, income	40.00	42.91
Mary Robinson scholarship fund, income	34.07	50.23
Whiting Street scholarship fund, income	50 40	59.80
Grinnell prize fund, income	96.24	60.00
Hills fund, income	355.93	386.62
Library fund, income	421.84	421.84
Burnham emergency fund, income	159 64	164.64
Salary	60.27	30,520.36
Extra instruction		401.00
Botanical laboratory	132.60	117.43
Chemical laboratory	656.92	528.30
Entomological laboratory	82.50	51.24
Veterinary laboratory	1,000.00	613.52
Zoological laboratory	103.66	119.95
Term bill	2,848.98	1,186.26
Advertising		908.18
Electric plant	653 49	3,403.12
Agricultural department	663.49	1,925.56
Farm	8,295.83	12,549.08
Horticultural department	3,795.31	6,553.57
Expense	2,081.43	14,702.83
Insurance		554.00
Investment	9.63	
Labor fund	17.50	
Individual labor fund	81.11	
Cash on hand, Jan. 1, 1903		6,632.71
	$87,445.97	$87,445.97

This is to certify that I have this day examined the accounts of George F. Mills, treasurer of Massachusetts Agricultural College, from Jan. 1, 1902 to Jan. 1, 1903, and find the same correct and properly kept. All disbursements are vouched for, the balance being six thousand six hundred and thirty-two dollars and seventy-one cents ($6,632.71), which sum is shown to be in the hands of the treasurer.

CHARLES A. GLEASON, *Auditor.*

Amherst, Jan. 1, 1903.

Cash on hand as shown by the Treasurer's statement belongs to the following accounts:

Gassett scholarship fund	$36.91
Whiting Street scholarship fund	35.86
Grinnell prize fund	76.24
Hills fund	70.43
Burnham emergency fund	105.56
Botanical laboratory	15.17
Entomological laboratory	37.34
Veterinary laboratory	530.54
College	5,724.66
	$6,632.71

BILLS RECEIVABLE JAN. 1, 1903.

Horticultural department	549.30
Term bill	$1500.00
	$2,049.30

BILLS PAYABLE JAN. 1, 1903.

Horticultural department	20.03
Electric plant	209.00
	$229.03

INVENTORY.

REAL ESTATE.

Land.

College farm	Estimated value,	$37,000.00	
Pelham quarry	" "	500.00	
Bangs place	" "	2,350.00	
Clark place	" "	4,500.00	
			$44,350.00

Buildings.

Drill Hall	Estimated	value,	$5,000.00	
Powder-house	"	"	75.00	
Gun-shed	"	"	1,500.00	
Stone chapel	"	"	30,000.00	
South dormitory	"	"	35,000.00	
North dormitory	"	"	25,000.00	
Chemical laboratory	"	"	8,000.00	
Entomological laboratory	"	"	3,000.00	
Veterinary laboratory and stable	"	"	22,500.00	
Farm-house	"	"	2,000.00	
Horse barn	"	"	5,000.00	
Farm barn and dairy school	"	"	33,000.00	
Graves house and barn	"	"	2,500.00	
Boarding-house	"	"	2,000.00	
Dining hall	"	"	35,000.00	
Botanic museum	"	"	5,500.00	
Botanic barn	"	"	2,500.00	
Tool-house	"	"	2,000.00	
Durfee plant house and fixtures	"	"	13,000.00	
Small plant house, with vegetable cellar and cold grapery	"	"	4,700.00	
President's house	"	"	6,500.00	
Dwelling-houses purchased with farm	"	"	5,000.00	$248,775.00
				$293,125.00

EQUIPMENT.

Botanical department	$4,210.00
Horticultural department	13,146.39
Farm	17,924.70
Chemical laboratory	2,723.00
Botanical laboratory	2,831.53
Entomological laboratory	15,425.00
Zoological laboratory	2,200.00
Zoological museum	6,000.00
Veterinary laboratory	5,250.00
Physics and mathematics	5,500.00
Agricultural department	3,500.00
Library	23,473.00
Fire apparatus	600.00
Band instruments	350.00
Furniture	1,200.00
Text-books	300.00
Tools, lumber and supplies	360.00
Heating and lighting plant	45,000.00
	$149,993,62

SUMMARY.

Assets.

Total value of real estate, per inventory	$293,125.00
Total value of equipment, per inventory	149,993.62
Bills receivable	2,049.30
Investments, N. Y. C. & H. R. R. R. stock	100.00
Cash on hand	5,724.66
	$450.992.58

Liabilities.

Bills payable	$229.03	
Burnham emergency fund	2,502.27	$2,731.30
		$448,261.28

MAINTENANCE FUNDS.

	Fund.	*Income in* 1902
Technical educational fund, United States grant	$219,000.00	$6,184.64
Technical educational fund, State grant	141,575.35	3,957.40
(The above is two-thirds of the income from these funds.)		
Morrill fund, in accordance with act of Congress, approved Aug. 30, 1890		16,666.66
Hills fund	8,542.00	355.93

MAINTENANCE APPROPRIATIONS.

State appropriation made by legislature of 1900 for four years	5,000.00
Labor appropriation made by legislature of 1900 for four years	5,000.00
State appropriation made by legislature of 1900 for four years ($8,000.00)	8,000.00

SCHOLARSHIP FUNDS.

Whiting Street fund	1,260.00	50.40
Gassett fund	1,000.00	40.00
Mary Robinson fund	858.00	34.07

SCHOLARSHIP APPROPRIATION.

State appropriation by the legislature of 1886	10,000.00

PRIZE FUND.

Grinnell prize fund	1,000.00	96.24

MISCELLANEOUS FUNDS.

Library fund	10,546.12	421.84
Burnham emergency fund	5,000.00	159.64
		$55,966.82

COMMONWEALTH OF MASSACHUSETTS.

Massachusetts Agricultural College,

TREASURER'S OFFICE.

Amherst, Mass., 190

Budget for six months.

Jan. 1, to June 30, 1905.

Probable income.		
Bills receivable		3,451.48
Maintenance	state appropriation.	2,500.00
Scholarship	" "	7,500.00
Instruction	" "	6,500.00
Endowment	" income	5,000.00
Room rent	students	1,250.00
Heating & Lighting	"	1,250.00
Heating & Lighting	state appropriation.	250.00
Dining hall	" "	250.00
		27,951.48
Cash on hand		6.498.21
Total		$34,449.69

Estimated Expenses.		
Bills payable-funds-		1561.78
" "		3003.05
Salaries		16,146.98
Farm		1,250.00
Horticultural		1,250.00
Expense	(Labor on buildings & grounds	500.00
	)Repairs	250.00
	(Apparatus	300.00
	)Incidentals	1,000.00
	(Perm. Imp.	
Water		250.00
Heating & Lighting	(Labor	500.00
	)Repairs	
	(Equipment	150.00
	)Incidentals	250.00
	(Perm. Imp.	
	)Fuel	1,500.00
Advertising		400.00
Dairy School		1,000.00
Dining hall		
Library		700.00
Commencement		300.40
		$30,311.81

COMMONWEALTH OF MASSACHUSETTS.

Massachusetts Agricultural College,

TREASURER'S OFFICE.

Amherst, Mass., ... 190

Budget for six months.

Jan. 1, to June 30, 1905.

Payable income.		
Bills receivable		3,451.48
Maintenance state appropriation.		2,500.00
Scholarship	" "	7,500.00
Instruction	" "	5,500.00
Endowment	" income	5,000.00
Room rent	students	1,250.00
Heating & Lighting	"	1,250.00
Heating & Lighting state appropriation.		250.00
Dining hall	" "	250.00
		27,951.48
Cash on hand		6,498.21
Total		$34,449.69

Estimated Expenses.		
Bills payable-Trust-		1541.71
" "		3003.05
Salaries		16146.98
Farm		1250.00
Horticultural		1250.00
Expense	Buildings & Grounds Labor & Repairs	500.00
	Apparatus	250.00
	Incidentals	300.00
	Permanent imp.	1,000.00
Water		250.00
Heating & Lighting	Labor	500.00
	Repairs	
	Equipment	150.00
	Incidentals	250.00
	Permanent imp.	
	Fuel	1,500.00
Advertising		400.00
Dairy School		1,000.00
Dining hall		
Library		700.00
Commencement		300.00
		$30,311.81

Voted. That the legislative committee for 1905 consist of Messrs Wm. R. Sessions. James T. Capen George H. Ellis William Wheeler. Charles H. Preston. M. F. Dickinson Arthur C. Pollard and Charles A Gleason. Chairman.

Voted. That the Committee on New Building and Arrangements of Grounds be instructed to confer with the committee of the Alumni Athletic Association in regard to the matter of the location of an athletic field

Adjourned

J Lewis Ellsworth Secretary

Records of special meeting
Amherst March 24. 1905

A special meeting of the Trustees of the Massachusetts Agricultural College was held at the Court House at Amherst on petition of George H. Ellis. William Wheeler. Charles H. Preston and Arthur G. Pollard Trustees. in accordance with the By-Laws and the terms of the following call.

Boston March 15. 1905

Dear Sir.

There will be a special meeting of the Trustees of the Massachusetts Agricultural College in the Court Room. Town Hall. Amherst Mass on Friday March 24. 1905 at 2 o'Clock P.M. for the purpose of giving a hearing to parties representing those in opposition to competition in the sale of College products and to consider any other business that may properly come before the Trustees

Respectfully
J Lewis Ellsworth
Sec. Trustees Mass. Ag'l College.

Present: Messers Bowditch. Bowker. Demond Draper. Ellis. Gleason. Howe. Pollard Preston M. T. Wheeler. Wm. Wheeler. and Ellsworth

In the absence of the President and Vice President Hon Charles A. Gleason was elected Chairman pro tem.

The first business was the hearing of those present who desired to be heard on the petition of W. G. Kellogg and others relative to the sale of the products of the College farm and horticultural departments. All having been heard who desired to speak on the subject the Chairman declared the hearing closed and the Board adjourned to the Amherst House at 4.30 o'clock P.M.

Chairman Gleason called upon Acting President Brooks and Prof Fernald to state the position of the Faculty in referring the matter of the three members of the Senior Class then under suspension to the Trustees. and Acting President Brooks stated that the Faculty had voted to refer the matter of reinstating the three suspended Seniors and all matters connected therewith to the full Board of Trustees.

On motion of Wm Wheeler after debate the following resolutions were adopted

Whereas. The members of the Senior Class now attending their college work have petitioned the Faculty for clemency toward three of their associates now under suspension. and have offered satisfactory assurance that they have resumed their work in the spirit of loyalty and good faith. and

Whereas. The Faculty have referred said petition to this Board without reservation now therefore be it

Resolved first that we endorse the action of the Faculty in the disciplinary measures recently

Taken by it toward the said members of the Senior Class. and second- that, in consideration of the assurances tendered by them. the students under suspension be allowed to resume their college work on the fourth day of April next.

Voted. That the matter of competitive sale of farm products be refered to the Committee on Farm and Horticultural Department with power to make such arrangements as they think proper.

Voted. That the committee on New Buildings be authorized in case the bill now pending in the General Court passes to be enacted. to approve the bills that may be contracted in building the horticultural building. building the addition to the insectary. extending the heating and lighting plant and painting the barn

Voted. that Acting President Brooks as Chairman of the Faculty consider the matter of amendments to the By-laws and report at the June meeting.

Voted. That Acting President Brooks act as Director of the Hatch Experiment Station during the period of the leave of absence granted to President Goodell

Adjourned

J Lewis Ellsworth Secretary

Records of Commencement Week meeting held at Amherst pursuant to the following call

Boston June 10 1905

Dear Sir The Commencement Week Meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the Hatch Experiment Station. Amherst Tuesday June 20th 1905 at 9.30 o'clock A. M.

Respectfully
J. Lewis Ellsworth Secretary

Amherst June 20 1905

The Commencement Week Meeting of the Trustees of the Massachusetts Agricultural College was held at the office of the Hatch Experiment Station Amherst this day at 9.30 o'clock A. M.

Present Messrs. Bowker, Bowditch, Draper, Damon, Gleason, Dickinson, Howe, Pollard, Preston, Ellis, W. Wheeler, Sissions, and Ellsworth. Also Acting President Brooks and Treasurer Mills.

The records of the annual meeting and the special meetings were read and approved.

By courtesy of the Trustees Mr W. B. Kingman of Amherst was granted an opportunity to address the Board on the matter of the sale of the College products.

Acting President Brook presented the names of members of the graduating class.

Voted to grant the degree of B. Sc to

Adams. Richard Laban.	Jamaica Plain
Allen. George Howard.	West Somerville
Barnes. Hugh Lester.	Stockbridge
Bartlett. Francis Alonzo	Belchertown
Crosby. Harvey Davis	Rutland
Gaushman. Esther Cowles	Amherst
Gay. Ralph Preston	Stoughton
Gardner. John Joseph	Milford
Hatch. Walter Bowman	Falmouth
Holcomb. Charles Sheldon	Tariffville Conn.
Hunt. Thomas Francis	Weston
Jordan. Norman Day	Granby
Kelton. James Richards	Orange
Ladd. Edward Thorndike	Winchester
Lewis. Clarence Waterman	Melrose
Leyman. John Franklin	Amherst
Munson. Willard Anson	Aurora Ill.
Newhall. Edwin White Jr	San Francisco Cal.
Patch. George Willard	Arlington Heights
Sanborn. Monica Lillian	Salem
Sears. William Marshall	Brockton
Swain. Allen Newman	Dorchester
Taylor. Albert Davis	Westfield
Thompson. Harold Foss	Jamaica Plains
Tupper. Bertram	Barre
Walker. Lewell Seth	Natick
Whitaker. Chester Leland	Somerville
Williams. Percy Frederic	Natick
Willis. Greenville Norcott	Becket
Yeaw. Frederick Loring	Winthrop

BUDGET.

July 1, --- Dec. 31, 1905.

Income.		Appropriations.	
United States	$ 8,333.33	Farm bills approved not paid	$ 1,250.
State		Horticulture bills approved not paid	450.
Maintenance	1,500.	Dining hall bills approved not paid	500.
Scholarship	7,200.	Salaries for June	2,900.
Instruction	6,500.	Borrowed of Hatch Exp Station	1,000.
Endowment	5,306.66		
Heating plant	250.		
Dining hall	250.		
		Salaries	16,971.98
Estimates		Farm	1,250.
Rents	1,500.	Horticultural	1,250.
Heating & Lighting	1,000.	Heating & Lighting	
		Labor	750.
		Supplies	200.
		Incidentals	200.
		Fuel	7,000.
		Expense	
		Labor	150.
		Repairs	300.
		Apparatus	75.
		Incidentals	~~1,000~~ 750.
		Permanent improvements	300.
		Water	500.
		Advertising	500.
		Dairy instruction	400.
		Library	70.
			32,196.98
	$33,139.99		

Voted to grant the degree of M. S. to
Oarmun. Albert. Vincent Boonton. N.J.
Smith

Mr Gleason Chairman on Finance and Buildings reported the income and following recommendations *

Mr Wheeler moved to amend the report so as to increase the salaries of professors Lull and Hasbrouck from $1.300 to $1.600 annully and the salary of Professor Howard from $1.000 to $1.200 annually from and after July 1st which amendment was adopted.

Voted To accept and adopt the report of the Finance Committee as amended.

On recommendation of the Committee on Course of Study and Faculty

Voted That Professor Hasbrouck be elected Registrar at the usual salary of $200. per annum.

On the recommendation of the Committee on Course of Study and Faculty and motion of Mr Wheeler it was Voted That the request of Dr C. S. Walker for a Sabbatical year. to begin July 1. 1905. be granted with the understanding that the Trustees will provide for carrying on the work of the department during his absence, and that the question of further compensation if any to be paid him be referred to the Committee on Course of Study and Faculty.

On recommendation of the Committee on Course of Study and Faculty. Voted That Mr Albert V Oarmun be appointed instructor in botany and assistant to Professor Stone

*See previous page

Acting President Brooks, for the Committee of the Faculty, reported on the matter of amendments to the By-Laws.

On motion of Mr Ellis, Chairman of the Committee on By-Laws, Voted To refer the report to a committee of the Trustees consisting of Messrs Dickinson, William Wheeler & Bowker, and that this committee be instructed to consider also the statute laws relating to the Agricultural College

Voted That Acting President Brooks be added to this committee

Voted That the report of the Committee of the Faculty in relation to filling of the position of military instructor by the appointment of Major Victor H Bridgman be accepted and adopted.

Voted To postpone action on the matter of changing the hours of military instruction.

Voted That the Secretary be instructed to send a letter of appreciation and thanks to the Western Alumni Association and to the Bay State Agricultural Society for prizes offered

Voted That the matter of painting the barn be left in the hands of the Farm Committee with power to act

Voted That Professor William P. Brooks continue Acting President of the Massachusetts Agricultural College and Acting Director of the Hatch Experiment Station untill otherwise ordered

Voted. That Professor Brooks while filling the position of Acting President and Acting Director

be granted after July 1st additional salary at the rate of $500. annually as Acting President and at the rate of $500. annually as Acting Director.

Voted to authorize a majority of the Committee on New Buildings and Arrangement of Grounds to approve the bills for construction of building, heating and lighting plant and painting the barns provided for by Chapter 79 of the Resolves of 1905

Voted To name the new horticulture building Wilder Hall in honor of Col. Marshall P. Wilder. one of the original trustees and especially prominent in the founding of the College

Voted That the Trustees approve the action of the Committee on New Buildings and Arrangements & Grounds in locating the horticultural building and also approve the contract for building

Voted That the Committee on Finance and Buildings be authorized to let the contract and make all arrangements for the enlargement of the laboratory and for a new plant house for the entomological department.

Voted That Messrs Brooks, Booker & Dickinson be a committee to prepare a memorial to the late President Goodell, with instruction to report to the Trustees at the next annual meeting.

Adjourned

J Lewis Ellsworth
Secretary

Special meeting of the Trustees of the Massachusetts Agricultural College

Boston September 15. 1905

A special meeting of the Trustees of the Massachusetts Agricultural College was held at the office of the State Board of Agriculture in Boston this day pursuant to the following

Boston Sept. 8. 1905.

At the written request of five members thereof there will be a meeting of the Trustees of the Massachusetts Agricultural College at the office of the State Board of Agriculture. Boston on Friday September 15. 1905. at 12 M. for the purpose of considering the finances of the College Farm.

Present Vice President Sissons. Acting President Brooks. Treasurer Mills. and Trustees Bowditch. Damon. Demond. Draper. Ellsworth. Gleason. Pollard and Preston.

The matter of purchasing more farm stock was presented by Acting President Brooks on motion of Mr Bowditch it was.

Voted To appropriate a sum not to exceed thirteen hundred and fifty dollars to purchase cows not to exceed twenty in number.

Voted. That the walk to the dining hall and the road leading to the house of Acting President Brooks be repaired

The meeting was then dissolved

J Lewis Ellsworth
Secretary

Records of the annual meeting of the Trustees Jan. 2. 1906.
The following call was mailed to each member of the Board of Trustees

Boston Dec 20. 1905.

Dear Sir

In conformity with the by-law the annual meeting of the Trustees of the Mass Agricultural College will be held at the office of the State Board of Agriculture. State House, Boston on Tuesday January 2. 1906 at 9.30 o'clock A. M.

Respectfully
J L Ellenwood Secretary

Boston January 2. 1906

In accordance with the call the Trustees met in annual meeting at the State House Boston this day at 9-30 o'clock A. M. In absence of the president and vice-president the secretary called the meeting to order and the Board organized with Hon C A. Gleason as presiding officer.

Present Messrs. Bowker. Demond. Howe. Bowditch William Wheeler. M. I. Wheeler. Bollard Gleason Draper. Preston Dickinson Ellenwoth Acting President Brooks and Treasurer Mills.

The records of the last regular meeting and of the special meeting were read and approved.

Also a letter from Vice President W-R Sessions stating his intention to resign from the Board was read and placed on file.

The Treasurer presented his annual report in print. After consideration it was

Voted. to turn in one share of N.Y.C. & H. R.R.

stock as part payment of the loan from the Burnham Fund.

Voted. That the Individual Labor Fund be known by donor's name if he consents thereto and appear under that name in the Treasurer's report or in the event of the donor's refusal be designated "Endowed Labor Fund".

Voted to accept the Treasurers report.

The Auditors report was presented in print and was accepted

Election of officers being in order, ballots were taken. and the election resulted as follows

President	His Excellency Curtis Guild Jr.
Vice President	Hon Charles A Gleason.
Secretary	J Lewis Ellsworth.
Treasurer	Prof. George F Mills.
Auditor	Hon Charles A Gleason.

The election of a president of the college being in order Mr H. Wheeler. Chairman of the Committee on Course of Study and Faculty. presented a report from that committee recommending Kenyon L Butterfield Sc. D. of Kingston, R.I. president Rhode Island College of Agriculture and Mechanic Arts. and moved that he be elected president of the Massachusetts Agricultural College at a salary of $4.000. and House rent. term of service to begin July 1. 1906

The motion was seconded by Mr Bowker who read a statement which is on file with letters and other papers. After remarks by Messrs Dickinson Draper. Brooks Gleason and Ellsworth the vote was taken and was unanimous for Mr Butterfield

Voted To authorize the expenditure by Acting President Brooks of insurance money to the amount of $1.000 for fitting up dairy rooms and $1000 for dairy equipment.

Voted That the chair appoint a committee to nominate the standing committees of the Board. The Chair appointed messrs. Preston, Bowker and Draper.

Dr Stone presented plans for the proposed botanical building and Prof. Waugh presented plans for greenhouses

Acting President Brooks presented and read his annual report.

Voted To take a recess untill 1.30 o'clock P.M.

Upon reassembling the Trustees took up Acting President Brook's report. On motion of Mr William Wheler, it was

Voted To withdraw the two years course in horticulture providing that after a conference with Mr Ellis it appears that such withdrawal will not affect the standing of the College with Simmons College.

Voted ~~to~~ appoint a committee ~~to~~ consisting of William Wheler, Acting President Brook and Captain Martin to consider the matter of the basis of the competition for the prizes of appointments of graduates as lieutenants in the regular army and to take any action thereon.

On motion of Mr Bowditch it was Voted. To ask the Legislature for $75.000 to build the botanical building.

On motion of Mr Wheler it was

Voted To ask the Legislature for $20.000 for

greenhouses for instruction in industrial horticulture
Voted To ask the Legislature for $6.000 for new dynamo and generator.
Voted To ask the Legislature for $38.178.99 balance of insurance on barn recently destroyed by fire.
Voted To ask the Legislature for $4.500 for maintenance and repairs.
On motion of Acting President Brooks
Voted That the Chairman of the Finance Committee express for the Board of Trustees their thanks and gratitude to Mrs Alvord for the bequests to the college by the late Major Henry E Alvord
Voted That the treasurer's report of the Hatch Experiment Station for the year ending June 30.1905 be accepted
Voted To amend the budget by adding $250. to pay for occasional lectures for the benifit of the students of the College
Voted to adopt the budget of recommendations by the Finance Committee as ammended
Voted That the report of the Acting President be accepted.
Voted That the portrait of Hon Marshall P. Wilder be placed in Wilder Hall
Voted That the parties who lost dairy machinery at the time of the burning of the barn be compensated from the money recieved for insurance.
Voted That as far as possible deserving

BUDGET

For six months ending June 30, 1905.

Probable Income.		Estimated Expenses.		
BillsReceivable.	$2,682.41	Bills Payable.		$ 1,743.47
Maintenance.	2,500.	Salaries.		17,245.63
Scholarship.	7,500.	Farm.		1,250.
Instruction.	6,500.	Horticultural.		1,250.
Endowment.	5,000.	Expense	(Labor.	200.
			(Incidentals.	1,000.
Room Rents.	1,000.		(Apparatus.	500.
			(Water.	600.
Heating & Lighting.	1,000.			
		Heat'g & Lght'g	(Labor.	1,200.
Heating & LightingApp.	250.		(Equipment.	100.
			(Incidentals.	250.
Dining Hall App.	250.		(Fuel.	2,000.
Cash on hand. Dec. 21, 1905.	22,413.62	Advertising.		500.
	$49,096.03	Dairy School.		1,000.
Insurance.	17,195.11	Library.		700.
	$31,900.92	Commencement.		500.
				$29,839.10

SALARIES.

For six months ending June 30, 1906.

Department.	
Administration,	
W. P. Brooks	$ 250.
Geo. F. Mills	350.
Miss G. E. Stratton	120.
Miss E. Frances Hall	327.30
Thomas Canavan	250.
P. B. Hasbrouck	150.
Agriculture,	
W. P. Brooks	1,000.
W. S. Cooley	650.
S. B. Haskell	150.
Botany,	
Geo. E. Stone	750.
A. V. Osmun	400.
H. J. Franklin	40.
" " "	150.
Chemistry,	
C. A. Goessmann	333.33
Chas. Wellington	1,000.
Chas. G. Barnum	200.
S. Francis Howard	600.
Horticulture,	
F. A. Waugh	1,000.
Floriculture,	
Francis Canning	675.
Landscape Gardening,	
W. B. Hatch	90.
	$8,485.63

Department.	
	8,485.63
Entomology,	
C. H. Fernald	300.
H. T. Fernald	1,000.
English,	
Geo. F. Mills	1,000.
H. Babson	650.
French,	
L. R. Herrick	600.
German,	
H. Babson	200.
Mathematics,	
J. E. Ostrander	1,000.
P. B. Hasbrouck	800.
History,	
H. P. Gallinger	60.
" " "	250.
Political Science	
C. S. Walker	500.
G. N. Holcomb	600.
Zoology,	
R. S. Lull	800.
Veterinary,	
Jas. B. Paige	1,000.
	$17,245.63

students be given positions as waiters in the dining hall

Voted. That the Acting President be instructed to continue his investigation in regard to the supply of water the use of water motor and the ~~and the~~ substituting electric motor therefor. and report his findings to the board at a future meeting.

Voted That that part of the Acting President's report referring to the late President H.H. Goodell be a part of the records and a copy sent to Mrs Goodell.

Mr Preston. for the nominating committee reported the following nominations for standing committees for the ensuing year

Committee on Finance

Geo H Ellis. J. Howe Demond. Arthur G Pollard
Charles H Preston. Charles A. Gleason Chairman

Committee on Course of Study and Faculty.

William H. Bowker. Elmer D. Howe. M. Fayette Dickinson
Carrol D. Wright. William Wheeler Chairman

Committee on Farm and Horticulture

Farm Division

Geo H. Ellis. Charles A. Gleason. Merritt I. Wheeler.
N I Bowditch Chairman

Horticultural Division

James Draper Elmer D. Howe. J Lewis Ellsworth Chairman

Committee on Experiment Department

J Lewis Ellsworth James Draper William H. Bowker.
Samuel C Damon. Charles H. Preston Chairman

Committee on Buildings and Arrangement of Grounds

William Wheeler William H. Bowker. M. Fayette Dickinson
N I Bowditch James Draper Chairman

Voted to accept and adopt the report.

Mr William Wheeler gave notice that at next meeting he would move to amend the by-laws so as to drop the words "and buildings" from the Committee on Finance and Buildings and the word "new" from the Committee on New Buildings and Arrangement of Grounds.

Voted That Messrs. Draper. Ellis Williams Wheeler Preston Dickinson Pollard and Isleason (Chairman) be the legislative committee for the ensuing year.

Adjourned

J Lewis Ellsworth Secretary

Records of a special meeting. Jan 19. 1906.
The Secretary of the Trustees received the following communication

Amherst. Mass. Jan 15 1906

J. Lewis. Ellsworth
Secretary. Board of Trustees
Massachusetts Agricultural College
Boston Mass

Dear Sir

We the undersigned members of the Board of Trustees do hereby respectfully request that you will call a meeting of the board on Jan 19th at 2 o'clock P.M. at the rooms of the State Board of Agriculture in Boston for the purpose of taking action on the report of the Building Committee on the Construction of the new farm buildings and for the transactions of any other business which properly comes before the meeting

James Draper
William Wheeler
N. J. Bowditch.
M. F. Dickinson by J. L. E.
J. W. Ellsworth
E. B. Howe.

(Signed by)

The following call was mailed to each member of the Board of Trustees

Boston Jan 16. 1906

Dear Sir

At the written request of five members there will be a special meeting of the Board of Trustees of the Massachusetts Agricultural College at this office on Friday Jan. 19 1906 at 2. o'clock P.M. for the purpose of taking action on the report of the Building Committee on the Construction of the new farm building and for the transacting of any other business that may properly come before it

Respectfully yours J. Lewis Ellsworth Secretary

Boston January 19. 1906

In accordance with the above request and call a special meeting of the Trustees of the Massachusetts Agricultural College was held in Boston this day at 2 o'clock P.M.

Present Messrs. Gleason, Bowditch, Wm. Wheeler, Preston, Draper, Ellis, Howe, Demond, Pollard, Dickinson, Bowker Acting President Brooks and Secretary Ellsworth.

Vice President Chas. A. Gleason presided.

The committee on new barn presented a report and plans involving the sum of $53,500 for the erection and equipping of a new barn and dairy building when after consideration it was

Voted. To accept the report of the committee and to adopt the recommendations therein made

Voted That the proposed Resolve to the Legislature be amended by adding one thousand dollars for annual maintenance of horticultural building.

Voted That the reference to the new barn in the proposed Resolve include the words "to replace barn and piggery recently destroyed by fire"

Voted That Hon Carroll D. Wright be added to the Committee on Course of Study and Faculty.

On motion of Mr William Wheeler notice of intent having been given at the last meeting it was

Voted To amend Article I of the by-laws by striking out the words "and buildings" in the title of Committee on Finance and Buildings

and striking out the word "new" in the title of Committee on New Buildings and arrangements of Grounds

Voted. That the letter and request of State Forester Akerman be referred to the Horticulture Division of the Committee on Farm and Horticulture with power to act.

Mr Preston presented a report from the Committee on Experiment Department making the following recommendations

(1) The separation of the administrative duties of the presidency of the college and the directorship of the station and the election of a director of the latter. The experiment station shall be regarded in all respects as a department of the college and the Director shall be responsible to the President.

(2) The Director shall be ex officio a member of the Committee on Experiment Department of the Board of Trustees.

(3) That without binding either Board of Trustees, President or Director to acceptance of all details it is understood that in general the responsibilities and duties of the Director shall be as set forth by Dr A. C. True in a letter to Hon. A. F. Sharp of Colorado as published by the Director of the Office of Experiment Stations in his report for 1903 pages 273 and 274

Voted to amend section two by adding the words "but without the right to vote"

Voted To accept the report and to adopt the recommendations as amended.

The election of a director of the experiment ~~station~~ being in order a ballot was taken which resulted in the unanimous choice of Prof. William P. Brooks a Director of the Hatch Experiment Station of the Massachusetts Agricultural College.

The meeting was then dissolved

J. Lewis Ellsworth Secy

Records of Commencement Week Meeting of the Trustees of the Massachusetts Agricultural College June 19, 1906.

The following notice of the Commencement Week Meeting was mailed to each member of the board of Trustees the President-elect and to Treasurer Mills

Boston June 7. 1906.

Dear Sir

The Annual Commencement Week Meeting of the Trustees of the Massachusetts Agricultural College will be held in the Office of the Hatch Experiment Station Amherst on Tuesday June 19. 1906 at 9.30. o'clock A.M.

Very truly

J Lewis Ellsworth Secretary of Trustees.

In accordance with this notice the Trustees met at the Office of the Hatch Experiment Station in Amherst on Tuesday June 19. 1906. at 9.30 o'clock A.M. Vice President Charles A Gleason in the chair.

Present. Messrs. Gleason. Bowker. William Wheeler. M.I. Wheeler. Demond Howe. Dickinson. Ellis. Draper. Preston. Ellsworth. Acting President Brooks. President-Elect Butterfield and Treasurer Mills.

Secretary Ellsworth read the call for the meeting

The Secretary read the record of the last annual meeting and of the special meeting held January 19th which records were approved.

The Chair stated that he had written Mrs. Abbord. in accordance with the vote of the Trustees. Acting President Brooks. having a copy of the will of the late Major Abbord read that portion relating to the College which portion is as followes

I give to the Library of the Massachusetts Agricultural College. at Amherst. Mass. all of my agricultural books and pamphlets. animal. dairy and agricultural pictures and museum articles. which may be desired by ~~said~~ College.- provided, that the leading features of said College be not changed. but excepting such of these books and other articles as are otherwise disposed of herein and such as my wife may elect to retain for herself. or use under Art. 27.

I direct that out of the rest and residue of my estate. my executrix shall. by selecting securities owned by me and by sales of same investments and reinvestments at her discretion. create an interest-bearing Trust fund having a market value of not less than Four thousand dollars ($4000.) nor more than Five thousand dollars ($5000.) and preferable the latter. and shall hold the income and profit therefrom to the use and benefit of my wife. personally during her life and upon her death. I give and bequeath the principal of said fund to the Massachusetts Agricultural College at Amherst. Mass. provided that the present name and leading features of said college be not changed,- to found a scholarship. to be known as The Alvord Dairy Scholarship. the income. only. to be applied to the support of any worthy student at said college. graduate or post-graduate who may be making a specialty of the study of dairy

husbandry (broadly considered) with the intention of becoming an investigator. teacher or special practitioner in connection with dairy industry,- but provided that no benifits arising from such fund shall at any time be applied to any person who then uses tobacco in any form, or fermented or spiritous beverages or is known to have done so within one year next preceding.

Mr. Dickinson presented the following. which by vote of the Trustees was accepted and adopted.

The Trustees of the Massachusetts Agricultural College assembled at Amherst at the Commencement Season of 1906. have laid before them this day an attested copy of the will of the late Henry E Alvord of Falls Church Va. They desire to place on record their high appreciation of of the generosity of Major Alvord in bequeathing to the College his agricultural books and pamphlets. and in providing a trust fund of $4000. to $5000, for the support of a scholarship in the Dairy Department subject to Mrs Alvord's rights to enjoy the income of the fund during her life. It is therefore voted.

1. That the bequest made to the Massachusetts Agricultural College in the will of Henry E. Alvord is hereby gratefully accepted by the Trustees upon the terms and conditions mentioned in said instrument.

2. That a copy of Major Alvord's will be extended upon the records of the Trustees of the college.

3. That a copy of the foregoing minutes and of the votes of the Board be transmitted to Martha S. Alvord widow of the testator who is the sole executrix of his will.

Chairman Wheeler of the Committee on Course of Study and Faculty reported the following recommendations.

That Clarence E. Gorden be appointed assistant professor of zoology at a salary of one thousand dollars.

That Sidney B. Haskell's salary as instructor in agriculture be made one thousand dollars.

That A. Vincent Osmun's salary as instructor in botany be increased to one thousand dollars.

That the salary of Maurice A. Blake instructor in horticulture be eleven hundred dollars, five hundred dollars from the general funds of the college and six hundred dollars from proceeds of sales of Horticultural Department.

That George N. Holcomb be instructor in history in addition to his present duties and that his salary be increased to fifteen hundred dollars.

Voted. To accept and adopt the recommendations of the Committee on Course of Study and Faculty

The committee on Course of Study and Faculty further recommended that the sum of two hundred dollars be appropriated for the Military Department one hundred dollars for the purchase and repair of instruments of Band and one hundred dollars for instruction of the Band.

Voted. That the recommendations of the Committee on Course of Study and Faculty be accepted and adopted

Voted on recommendation of the Committee on Course of Study and Faculty. That the matter of the secretary to the President be left to the discretion of President-elect Butterfield, the amount of salary to be determined by the Committee on Finance.

Voted That President-elect Butterfield be authorized to submit plans and estimates for repairs and furniture in the President's Office to the Finance Committee and with the approval of said committee have full power.

The Committee on Experiment Department by Mr Preston Chairman reported without recommendation as to division of the same. recommending that an aggregate salary of $3.250. be paid the Director of the Hatch Experiment Station

Voted to accept and adopt the recommendation of the Committee on Experiment Department and that the salary of the Director of the Hatch Experiment Station be fixed at $3.250

Voted on motion of Mr Wheeler. That the President of the College the Director of the Hatch Experiment Station the Chairman of the Finance Committee and the Chairman of the Committee on Course of Study and Faculty be instructed to consider the whole salary question and report to the Trustees at their next meeting.

Mr Dickinson presented the following minutes and vote. which was unanimously adopted

Voted. That the Trustees of the Massachusetts Agricultural College hereby approve and ratify

The votes of the Committee on Course of Study and Faculty passed March 10. 1906. authorizing the giving of a Corporate bond and the insurance of all Military property in some reliable surety company and authorizing the Acting President W. P. Brooks to procure and give such bond is hereby ratified and approved

Voted. That the draft of such bond this day presented and read to the Board dated December 12. 1905. with the Bankers Surety Company of Cleveland. O. as surety & is hereby approved and that W. P. Brooks. Acting President of the College and G Lewis Ellsworth Secretary of the Board of Trustees be and they are hereby authorized and empowered to sign said bond in the name and on behalf of the Massachusetts Agricultural College and thereto to affix the corporate seal of the College and to deliver said bond to the proper officers of the United States authorized to receive the same

Mr Draper for the Committee on Buildings and Arrangements of Grounds reported progress and that contracts had been made for the erection of the cow stable. dairy building. and barn and also for the botanical building.

Treasurer Mills. for the Finance Committee reported the budget for the ensuing six months. as follows

BUDGET.

July 1, -- Dec. 31, 1906.

Income.		Appropriations.	
United States	$8,333.33	Farm bills approved, not paid	$1,000.
State		Salaries for June	3,000.
Maintenance	2,500.		
Scholarship	7,500.	Borrowed of Hatch Expt. Station	1,000.
Instruction	6,500.		
Endowment	5,306.66	Salaries	19,488.30 less ~~200~~ $100.
Heating plant	250.		
Dining hall	250.	Farm	1,350.
Estimates		Horticultural	1,350.
Rents	1,500.		
Heating & Lighting	1,000.	Heating & Lighting	
		Labor	750.
		Equipment	200.
		Incidentals	300.
		Fuel	2,000.
		Expense	
		Labor	250.
		Apparatus (Mathematical Dept.)	250.
		Agricultural Laboratory	[illegible]
		Wilder Hall	[illegible]
		Incidentals	[illegible]
		Advertising Band	[illegible] $200
		Library	700.
	$33,139.99		$32,488.30 ~3,588.30

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Acting President Brooks moved to amend the report by taking $100. from Salaries and adding $200. for Use of Band, and the amendment was by vote of the Trustees. The total of the Budget was thus made $32,588.20.

Voted to adopt the report of the Finance Committee as amended.

Voted, on motion of Mr Draper, That whenever the Treasurer wishes to borrow funds from either outside corporations or individuals or from other funds of the institution for temporary purposes he shall first secure the authorization of the Finance Committee.

On recommendation of the Faculty, Acting President Brooks moved that the Trustees confer the degree of B. Sc. upon the following members of the graduating class and that diplomas be delivered when they are shown to be out of debt to the College and it was so voted.

Daniel Henry Carey. Charles Walter Carpenter. William Humlie Craighead. Harry Burton Fiske. George Talbot French. Edwin Francis Gaskill. Arthur William Hall Jr. Addison Tyler Hastings Jr. Clarence Ellsworth Hoole. Frank Henry Kennedy. James Edward Martin. Louis Hale Mosley. Everett Pike Mudge. Ralph Ware Peakes. Fay Civille Pray. Stanley Sawyer Rogers. Harry Merwin Russell. Edwin Hobart Scott. George Warren Sleeper. Benjamin Strain. Herman Augustus Suhlke. William Otis Taft. Willard Colburn Tannatt Jr. Charles Alonzo Tirrell. Richard Wellington Francis Dallas Wholley and Alexander Henry Moore Wood.

On recommendation of the Faculty Acting President Brooks moved that the Trustees confer the degree of M. S. upon Henry Arthur Ballou. B.S. 1895. and the degree was so conferred by vote of the Trustees.

Voted on motion of Mr Ellis. That the matter of electric lighting for the summer be referred to the Acting President and the Chairman of the Finance Committee with power to act.

Mr William Wheeler Chairman of the Committee on Course of Study and Faculty. read the following communication from Professor C. S. Walker

Amherst Mass April 2, 1906.

To the Board of Trustees
of the Massachusetts Agricultural College
Gentlemen

After a service of twenty years I herewith resign my office as professor of political science and chaplain. my resignation to take effect July 1. 1906.

Respectfully submitted
(Signed) Charles S. Walker

Voted, on motion of Mr Bowker To accept the resignation and that the chairman of the Committee on Course of Study and Faculty be directed to write Professor Walker an appropriate letter expressing the views of the Trustees.

Voted That the matter of fire drill among the students the protection of the buildings. and suitable police and watchman service be refered to the President of the College and the head of the Military Department with power to act.

The Secretary read a communication from Professor Paige relative to his candidancy for the State Senate when after consideration it was

Voted That it is the sense of the Trustees of the Massachusetts Agricultural College that henceforth it is inexpedient for a member of the faculty of the said college being a State institution to become a candidate for election to the General Court.

Mr Bowker raised the question of conferring honorary degrees and the matter was referred to the President of the College and the Committee on Course of Study and Faculty to consider and report upon at a future meeting of the Trustees.

Voted To authorize a majority of the Committee on Buildings and arrangements of Grounds to approve the bills for construction of Buildings maintenance and equipment provided for by Chapter of the Resolves of 1906.

Adjourned

J Lewis Ellsworth
Secretary of Trustees

Request for a Special Meeting.

Boston, Mass., October 4, 1906.

Call for Meeting.

Mr. J. Lewis Ellsworth,
Secretary Trustees Massachusetts Agricultural College,
Boston, Mass.

Dear Sir,-

You are hereby requested and directed to call a special meeting of the Trustees of the Massachusetts Agricultural College to be held at the Amherst House, Amherst, Mass., on Wednesday, October 17, 1906, at 8 o'clock P.M., to consider and act upon a proposition to change the date of the annual meeting of the Trustees to some day in the month of December to conform to the provisions of Chapter 211 of the Acts of 1905, and to transact any other business that may properly come before the Trustees.

Respectfully,

(Signed)

M. F. Dickinson
J. Lewis Ellsworth
W. H. Bowker
William Wheeler
Geo. H. Ellis

Boston, October 9, 1906.

Notice of Meeting

Dear Sir,-

At the written request of five members of the Board there will be a special meeting of the Trustees of the Massachusetts Agricultural College at the Amherst House, Amherst, on Wednesday evening, October 17, 1906, at 8 o'clock, to consider

and act upon a proposition to change the date of the annual meeting of the Trustees to some day in the month of December to conform to the provisions of Chapter 211 of the Acts of 1905, and to transact any other business that may properly come before the Trustees.

Respectfully,

(Signed) J. Lewis Ellsworth
Secretary of Trustees.

Meeting

Amherst, October 17, 1906.

On conformity with the above call and notice the Trustees met at the Amherst House, Amherst, this day at 8 o'clock P.M., Vice-President Gleason presiding.

Present.

Present. Messrs: Gleason, Barker, Draper, Dickinson, Pollard, Ellis, Wright, Damon, Bowditch, Preston, Secretary Ellsworth and President Butterfield.

Date of Annual Meeting.

Voted, That the date of the annual meeting be changed from the first Tuesday in January to the third Thursday in December, notice of the proposed change having been given in the call for the meeting; the hour of meeting to be 9.30 o'clock A.M.

Delegates to Baton Rouge La.

Voted, To send President Butterfield and Secretary Ellsworth as delegates to the meeting of the Association of Agricultural College Presidents and Experiment Station Directors at Baton Rouge, La., November 1st to 16th.

Mr. Blake's Resignation.

Voted, That Professor Blake's resignation as instructor in horticulture at his own request be accepted.

Wages of Farm Laborers.

Voted, That the fixing of the wages of the farm laborers be referred to the Committee on Farm and Horticulture with full power.

Report of Pres. Butterfield on Routine Matters.

President Butterfield reported that the following matters, referred to him in whole or in part by the Committee on Course of Study and Faculty or by the Board, had been acted upon as follows:-

1. That the Committee on Course of Study and Faculty had adopted the recommendation appointing Prof. Robert W. Neal, A.M., of New York City, as assistant professor of English and instructor in German, at a salary of $1,300 per year.

2. Also that Miss Grace M. Knowles, B. S., of Concord Junction, Mass., a graduate of Simmons College, was appointed secretary to the President of the College at a salary of $50 per month.

3. That after conference with Dr. Stone, Messrs. Back and Franklin were employed as laboratory assistants in Botany for the ensuing year. This duplicates the arrangement for the last year.

4. That Mr. Barnum, who was assigned to the chemical department last year at a salary of $400, was not willing to accept the position for less than $600. That Dr. Wellington used earnest efforts to secure some one else for the place at the smaller figure, but was unable to, and

was authorized by the President to employ Mr. Barnum at the rate of $600 for the ensuing year.

5. That by arrangement with Prof. Brooks and Prof. Waugh, Mr. C. P. Halligan had been employed temporarily as instructor in free-hand drawing and laboratory work in landscape-gardening, the College paying $15 per month and the Station $55 per month.

6. That after conference with the Chairman of the Committee on Finance the needed repairs and improvements in the President's office and the purchases of furniture for the same had been consummated at a cost of approximately $500.

Trustee Expenses. Voted, To ask in the estimate to the State Auditor for $800 for Trustee expenses, instead of for $500 as heretofore.

Annual Report. Voted, To ask for $1,200 for printing the Trustee's report to the Legislature.

Hatch Station Voted, To authorize the President to make the estimate for printing the report of the Hatch Experiment Station.

Normal School. Voted, On motion of Mr. Dickinson, That the President ask the Legislature for an appropriation of $5,000 for the Normal School under the new law and that the question of proposed change in the law be referred to the Committee on Course of Study and Faculty.

Voted, That the matter of the Extension Department be referred to the Committee on Farm and

Extension Department

Horticulture and a representative from the Grange.

Inaugural Day.

Voted, To print 2,000 copies of the proceedings of Inaugural Day with President Butterfield's address in full.

Distribution of Proceedings.

Voted, That the distribution of the proceedings be left to President Butterfield and Secretary Ellsworth and that the President be authorized to increase the number of copies if in his judgment he thinks the supply is needed.

The meeting was then dissolved.

J Lewis Ellsworth
Secretary of Trustees.

Annual Meeting Dec. 20, 1906.

Proceedings of the Annual Meeting of the Trustees of the Massachusetts Agricultural College, held at Boston, December 20, 1906.

The following notice was mailed to each Trustee.

Boston, Mass., December 10, 1906.

Dear Sir,-

Notice

In accordance with the vote of October 17, 1906, the annual meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the Secretary, 136 State House, Boston, on Thursday December 20, 1906, at 9.30 o'clock A.M.

Respectfully,
J Lewis Ellsworth
Secretary of Trustees.

Meeting

Boston, December 20, 1906.

In accordance with the above notice the Trustees met in annual meeting, at the office of the ~~Secretary~~ State Board of Agriculture in Boston, this day at 9.30 o'clock.

Present.

Present: Messrs. Bowker, Bowditch, Butterfield, Damon, Demond, Dickinson, Draper, Ellis, Ellsworth, Gleason, Howe, Martin, Pollard, Preston, M. J. Wheeler, Mr Wheeler, Wright and Treasurer Mills.

Records.

Vice President Gleason presided. Secretary Ellsworth read the call for the meeting and the records of the Commencement Week meeting and of the special business meeting held October 17th, which records were approved.

Treasurer's Report.

Treasurer Mills presented his annual report in print, which report was accepted and placed on file.

Auditor's Report.

The Auditor's report was presented in print and accepted.

Receipts & Appropriations.

The Committee on Finance, by Chairman Gleason, presented the budget of receipts and appropriations for the six months ending May 31, 1907, a copy of which is appended to these records.

Voted, To lay the report upon the table.

President's Report.

President Butterfield presented and read his annual report, which by vote of the Trustees was laid upon the table.

Reports of Committees

Reports of committees being in order, the Committee on Course of Study and Faculty, by William Wheeler, Chairman, reported recommending

Office of Dean etc.

1. That the offices of Dean of the College, of Head-professor of the Humanities, and of Professor of Languages and Literature, be created and that Prof. George F. Mills be elected to these several offices, at a salary of $2.750 per year, the same to take effect July 1, 1907.

Treasurer.

2. That, on the formal acceptance by Prof. Mills of these positions, the office of Treasurer be declared vacant, to take effect June 30, 1907, and that the Committee on Finance and Committee on Course

November 30, 1906.

Cash on hand	$16, 521.29	Due labor fund	$1,308.45
Due from students	3, 326.12	" veterinary laboratory	359.42
" " State of Mass.	320.35	" insurance	11,897.20
		Balance	6,602.69
	$20,167.76		$20,167.76

Budget.

Dec. 1, 1906---May 31, 1907.

Probable income.		Estimated expenses.		
Cash	$6,602.69	Salaries		$19,238.30
Maintenance	2,500.	Farm		1,250.00
Scholarship	7,500.	Horticultural		1,250.00
Instruction	6,500.	Expense	(Labor	300.00
			(Incidentals	1,250.
Endowment	5,306.66		(Apparatus	250.
			(Water	250.
Room rents	1,000.			
		Heating & Lighting	(Labor	1,200.
Heating and Lighting	1,000.		)Equipment	100.
			(Incidentals	250.
Heating & Lighting maintenance	250.		(Fuel	2,500.
		Advertising		500.
Dining-hall	250.			
		Dairy school		1,500.
		Library		700.
		Commencement		350.
	$30,909.35			$30,888.30

Assembly lectures & chapel 150.
Farming special 200.
Treasurer for Clerk hire 150.

$ 31,388.30

of Study and Faculty jointly be authorized to select a Treasurer who shall serve at a salary not to exceed $1,800 per year for the first year and shall have an allowance of not more than $300 for clerk hire for the first year; this to take effect July 1, 1907.

It is recommended that the Treasurer, after the date mentioned, shall be a member of the Faculty, shall have full charge of the accounting and book-keeping of the institution, and shall have oversight of the buildings and college property, and the management of the Dining Hall, of repairs and minor improvements to buildings, of janitor service in same, of the heating and lighting, water supply, general cartage, of the purchase of general supplies, and shall have such other duties as may be prescribed by the President or voted by the Trustees. He shall bear the same relation to the President as does the Head of any other Department.

Voted, To adopt the recommendations.

The Committee on Course of Study and Faculty also recommended

Market Gardening. 1. That the position made vacant by Mr. M. A. Blake be entitled "General Superintendent and Instructor in Market Gardening", and that it carry a salary not to exceed $1,200.

Pomology. 2. That there be established a full professorship of pomology, carrying a salary not to exceed $2.500 per year; the position to be filled when funds are available for it.

Voted, To adopt the recommendations.

The Committee on Course of Study and Faculty further recommended

Normal Department.

That the Trustees appoint a special committee consisting of Col. Carroll D. Wright, Secretary Geo. H. Martin and President Butterfield, with power to take such action as may be necessary in connection with the law establishing a Normal department at the College.

Voted, To adopt the recommendation.

President's Compensation.

The Committee on Course of Study and Faculty also recommended

That after July 1, 1907, the compensation of the president of the College shall be $4,000 per year and house; provided that if he resides in the village he shall have an allowance of $500 per year in addition to the salary of $4,000, in lieu of house and of maintenance of horse and carriage.

Voted, To adopt the recommendation.

Farm Produce

The Committee on Farm and Horticulture by Mr. Bordwitch, presented and read a communication from Mr. M. B. Kingman of Amherst concerning the disposal of College Products, and recommended that the Trustees appoint a special committee with power to arrange a plan of disposing of college produce.

Voted, To adopt the recommendation.

Messrs. Gleason, Ellis and Howe were constituted the special Committee.

Experiment Station.

The Committee on Experiment Department, by Mr. Preston, reported recommending that the name of the station be changed to the Massachusetts Agricultural Experiment Station.

Voted, To adopt the recommendation.

Hills Fund.

The Committee on Finance recommended that the Hills Fund be restored to the amount originally given by the donor of the Fund, namely $10.000, and to that end the Treasurer is hereby authorized and instructed to invest from time to time such portions of the income of the Fund and in such securities as the Committee on Finance shall direct.

The recommendation was not adopted but instead the Trustees placed the matter in Mr. Dickinson's hands with power to act and to report at the next meeting.

40th Anniversary Celebration

The President having transmitted to the Finance Committee a vote of the Faculty recommending that the 40th Anniversary of the College be celebrated, the said committee reported recommending to the Trustees that the President be authorized to arrange for such celebration and that for this purpose a sum not exceeding $1.000 be made available to secure speakers of national reputation, to advertise etc.

Voted, To adopt the recommendation.

The Committee on New Buildings and Arrangement of Grounds reported recommending that the

following items and amounts be made a part of the legislative budget at the session of 1907:—

Repairs and Improvements.

1. For completing the equipment of the barn, stables, and dairy building, $3.000.00
2. For the purchase of live stock, 7.000.00
3. For completing and equipping Clark Hall, 33.565.75
4. For boiler for heating plant, 2.000.00
5. For new greenhouse, 22.000.00

Total, $67.565.75

Voted, To adopt the recommendation.

Plan of Grounds Etc.

The Commission on New Buildings and Arrangement of Grounds reported recommending that an allowance of $1.000 be assigned to their use for the purpose of making a thorough study of permanent plans for the development of the College grounds and the type and location of new buildings; and that they be authorized to employ such expert assistance as may be necessary,—the amount to be included in the sum to be asked of the Legislature.

Voted, To adopt the recommendation.

State Highway through College Grounds.

The Commission on New Buildings and Arrangements of Grounds asked from the Trustees authority to urge, before the State Highway Commission, the desirability of macadamizing at State expense the public road through the College grounds, laying out and constructing a State highway from Amherst northward.

Voted, To grant the request.

Recess. At 1 P.M. a recess was taken to 1.30 o'clock. The Trustees, however, were not called together until 2 P.M.

Bill

Voted, that the Committee on Finance consider the requests from heads of departments and formulate a bill to be presented to the Legislature.

Future Financial Needs.

Voted, that the recommendation of President Butterfield concerning future financial needs of the College be referred to the Committee on Finance to consider and report thereon.

College Extension work.

Voted, That the recommendation of President Butterfield concerning extension work by the College be referred to the Committee on Course of Study and Faculty with power to confer with committees of the State Board of Agriculture and of the State Grange with power, if after such conference it seems in their judgment wise to do so, to include in the request to the Legislature a sum not to exceed $5,000.

President's Report.

The report of the President was then taken from the table and accepted.

Election of Officers.

Election of officers being in order, on motion of Mr. Bowker, the Chairman was instructed to appoint three persons to bring in nominations for standing committees for the ensuing year. The Chair appointed Messrs. Bowker, Draper and Preston.

The following officers for the ensuing year

were then elected by ballot.

President, His Excellency Curtis Guild. Jr.
Vice President, Hon. Charles A. Gleason of Springfield.
Secretary, J. Lewis Ellsworth of Worcester.
Treasurer, Prof. George F. Mills of Amherst.
Auditor, Hon. Chas. A. Gleason of Springfield.

Mr. Borker, for the nominating committee, reported the following standing committees.

Committees

Committee on Finance.
George H. Ellis, Arthur G. Pollard, J. Hone Demond, Charles H. Preston, Charles A. Gleason Chairman.

Committee on Course of Study and Faculty.
William H. Borker, M. Fayette Dickinson, Elmer D. Howe, Carroll D. Wright, George H. Martin, William Wheeler Chairman.

Committee on Farm and Horticulture.

Farm Division.
George H. Ellis, Merritt T. Wheeler, Charles A. Gleason, N. T. Bordich Chairman.

Horticultural Division.
James Draper, Elmer D. Howe, J. Lewis Ellsworth Chairman.

Committee on Experiment Department.
J. Lewis Ellsworth, William H. Borker, James Draper, Samuel C. Damon, ~~Charles H. Draper~~, ~~Charles H. Pastor~~ Chairman.

Committee on Buildings and Arrangement of Grounds.
William Wheeler, M. Fayette Dickinson, William H. Borker, N. T. Bordich, James Draper Chairman.

Voted, To accept and adopt the report of the nominating committee.

Remarks. After brief remarks by Secretary Martin upon certain phases of the State's educational work, along agricultural and horticultural lines, and an expression of willingness on the part of the State Board of Education to help along the work so far as practicable, the Trustees at 3.05 o'clock adjourned sine die.

J. Lewis Ellsworth
Secretary of Trustees.

Request for Special Meeting.

Boston, Mass., May 20, 1907.

Mr. J. Lewis Ellsworth,
Secretary Trustees Mass. Agricultural College.

Dear Sir,-

You are hereby authorized and instructed to call a special meeting of the Trustees of the Massachusetts Agricultural College in Boston on Friday, June 7, at 11 o'clock A.M.

The business will consist in taking up all those matters which ordinarily come before the Trustees at the June meeting, including matters of changes of salary, reports of committees for adoption, and any other business that may properly come before the Trustees.

Respectfully,

(Signed)

W. H. Bowker
M. F. Dickinson
Geo. H. Ellis
William Wheeler
J. Lewis Ellsworth.

Call for Meeting

The following call for the meeting was issued.

Dear Sir,-

On petition of five members of the Board, in accordance with the By-Laws, there will be a special meeting of the Board of Trustees of the Massachusetts Agricultural College, at this office, on Friday, June 7, 1907, at 11 o'clock A.M. to consider the matters which ordinarily come before the Trustees at the June meeting, and

to transact any other business that may properly come before it.

Very truly yours,

(Signed) J. Lewis Ellsworth
Sec'y of Trustees.

Boston, June 7, 1907.

Meeting. In conformity with the above call the Trustees of the Massachusetts Agricultural College met at the office of the State Board of Agriculture, 136 State House, Boston, on Friday, June 7, 1907, at 11 o'clock A. M., Vice-President Chas. A. Gleason presiding.

Present. Present: Messrs. Bowditch, Bowker, Butterfield, Damon, Demond, Ellis, Ellsworth, Gerrett, Gleason, Howe, Pollard, Preston and Russell.

Records The secretary read the call for the meeting; also the records of the annual meeting, which records were approved.

Treasurer. The Chair read a letter from Professor Mills resigning the office of treasurer of the College to take effect July 1, which resignation was accepted.

Nominating Committee. Voted, That the Chair appoint a committee of three to bring in assignments to fill vacancies on standing committees caused by the death of Messrs. Draper and M. D. Wheeler.

The Chair appointed Messrs. Bowker, Preston and

Pollard with instructions to report later in the meeting.

Study & Faculty

The Committee on Course of Study and Faculty presented the following recommendations, all of which were adopted by vote of the Trustees.

S. B. Haskell

1. That Mr. S. B. Haskell, Instructor in Agriculture, be granted leave of absence without pay during the next college year for the purpose of taking graduate study in another institution

Dr. Goessmann.

2. That the resignation of Dr. Charles A. Goessmann, Professor of Chemistry, received by the Committee May 9, 1907, be accepted, to take effect July 1.

Prof. Hart.

3. That Prof. W. R. Hart of the Nebraska State Normal School, Peru, Neb., be elected to the position of Professor of Agricultural Education at a salary of $2.000 per year, the same to take effect July 1, 1907, the salary to be paid from the appropriation for the Normal Department.

Dept of Chemistry.

4. That in the Department of Chemistry there shall be created two new assistantships, one carrying a salary of approximately $600 and the other $800 for the next college year.

Director of Short Courses.

5. That the Trustees authorize the Committee to employ a Director of Short Courses, at a salary not to exceed $2.500 a year, who shall also be Instructor in Agriculture during the evening year.

Division of Horticulture

6. That there be created a Division of Horticulture, which shall include the Department of Landscape Gardening, the Department of Pomology, the Department of Floriculture, and such other departments as may from time to time be created by the Trustees.

7. That Prof. F. A. Waugh be made Professor

General Horticulture

of General Horticulture, in full charge of the Division of Horticulture, and that he shall also act as Professor of Landscape Gardening, in charge of that Department.

Landscape Gardening.

8. That the title of Instructor in Drawing be changed to that of Assistant in Landscape Gardening, and that Mr. Frank M. Gracey be elected to the position of Assistant in Landscape Gardening at a salary of $900 for the ensuing year.

Professor of Pomology

9. That Prof. F. C. Sears, of Nova Scotia, be elected to the position of Professor of Pomology, at a salary of $2,000 per year, the same to take effect July 1, 1907, or on Professor Sears' assumption of the duties of the position.

Lounsbury

10. That the ~~honorary~~ doctorate degree ~~of Doctor of Philosophy~~ be conferred upon Charles P. Lounsbury, a graduate of the College of the Class of 1894, now of Cape Town, South Africa; provided, however, the proposal meets the approval of the Faculty of the College.

Assistants

11. That the Trustees authorize the President of the College in cases of emergency to engage assistants for teaching in the College or for scientific work in the Station for positions already established by the Trustees, such engagements to be confirmed by the proper committees. The President is furthermore authorized under the same conditions to establish the rate of pay for these assistants: provided that this arrangement shall apply only to positions involving a salary of $1,000 a year or less.

Positions: how filled.

12. That in case salaried clerical help, secretaries, etc., heads of departments with the President's approval shall be authorized to fill existing positions

at a salary not exceeding a certain maximum to be fixed by the Trustees.

New Positions. 13. That no new salaried positions in the institution shall be created without the express vote of the Trustees.

Asst. Prof. Political Science. 14. That beginning with next college year, the title of Mr. George N. Holcomb be "Assistant Professor of Political Science".

Market Gardening. 15. That Mr. Howard F. Thompson be "General Superintendent and Instructor in Market Gardening", in the Department of Horticulture, at a salary of $1,200 per year.

Asst. Prof. Floriculture. 16. That Prof. E. A. White of Storrs, Conn. be "Assistant Professor of Floriculture" at a salary of $1,800 per year, the term of service to begin not later than July 1, and a proportion of the salary to be drawn from the Experiment Station fund for services to be performed as Floriculturist of the Experiment Station.

G. A. Bishop 17. That Mr. George A. Bishop act as Instructor in Floriculture from March 4 until the arrival of Prof. White, at a salary of $100 per month, with nominal allowance for travelling expenses.

College Treasurer. 18. That the joint action of the Committees on Finance and Course of Study and Faculty in electing Mr. F. C. Kenney of Michigan to the position of Treasurer of the College, to take effect July 1, at a salary of $1,800 per year, the apportionment of salary between the College and Station to be fixed by the Finance Committee be ratified.

The special committee appointed at the

College Products. annual meeting and empowered to arrange for a plan for disposing of College Products, by Mr. Howe, presented a written report, which was accepted and placed on file.

Clark Hall. The Committee on New Buildings and Arrangement of Grounds presented a written report concerning Clark Hall, which was accepted and placed on file.

New Grant from Congress. President Butterfield presented the question of division of money to be received under a recent Act of Congress, when after consideration, it was Voted, That the matter be referred to the Committee on Finance.

Greenhouses A report from the Committee on Farm and Horticulture on matter of repairs in greenhouses was laid over without action.

Draper Hall. Voted, on motion of Mr. Barker, that hereafter the dining hall be authoritatively designated as Draper Hall.

Portrait & Tablet. Voted, that the matter of placing a portrait of Mr. Draper and a tablet in Draper Hall be left with the Committee on Buildings and Arrangement of Grounds.

Repairs to Dr. Stone's building. The Committee on Experiment Department reported in favor of changes in Dr. Stone's building to the amount of $4,000.
Voted, To adopt the report of the Committee.

Voted, That the temporary repairs be carried out by the Committee on Experiment Department.

Farm Sup't

The Committee on Farm and Horticulture reported recommending that the salary of Mr. E. H. Forristall, Superintendent of the Farm, be $1,000 a year, to take effect July 1, 1907, and it was so voted.

Dr. Goessmann.

Voted, That Mr. Barker be a committee to draw up resolutions on the resignation of Dr. Goessmann to present at the next meeting of the Trustees.

Committees on Resolutions.

Voted, That Mr. Howe be a committee to draw up and present resolutions on the death of Mr. Draper, and that Mr. Russell be a committee to draw up and present resolutions on the death of Mr. M. D. Wheeler.

Assignments to Committees.

The nominating committee, by Mr. Barker, reported assigning Mr. Gerrett to the vacancy on the Farm Division of the Committee on Farm and Horticulture caused by the death of Mr. Wheeler; that Mr. Pollard be assigned to the vacancy in the Horticultural Division of said committee; that Mr. Russell be assigned to the Committee on Experiment Department; that Mr. Gerrett be assigned to the Committee on Buildings and Arrangement of Grounds; and that Mr. William Wheeler be assigned to the chairmanship of said Committee, these several changes being necessitated by the death of Mr. Draper.

May 31, 1907

Due from students	$4,500.	Due insurance	$5,502.42
Balance	6,473.25	" Experiment Station	1,[illegible]
	$10,973.25		$10,973.25

Budget

June 1, --- Nov. 30

Probable income		Estimated expenses	
United States	8,333.33	Balance	$6,473.25
—	1.666.66		
		Salaries	10,[illegible]
		"	2,567
State			
Maintenance	2,500	Farm	1,250
Scholarship	7,500.	Horticultural	1,250
Instruction	8,500.	Heating & Lighting	
		Labor	750.
Endowment	5,206.66	Equipment	200.
		Incidentals	200.
Heating plant	250.	Fuel	~~4~~,000. 4,000.
Dining hall	250.	Expense	
		Labor	250.
Students		~~Repairs~~	
Rents	1,000.	Wilder Hall	~~150~~.
		Incidentals	750.
		Advertising	[illegible].
$35,306.65		Library	700.
			$37,743.55
		Assemblies	200
		Advertising	500

Voted, To accept and adopt the report of the nominating committee.

Report of Com. on Finance.

The Committee on Finance presented a statement of the condition of the finances on May 31, 1907, and also the Budget for the six months ending November 30, which report is made a portion of these records.

Voted, To accept and adopt the report and to make the appropriations as recommended.

Adjournment

Voted, To adjourn to meet at the President's Office in Amherst on Tuesday, June 18th at 4 o'clock P.M.

Adjourned

J Lewis Ellsworth
Secretary of Trustees.

Amherst, June 18, 1907.

Meeting — In accordance with the vote of the previous meeting the Trustees of the Massachusetts Agricultural College met at the Presidents' Office in Amherst this day at 4 o'clock P. M.

Present. — Present: Messrs. Butterfield, Damon, Demond, Ellis, Ellsworth, Gerrett, Hoyt, Preston and Pollard. Also Mr. Gleason came in during the meeting.

Chair — Mr. Elmer D. Hoyt was chosen temporary Chairman.

Records — The records of the last meeting were read and approved.

Resolutions — The committees on Resolutions reported: Mr. Hoyt on the death of Mr. Draper and Mr. Russell on the death of Mr. Wheeler.

Voted, To adopt the Resolutions, to form a part of the Records of the Trustees; also that copies be sent to the families of the deceased.

Degrees
Ph. D.
M. S.

The Faculty reported recommending that the degree of Ph. D. be conferred upon Mr. Ernest A. Back; that the degree of M. S. be conferred upon Mr. E. T. Ladd; and that the matter of conferring an honorary degree upon Mr. Charles P. Lounsbury be reported back to the Trustees without recommendations.

Voted, To grant the degrees recommended.

Resolutions on the death of James Draper.

With the passing away of Mr. James Draper, the Board of Trustees of the Mass. Ag'l College has lost one of its most faithful members, and the College itself a loyal and enthusiastic friend.

Combining in his nature a love of the beautiful with a sense of the artistic, he was a landscape gardner of no mean ability. For years he had freely given of his time and talents to beautifying the parks of his native city of Worcester and was equally generous when called upon for similar service in connection with our own college grounds. With him it was a labor of love, a giving of himself, than which there could be no greater gift, to the institution he cherished and for which he sacrificed. Probably no member of this board has given in the same period, so many days of time to his duties as trustee as did Mr. Draper. Wise in counsel, faithful in the discharge of every duty, happy in disposition, quick at repartee, a jovial companion, of unflinching integrity; in fine, a christian gentleman. Such is the memory we would cherish of him, and to this end we inscribe upon our records, this testimonial of appreciation.

Resolved that a copy of the same be sent to the family.

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Memorial to Merritt Ives Wheeler

by

Trustees of Massachusetts Agricultural College.

Merritt Ives Wheeler was born in Great Barrington, August 9, 1826, at the homestead of his father and grandfather, where he died on April 7, 1907.

He acquired his education in the schools of his native town. He was a republican in politics but not an aspirant for any political honors. He served his town in many useful ways, as Assessor; Trustee of the Savings Bank; represented the Housatonic Agricultural Society upon the State Board of Agriculture; was one of the Trustees of the Massachusetts Agricultural College; an honored citizen whose death is greatly mourned.

Such a life has not been lived in vain but its influence will be felt in the years that are to come.

We shall never again hear his voice, shall receive his pleasant greeting and feel the grasp of his hand no more, but we will cherish his memory and mourn his loss.

RESOLVED: that the foregoing brief tribute to his memory and worth be spread upon the permanent records of the Board of Trustees of the Massachusetts Agricultural College, and a copy thereof be sent to his family.

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Voted, In the matter of conferring an honorary degree upon Mr. Lounsbury, that it be left to the Committee on Course of Study and Faculty with power to grant said degree.

B. Sc. On recommendation of the Faculty, it was Voted, To confer the degree of B. Sc. upon the following members of the graduating class:- Arthur Augustus Armstrong, Eazle Goodman Bartlett, John Thomas Cauthers, Wayland Fairbanks Chace, George Henry Chapman, Joseph Otis Chapman, Milford Henry Clark Jr., Frederick Augustus Cutter, Walter Ebenezer Dickinson, Jasper Fay Eastman, Archie Augustus Hartford, Arthur William Higgins, Clinton King, Susie Dearing Livers, Charles Morton Parker, Frederick Charles Peters, Edward Houghton Shaw, John Nicholas Summers, Clifford Briggs Thompson, James Hervey Walker, Fred Alexander Watkins, Ralph Jerome Watts, Herbert Roland Wood.

Dr. Fernald. A request having been received from Dr. Fernald's Department for additional equipment costing $250, it was
Voted, To refer the matter to the Committee on Finance with power.

Readjustment of Salaries On recommendation of the Committee of Course of Study and Faculty and Experiment Department, and also on recommendation of the Special Committee on Salaries, the following salaries were

voted for the college year, beginning July 1, 1907.

	Pres. Sal.	Sal. Voted.	Amt from College	Amt from Station.
W. P. Brooks	$3250	$3500	$1200	$2300
Chas. Wellington	2000	2500		
G. E. Stone	2500	2600	1300	1300
H. J. Fernald	2500	2600	1600	1000
F. A. Waugh	2500	2750	2250	500
P. B. Hasbrouck	1400	2000		
S. F. Howard	1300	1400		
C. E. Gordon	1000	1100		
R. W. Neal	1300	1400		
A. V. Osmun	1000	1300*		

Made assistant Professor of Botany.

From Station Funds only.

	Present Salary.	Salary voted.
C. A. Goessmann	3166.66	1000
J. B. Lindsey	2000.	2500
E. B. Holland	1500.	1600
H. D. Haskins	1500	1600
P. H. Smith	1000	1200
E. S. Fulton	1000	1200
E. F. Gaskill	600	800
L. S. Walker	600	800
Miss Dacy	800	860
Miss Crocker	480	540

The following appointments to the Experiment Station staff were confirmed:

George H. Chapman	$660
Walter E. Dickinson	660
R. D. McLaurin	1500

The following apportionments of salaries between College and Station were also made:-

	College.	Station.
Prof. White	$1650	$150
Dr. Paige	1500	1000
Treasurer Kenney	1300	500

Adj. * Adjourned

J. Lewis Ellsworth
Secretary of Trustees.

* Mr. Barker, committee to prepare resolutions on the resignation of Dr. C. A. Goessmann, attended to the duty assigned and prepared a Tribute to Dr. Goessmann which was presented and read at the Alumni Dinner, June 18, 1907, and is filed with other College papers in the Office of the Secretary of the Trustees in Boston.

1907.

Annual Meeting.

The following notice was mailed to each Trustee.

Boston, Mass, December 10, 1907.

Dear Sir,-

Call

The annual meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the Secretary, 13b State House, Boston, on Thursday, December 19, 1907, at 9.30 o'clock A. M.

Respectfully,
J. Lewis Ellsworth,
Secretary of Trustees.

Meeting

Boston, December 19, 1907.

In accordance with the above notice the Trustees met in annual meeting, at the office of the State Board of Agriculture, this day at 9.30 o'clock.

Present.

Present: Messrs. Bowker, Bowditch, Butterfield, Damon, Demond, Ellsworth, Gerrett, Gleason, Howe, Pollard, Preston, Russell, Wheeler, Wright and Treasurer Kenney.

Chair

Vice President Gleason presided. Secretary Ellsworth read the call for the meeting and the records of the Commencement Week Meeting, which records were approved.

Treasurer's report

Treasurer Kenney presented his annual report, which was accepted and placed

on file.

Auditor — Auditor Gleason presented his report, which was accepted and placed on file.

President — President Butterfield presented his annual report, which was accepted.

Course of Study and Faculty. — The Committee on Course of Study and Faculty, by President Butterfield, reported recommending that the first part of the annual report as formerly printed, viz., the catalogue of the College, be omitted from the forthcoming report, and that an account of the proceedings of the Conference on Rural Progress, including the papers read, and other material in relation to the meeting, be included in the report; and

That President Butterfield be authorized to communicate with the Congressmen from Massachusetts urging legislation to secure the appointment of extra officers in the United States Army, sufficient to allow of the detail of officers to the agricultural Colleges:

Voted, To adopt the recommendations.

Copies of Records. — Voted, That the President be requested to supply each member of the Board of Trustees with a copy of the minutes of the meetings of the Trustees and of all committees of the Trustees.

Commission on New Bldgs and Grounds. — The Commission on New Buildings and Grounds, by President Butterfield, reported as follows:

1. That Professor Waugh be requested, in co-

operation with some competent architect with experience in the designing and erecting of public buildings, who shall be designated by the Commission, to consider the location and grouping of future buildings for the College; their relations to existing buildings, the general style or styles of architecture and landscape treatment therefor, the harmonious development and planting of the College grounds considered in their relation to such buildings, and the maintenance and care thereof; and that at their earliest convenience they present to this Board a joint report and recommendations thereon, with such general plans and sketches as may be needful and appropriate thereto.
2. That so far as practicable, any surveys and topographical maps that may be required for such studies be made and prepared by the Department of Landscape Gardening at the College, under the supervision of Professor Waugh, and with the aid of instructors and students of that Department.

Voted, To adopt the recommendations and continue the Commission.

Budget — Voted, that the portion of the Budget which relates to repairs and improvements be referred to the Committee on Finance.

Appropriations Hortl Dept. — The Committee on Farm and Horticulture, by President Butterfield, reported recommending that the Trustees ask the Legislature

for appropriations for additional buildings in the Division of Horticulture: vegetable packing shed, cold storage fruit house, glass house and attached instruction building.

Voted. To adopt the recommendation.

Equipment & Repairs. Farm Dep't.

The same committee reported further recommending to the Trustees a legislative budget amounting to $2,727.50, for certain items of equipment and repairs in the Farm Department.

Voted. To refer the recommendation to the Finance Committee.

10 hour day. Wages.

The committee further recommended that hereafter ten hours be considered a days labor for laborers in those departments where the law permits a ten-hour day, and that the rate of wages be left to the heads of the departments.

Voted. To adopt the recommendation.

Actions of Com. on Course of Study & Faculty. Prof. Cooley. Thornton, Holmes & Fowler.

The Committee on Course of Study and Faculty, by President Butterfield, reported the following action since the Commencement Week meeting of the Trustees:

1. The resignation of F. S. Cooley as Assistant Professor of Agriculture was accepted.

2. The appointment of E. G. Bartlett as Instructor in Botany at a salary of $600 a year was approved.

3. The appointment of William N. Thornton, Jr., Arthur D. Holmes and C. E. Fowler, as Instructors in Chemistry, at salaries of $660 each a year, was approved.

Resignations

4. It was voted to recommend to the Trustees that they authorize the President to formally accept resignations at his discretion.

Dept of Chemistry
Dr. Wellington

5. It was voted that the name of the Department of Chemistry in the College hereafter be "The Department of General and Agricultural Chemistry"; and that Dr. Wellington's title be "Professor of General and Agricultural Chemistry".

Mathematics

6. President Butterfield presented the request of Prof. Ostrander for added instruction in Mathematics. The matter was left with the President to arrange for such instruction as may be needed during the first semester, at an expense not to exceed $250 for the semester.

Elementary Agriculture

7. The matter of cooperation with the State Normal School at North Adams with respect to the employment of an Instructor in Elementary Agriculture, was left to a special committee consisting of President Wright, Secretary Martin and President Butterfield, with power.

Prof. Foord

8. Prof. James A. Foord was elected Associate Professor of Agronomy, for the ensuing year only, at a salary of $2,250 for the year, with an allowance of $50 for the expense of moving.

Mr. Gribben

9. It was voted that Mr. R. L. Gribben be employed as Instructor in Animal Husbandry, for the ensuing year only, at a salary of $1,200 for the year.

Voted, To accept the report of the committee and confirm their action during the year.

The Committee on Course of Study and Faculty, by President Butterfield, recommended

Com. on Course of Study & Faculty.

Div. of Agriculture

1. That there be organized a Division of Agriculture in place of the present Department of Agriculture, to contain such departments as may hereafter be established; and that a suitable man be engaged as the Head of the Division of Agriculture, with such title as may afterward be determined by the Committee, the same to take effect on July 1st next.

Prof. Brooks.

2. That Prof. W. P. Brooks be relieved of his duties as Professor of Agriculture on the arrival of the Head of the Division of Agriculture, but that his services be retained in the instruction force of the College and that his title be "Lecturer on Soil Fertility".

3. That the Committee be authorized to employ a man as Head of the Division of Agriculture at a salary to be determined by the Committee.

Voted, To adopt the recommendation.

Extra Appropriation of $13.000

The Committee on Course of Study and Faculty, by President Butterfield, recommended further, that the Trustees be asked to authorize the Committee on Finance to present to the Legislature a request for an enlargement of the current appropriation for instruction, of $13.000, for the purpose of paying the salary of a Professor of Agriculture and also for the employment of men for the positions named below, at approximately the salaries attached, and that when the Legislature makes such appropriation the Committee on Course of Study and Faculty be authorized to engage such persons:

1. Associate Professor of Physical Culture and Hygiene,	$2.000
2. Associate Professor of Dairy (or Animal) Husbandry,	2.000
3. Instructor in German,	1.500

4. Instructor in Mathematics, $1,000
5. Clerks, 1,000;
and that $2,000 also be included to provide for the payment of a Director of the Graduate School, and that the Committee on Course of Study and Faculty be authorized to organize such a school and to elect such Director when the requisite funds are available.

Graduate School.

Voted, To adopt the recommendation.

Winter School, Summer School, Grange Correspondence Course.

The Committee on Course of Study and Faculty, by President Butterfield, further recommended that the Trustees be asked to instruct the Finance Committee to present to the Legislature a request for an annual appropriation of not less than $8,000 for the following purposes:

The Winter School of Agriculture,	$2,000.
The Summer School of Agriculture,	3,000
A Grange Correspondence Course,	3,000

Voted, To adopt the recommendation.

The Committee on Buildings and Arrangement of Grounds, by President Butterfield, reported the following votes at the meetings of the Committee.

Acceptance of Barn etc.

1. Voted, That the Committee accept from the contractor the barn, stables, dairy building, silos, it being understood that the contractor is to complete unfinished minor work and repairs to the satisfaction of the architects and Treasurer.

Statement

2. Voted, That a detailed statement of construction accounts of the above building be prepared by the Treasurer and submitted to the Committee at a later date.

Clark Hall.

3. Voted, That the Committee authorize the completion and furnishing of Clark Hall in accordance with the tentative plan submitted by the architect and Dr. Stone, with the understanding that the total expenditures must not exceed the legislative appropriation of $24,200.

Statement

4. Voted, That the Treasurer be instructed to make a detailed statement of expenditures for Clark Hall to submit to the Committee prior to the final acceptance of the building.

Rifle Range.

5. President Butterfield was authorized to spend $25 if necessary in securing an option on the land selected by Capt. Martin for a rifle range

Voted, To confirm the action of the Committee.

Repairs on Buildings

Voted, That the Committee on Buildings and Arrangement of Grounds be charged with the oversight of repairs on all buildings on the grounds.

The Committee on Buildings and Arrangement of Grounds, by President Butterfield, recommended

Repairs on Station Buildings.

1. That the request from the Committee on Experiment Department that the Legislature be asked to provide a sum of $5,500 for repairs and minor improvements in the Station buildings be adopted, the amount to be fixed by the Committee on Buildings and Arrangement of Grounds after inspection.

Voted, To adopt the recommendation and to present a separate bill to the Legislature to cover this item.

2. That the Legislature be asked to appropriate $1,000 for the purchase and fitting of a target range for the College, and that a separate bill

Target Range.

to cover this item be presented to the Legislature, with the request that it be referred to the Committee on Military Affairs.

Voted, To adopt the recommendation.

Deficit

3. That an item to cover the deficit in the construction of the barn, amounting to $3,690.10, be placed in the legislative budget.

Voted, To adopt the recommendation.

Athletic Field

4. That the Legislature be asked to appropriate a sum of money approximating $6,000 or $7,000 for additional land for college purposes, a portion of which may be set apart for an athletic field, the particular site and the amount of the appropriation to be determined by the Committee.

Voted, To refer the recommendation to the Committee on Buildings and Arrangements of Grounds, Experiment Department, and Farm and Horticulture.

Electric Light

5. That the Legislature be asked to appropriate $6,000 for necessary additions to the electric light plant.

Voted, To adopt the recommendation.

Repairs to North College.

6. That the Legislature be asked to appropriate a sum sufficient to thoroughly remodel the interior of North College, the amount to be fixed by the Committee after inspection.

Voted, To leave the matter to the discretion of the Committee and that the President and Treasurer be instructed to get estimates to be submitted to the Committee.

Library

7. That the Legislature be asked to appropriate the sum of $2,500 for the increase of library and other minor repairs in the library building and the installation of a ventilating system.

Voted To adopt the recommendation.

Repairs Etc

8. That the Legislature be requested to appropriate a sum of money sufficient to cover various repairs and minor improvements, including additional equipment for fire protection, — $1,000, — a small steel building for fire apparatus, — $1,000, — repairs and improvements in the basement of South College, — $600, — repairs at Draper Hall, — amount to be determined by the Committee, — vegetable packing houses in the Division of Horticulture, — $500, — and miscellaneous department repairs and minor improvements, — the amounts to be determined by the Committee.

Voted, To adopt the recommendation.

Glass Houses.

9. That the Legislature be asked to appropriate $34,000 for glass houses and attached teaching buildings and the equipment of the latter for the Division of Horticulture.

Voted, To adopt the recommendation.

Fruit Storage House.

10. That the Legislature be asked to appropriate a sum sufficient to build a fruit storage house for the Division of Horticulture, the kind of building and the amount of money necessary to be determined by the Committee.

Voted To adopt the recommendation.

Building for Entom. Dept

11. That the Trustees grant authority to the Committee to have plans drawn and estimates made for a building for the Department of Entomology and

General Zoology, and that if these may be procured in season, and the estimates do not exceed $60,000, the incoming Legislature be asked to appropriate this amount for the purpose named.
Voted, To refer the recommendation back to the Committee, with power to obtain plans, specifications and estimates.

Election of Officers and Committees.

The Chair appointed as a Committee to bring in nominations for standing Committees Messrs. Bowker, Bowditch and Preston.

Recess

Voted, that the Board take a recess of thirty minutes.

The Board was called to order at 1.45 o'clock, Mr. Preston in the Chair, at the request of Vice-President Gleason.

Standing Committees.

Mr. Bowker for the nominating committee, reported the following standing committees.

Committee on Finance.

George H. Ellis, Arthur G. Pollard, G. Hine Dimond, Charles H. Preston, Charles A. Gleason, Chairman.

Committee on Course of Study and Faculty.

William H. Bowker, M. Fayette Dickinson, George H. Martin, Elmer D. Horr, Carroll D. Wright, William Wheeler, Chairman.

Committee on Farm and Horticulture.

Farm Division.

George H. Ellis, Frank Gerrett, Charles A. Gleason, N. J. Bowditch, Chairman.

Horticultural Division.
Arthur G. Pollard, Elmer D. Howe, J. Lewis Ellsworth, Chairman.

Committee on Experiment Department.
J. Lewis Ellsworth, William H. Bowker, Parley A. Russell, Samuel C. Damon, Charles H. Preston, Chairman.

Committee on Buildings and Arrangement of Grounds.
Frank Gerrett, William H. Bowker, N. D. Bowditch, William Wheeler, M. Fayette Dickinson, Chairman.

10-hour Day. Voted, To authorize the Experiment Station to adopt the ten-hour day as a days work for the laborers employed by the Station.

Bills, Receipts, Etc. The Committee on Finance, by President Butterfield, reported a plan of requisitions, bills, receipts, proposed uniform purchase of supplies, and apportionment adopted by the Committee.
Voted, To adopt the recommendation, and that the plan be referred to the Finance Committee with full powers to make any changes that may become necessary from time to time.

Exp. Station. The Committee on Experiment Department, by President Butterfield, recommended that the plan of requisitions, etc., apply also to the Experiment Station, with the condition that special stationery should be used for Station business.
Voted, To adopt the recommendation.

The Committee on Finance, by President Butterfield, recommended that the Legislature be asked to

Deficits

make appropriation of $13.000 to cover current deficits as reported by the Treasurer.

Voted, To adopt the recommendation.

Maintenance

Voted, To authorize the Committee on Finance to complete the appropriation of the current funds for the year, and to ask the Legislature for such addition to the annual appropriation for maintenance as may be necessary to meet the deficit in the available funds for the coming year.

Voted, To adopt the recommendation.

Extra Clerk.

Voted, That the Treasurer be authorized to employ an additional clerk at a salary not to exceed $600 per year.

Legislative Budget

Voted, That the Finance Committee be given authority to estimate the sums necessary for special department equipment and to include in the legislative budget an item covering the same.

State Highway work.

Voted, That the recommendation of Prof. Ostrander that the College establish a laboratory for the testing of highway material be referred to Mr. Wheeler and Mr. Gerrett to confer with the State Highway Commission in regard to the matter, and that this committee also confer with the said Commission in relation to the feasibility of obtaining a State Highway through the grounds.

Voted, To authorize President Butterfield

Catalog. to have four thousand copies of the catalogue for the year printed, and to include if desirable a map of the grounds.

Annual Report. Voted, That the question of any change in the law in relation to the printing of the report of the Trustees be referred to the President of the College and the secretary of the Trustees, with full powers.

Bills Voted. To authorize the Finance Committee to prepare bills to be introduced into the Legislature covering the items authorized by the Board of Trustees in both regular and special appropriations.

Election of Officers. Election of officers being in order the following officers for the ensuing year were elected by ballot.

President, His Excellency Curtis Guild Jr. of Boston.
Vice President, Charles A. Gleason of Springfield.
Secretary, J. Lewis Ellsworth of Worcester.
Treasurer, Fred C. Kenney of Amherst.
Auditor, Charles A. Gleason of Springfield.

Adjourned.

J Lewis Ellsworth
Secretary.

Commencement Week Meeting.

Notice

The following notice was duly mailed each member of the Board of Trustees.

Boston, Mass., June 5, 1908.

Dear Sir,-

The annual Commencement Week meeting of the Board of Trustees of the Massachusetts Agricultural College will be held at the Presidents' Office, Amherst, on Tuesday, June 16, 1908, at 9 o'clock A.M.

Respectfully yours,
J. Lewis Ellsworth
Secretary.

Meeting.

Amherst, Mass., June 16, 1908.

Pursuant to the above notice the Trustees met at the President's Office, in Amherst, this day at 9 o'clock A.M.

Present.

Present: Messrs. Bowker, Damon, Demond, Dickinson, Ellis, Howe, Pollard, Preston, Rawson, Wheeler, President Butterfield, Secretary Ellsworth and Treasurer Kenney.

Chair

In absence of the President and Vice President, Secretary Ellsworth called the meeting to order and asked for the election of a chairman. On motion, Mr. Wheeler was unanimously elected chairman

Call.

The Call for the meeting was read by Secretary Ellsworth.

Records. On motion of President Butterfield, the reading of the Records of the last meeting was dispensed with as each member had been supplied with a copy. The Chair declared the Records approved.

Student's Dues. Treasurer Kenney stated that some fifteen members of the graduating class were behind on their dues, mostly in small amounts, but that without doubt arrangements would be made by them for ultimate payment. After discussion, on motion of Mr. Ellis, it was

Voted, That the giving of diplomas to members of the graduating class who are in arrears to the College be left to the discretion of President Butterfield, Dean Mills and Treasurer Kenney.

The question of a change of policy in matter of student dues being under consideration, it was Voted, That the President and Treasurer formulate a plan to be presented to the Trustees concerning the granting of diplomas to members of the graduating class in arrears, and also that the matter of the financial relations of the students to the College be gone into.

Chair of Agriculture. President Butterfield stated that the matter of filling the Chair of Agriculture had been under consideration and that Professor Foord of the College Faculty, Dean Hurd of the University of Maine and Dean Hills of the University of Vermont were in waiting and would present their views to the Trustees, if desired. The Trustees by

unanimous consent approving the suggestion, the several gentlemen appeared and expressed their views concerning the organization and work of the agricultural department of the College, the two former gentlemen being candidates for the Chair.

On motion of Mr. Ranson, an informal ballot was taken to ascertain the attitude of the Trustees. On suggestion of Mr. Wheeler that Professor Foord be made Acting Head of the Division of Agriculture, it was

Voted, To leave the matter of selecting an Acting Head of the Division of Agriculture to the Committee on Course of Study and Faculty with power.

Greenhouses

Plans for the new greenhouses were presented and were explained by Mr. Ranson and discussed, when, on motion of President Butterfield, it was

Voted, To refer them to the building committee and that Mr. Ranson be invited to meet with the committee when the bids for building said greenhouses are considered.

Degrees Conferred.

On motion of President Butterfield, it was

Voted, To confer the degree of M.S. upon Jacob Kingsley Shaw; the degree of Ph.D. upon Henry James Franklin; and the degree of B.Sc. upon Charles Francis Allen, Harold Edward Alley, John Albert

Anderson, Kenneth French Anderson, Ernest Winfield Bailey, Bradley Wheelock Bangs, Thomas Addis Barry, Persis Bartholomew, Carleton Bates, Lloyd Warren Chapman, Henry Clinton Chase, Elton Loring Clark, George Robert Cobb, William John Coleman, Winthrop Atherton Cummings, Leroy Edward Cutting, John Daniel, Stearnes Lothrop Davenport, Paul Augustin Davis, Clifford Doland, Perley Monroe Eastman, Frank Lawrence Edwards, Arthur James Farley, Parke Warren Farrar, Clifton Leroy Flint, Chester Socrates Gillett, Kenneth Edward Gillett, Carlton Craig Gordey, Herbert Kendall Hayes, William Llewellen Howe, Frank Farley Hutchings, James Augustus Hyslop, Raymond Hobart Jackson, Harry Milliken Jennison, Frederick Andrew Johnson, Thomas Henry Jones, Adelbert Joseph Larned, Lars David Larsen, Lai-Knei Liang, Danforth Parker Miller, George Paige, John Robert Parker, Edwin Daniels Philbrick, Horace Bigelow Reed, William Swift Regan, William Francis Sawyer, Leroy Altus Shattuck, Frank Eugene Thurston, Olive May Turner, William Franklin Turner, Roland Hale Verbeck, Theron Leri Warner, Thomas Francis Waugh, Joseph Worcester Wellington, Hermon Temple Wheeler, Albert Lemuel Whiting, Raymond Dean Whitmarsh, and Samuel Judd Wright.

Military Bond

On motion of President Butterfield, it was Voted, That the President of the College be authorized

to execute a bond for two hundred dollars for new military supplies.

Special Meeting "College Night".

On motion of President Butterfield, it was Voted, That a special meeting of the Trustees be held at the College on October 2nd to participate in a "College Night".

Instructor in French.

On recommendation of the Committee on Course of Study and Faculty, it was Voted, That Anderson McKinnie of Truro, N.S. be elected Instructor in French at a salary of $1.200 per year, the same to take effect September 1.

Asst. Prof. Physical Ed. & Hygiene

Voted, That Dr. Percy L. Reynolds, now of the University of Maine, be elected Assistant Professor of Physical Education and Hygiene, at a salary of $2.000 per year, the same to take effect September 1.

Apportionment

The Treasurer presented copies of the financial report for the present fiscal year; also there was presented typewritten copies of the apportionment for the present fiscal year.

Salaries of Station Men.

On motion of President Butterfield, it was Voted, That the question of salaries to Station men be left to the Committee on Experiment Department with power, with the exception of Mr. Chapman who may be permitted to draw a salary of $1.000 after July 1.

On motion of President Butterfield, it was
Voted, That the matter of salaries and apportionment, as recommended by the Committee on Course of Study and Faculty, be accepted to take effect September 1.

Actions of Committees.

Voted, That the actions of Committees the past six months be ratified and confirmed.

Resignation of Mr. Bowditch.

Secretary Ellsworth presented a letter from Mr. Bowditch resigning his office as Chairman of the Farm Committee on account of pressure of private business and recommending that Mr. Ellis be elected as his successor.

Not Accepted.

On motion of Mr. Ellis, it was
Voted, That Mr. Bowditch's resignation be not accepted.

Flag Staff

Secretary Ellsworth brought up the matter of replacing the flag staff destroyed by wind some time since, when it was found that the matter was under consideration and that a flag staff would be erected as soon as necessary funds were available.

Offer of a Flag.

Mr. Pollard announced to the Trustees that when the staff was ready he would supply the flag.

Adjourned at 12.30 o'clock P.M.

J. Lewis Ellsworth Secretary of Trustees

Special Business Meeting.

Special Meeting. The following notice was mailed to each member of the Board of Trustees: —

Boston, Sept. 21, 1908.

Dear Sir, —

Notice. In accordance with a vote of the Trustees there will be a special business meeting of the Trustees of the Massachusetts Agricultural College, at Amherst House, Amherst, Friday, October 2, 1908, at 1 o'clock P.M.

Respectfully,

(Signed) J. Lewis Ellsworth,
Secretary of the Trustees.

Amherst, October 2, 1908.

Meeting. In accordance with the above notice a special business meeting of the Trustees of the Massachusetts Agricultural College was held at the Amherst House, Amherst, this day at 1 o'clock P.M.

Present. Present: Messrs. Bowditch, Butterfield, Demond, Dickinson, Ellis, Ellsworth, Howe, Martin, Pollard, Preston and Wright.

Chair. Vice President Gleason in the Chair.

Records. Voted, To dispense with the reading of the Records of the June meeting.

The records of the September meeting were read and the records of both meetings were approved.

President Butterfield reported for the Committee on Course of Study and Faculty the following appointments made since the June meeting of the Trustees, with salaries :-

APPOINTMENTS MADE SINCE THE LAST MEETING OF THE TRUSTEES

JUNE 16, 1908.

NAME	POSITION	SALARY	TO TAKE EFFECT
Rose J. Brown	Secretary to the Director	$720.	July 1, 1908
Clara L. Stuart	Clerk to Pres., Dean, Reg't'r,	600.	July 20, 1908.
Mrs Knowles Watts -			
A. E. Cancē	Inst. in Agr. Economics	1200.	Oct. 1, 1908.
C. R. Green	Librarian	1200.	Sept. 1, 1908.
H. M. Jennison	Inst. in Botany	600.	On arrival.
Leon I. Shaw	Asst. in Chemistry	800.	Sept. 1, 1908.
James A. Foord	Act. Head of Div. of Agr. & Prof. of Farm Adm.	2500.	Sept. 1, 1908,
Jacob K. Shaw	Asst. Horticulturist	900.	Oct. 1, 1908.
Miss Warner	Stenographer, Prof. Foord	480.	Sept. 15, 1908.
Henrietta Webster	Clerk in Treas. Office	600.	Sept. 8, 1908.
W. P. D. Lockwood	Asst. Prof. of Dairying	1700.	Sept 28, 1908.
G. A. Bishop	Substitute for Prof. White	100. per month	
Mr. Holmes -	Resigned.		

Voted. To approve the actions of the Committee on Course of Study and Faculty in appointments made as above recorded.

President Butterfield reported that G. A. Bishop had been appointed as substitute to teach in the Horticultural Department during the illness of Professor White, with salary at the rate of $100 per month.

Mr Bishop's services.

Voted, That the action of President Butterfield be approved and that the approval of the bill for Mr. Bishop's further services be left with the Committee on Course of Study and Faculty.

Committee on Resolutions.

On motion of President Butterfield, it was Voted, To appoint a committee to draft resolutions on the death of the late W. W. Ranson. The Chair appointed President Butterfield, Mr. Dickinson and Secretary Ellsworth.

Annual Meeting.

Voted, That the next annual meeting of the Trustees be held January 8, 1909, in order to allow President Butterfield to be absent on the United States Commission on Country Life.

Athletic Field.

The committee for the selection of a site for an athletic field reported in favor of the tract of land south of the College, near the Veterinary Building.

Voted, That the Committee on New Buildings and Grounds be authorized to get options on the land designated, and on such other parcels of land as in the judgment of the Committee may be necessary for the carrying out of the plan for an athletic field.

New Barn etc.

The Farm Committee, by Mr. Bowditch, reported in regard to re-building the barn recently destroyed by fire and recommended re-building on the same site as the one burned

with less height, after plans shown, with similar construction, with the addition of bull pens and independent tool shed and independent barn for young cattle and dry cows.

Voted, To accept the report and that the Committee be requested to complete plans and get estimates; also to appear before the Governor and Council to obtain funds for immediate relief.

Mr. Howe + Prof. Foord. Voted, That Mr. Howe and Professor Foord be authorized to travel outside the State to visit and study the construction of other college barns.

Night Watchman. Voted, That the President be requested to employ a night watchman if the college funds allow the expenditure.

Edward Parret. Voted, To authorize the Treasurer to settle with Mr. Edward Parret for injury received while in the employ of the College in accordance with his (the treasurer's) best judgment.

Adjourned.

J. Lewis Ellsworth

Secretary of the Trustees.

1909.

Annual Meeting.

The following notice was sent each Trustee.

Boston, January 1, 1909.

Dear Sir,-

Notice — In accordance with the vote of last October, the annual meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the State Board of Agriculture, 136 State House, Boston, on Friday, January 8, 1909, at 9.30 o'clock A.M.

Respectfully,
(Signed) J. Lewis Ellsworth,
Secretary of the Trustees.

Boston, January 8, 1909.

Meeting. — Pursuant to the above call the Trustees of the Massachusetts Agricultural College met in annual meeting at the office of the State Board of Agriculture, in Boston, on Friday, January 8, 1909, at 9.30 o'clock A.M.

Present. — Present: Messrs. Gleason, Ellis, Damon, Barker, Preston, Dickinson, Howe, Gerrett, Pollard, Greeley, Wheeler, Bonditch, President Butterfield, Secretary Ellsworth and Treasurer Kenney.

Chair — Vice President Gleason presided. Secretary Ellsworth read the call for the meeting; also a letter from Col. Wright stating that on account of illness he would be unable to be present.

Records. The reading of the Records of the previous meeting was dispensed with, and the Chair declared the Records approved.

Treasurer's Report. Treasurer Kenney presented copies of his annual report.

Voted. To accept the treasurer's report and place it on file.

Auditor's Report. The Auditor, Mr. Gleason, made report, which report was accepted and placed on file.

Annual Budget. President Butterfield submitted the annual budget.

Voted. That the budget and apportionment for the fiscal year be adopted as recommended by President Butterfield.

President's Report. President Butterfield presented his annual report.

Voted, To accept the report as the report of the Trustees to the Legislature.

Barn The Committee on Farm and Horticulture presented the following recommendations:-

1. That the Legislature be asked to reimburse the College for the loss of barn and contents in the sum of $30,000 in accordance with the recommendation of President Butterfield.

I. To replace storage barn,	$20,000
II. Repairs to silos, stable, removing debris, etc,	2,000
III. Cattle,	1,000

IV. Hay, grain, fertilizers $4,000.00
V. Machinery, tools, and miscellaneous supplies 3,000.00
Total $30,000.00

Voted, To accept and adopt the recommendations and that a bill be immediately prepared and introduced as a special bill.

Plans for Barns.

The Committee on Farm and Horticulture presented the following recommendation:-
That the following tentative plans for replacing the barn, be accepted: (plans presented by Professor Foord) rebuilding the storage part on a smaller scale, preferably of brick or cement; frame barn for bulls and young stock; and a frame building for the storage of farm implements and machinery.
Voted, To accept and adopt the recommendation and that the necessary bill be prepared and introduced.

New Equipment.

The Committee on Course of Study and Faculty reported the following recommendation:-
That the Legislature be asked to appropriate the amount of $13,605 for new equipment for various Offices and departments of the College, in accordance with the recommendations of President Butterfield; provided that the adjustment of the amount to the different departments be made by this Committee after the Legislature has designated the sum available for new equipment.
Voted. To accept and adopt the recommenda-

tion.

Repairs & Improvements.

The Committee on Buildings and Arrangement of Grounds presented the following recommendation:-
That the sum of $40,000 be asked of the Legislature for repairs and improvements; these improvements to include an extension of the heating plant as recommended by Mr. Woodbridge. The apportionment of such funds as might be appropriated by the Legislature for this purpose to be adjusted by the Building Committee.
Voted. To accept and adopt the recommendation.

Athletic Field.

The Committee on Buildings and Arrangement of Grounds presented the following recommendation:-
That the Legislature be asked to appropriate $15,000 for the purpose of purchasing such an area of land as may be suited for a new athletic field and other college purposes.
Voted, To accept and adopt the recommendation and that the carrying out of the arrangements be left with the Building Committee.

Entomological Building.

The Committee on Buildings and Arrangement of Grounds presented the following recommendation:-
That the sum of $80,000 instead of $75,000 be asked for the building for Entomology.
Voted, To accept and adopt the recommendation.

Various Items.

The Committee on Buildings and Arrangement of Grounds presented the following recommendation:-
That various items be put into the legislative budget as follows:-

1. Building for fruit storage,	$3,000.
2. Stock judging pavilion,	8,000.
3. Poultry department,	3,000.
4. Dwelling house for Head of Division of Horticulture,	6,000.
5. Plans for grounds and extension of heating plant,	1,000.
6. Farm house,	2,500.
Total,	23,500.

Voted, To accept and adopt the recommendation.

Policy of Trustees on Buildings.

On recommendation of the Committee on Buildings, it was

Voted, That it be the general policy of the Trustees to ask the Legislature for fire proof buildings only, where those buildings are designed for museums, laboratories, or for teaching or administrative purposes; and that this recommendation should apply with respect to the proposed building for Entomology and Zoology.

Henry F. French Hall and Durfee Plant Houses

On recommendation of the Committee on Buildings, it was

Voted, That the new building for Floriculture be named the "Henry F. French Hall", and that the new greenhouses be named the "Durfee Plant Houses".

The Committee on Course of Study and Faculty presented the following recommendation:-

Expenses of Trustees and Others.

That so far as may be consistent with the finances of the Institution, it be the policy of the College to pay the expenses of Trustees and certain Officers of the Institution, to include the Station men, whenever necessary for purposes of inspecting the work of other institutions, or studying their methods; and that authority be given the Committee on Course of Study and Faculty, to arrange for such inspection and study as they deem desirable for the welfare of the Institution.

Voted, To accept and adopt the resolution.

Minute in memory of Mr. Ranson.

The special committee appointed by the Trustees on October 2nd 1908, to draft an appropriate minute in memory of Mr. W. W. Ranson, reported as follows:-

Mr. W. W. Ranson, who passed away August 9th, 1908, was appointed to the Board of Trustees by Governor Guild in January, 1908. His term of service was thus very brief.

The College owes him a debt of gratitude for his strong and effective advocacy before the Legislature of the bill for a new range of glass-houses, and the teaching building for floriculture and market gardening.

Mr. Ranson's wonderful success in his own business of gardening, his political acquaintance, his leadership among the gardeners and florists of the State, his vigor of mind and practical business instinct would have been, had he lived, a splendid asset for the College.

The Trustees of the Massachusetts Agricultural

College, therefore, desire to record their sincere sorrow for the death of their associate, their sense of loss of his co-operation, and their appreciation of his influence and efficiency already shown. They desire to express their sympathy to his family, and instruct the Secretary of the Trustees to transmit this resolution to Mr. Ranson's family, and also to spread it upon the records of the Trustees.

Voted, unanimously, to adopt the minute on the loss to the College by the death of W. H. Ranson.

Insurance Voted, That the Secretary with President Butterfield consult with the Auditor and Attorney General, and with the Governor if necessary, in regard to insurance on the College buildings and to insert in the annual budget an amount for insurance for the buildings, if deemed advisable.

"Enabling Act" Louisa M. Baker Est. The Committee on Buildings and Arrangement of Grounds presented the following recommendation:-

That the Chairman of the Committee be authorized to prepare and present to the Legislature an "Enabling Act" by which the Trustees of the College may be permitted to use the $6.000 legacy from the Louisa M. Baker Estate for the purchase of the tract of land belonging to said Estate, and adjacent to the present College property.

Voted, To accept and adopt the recommendation.

Student Finances.

President Butterfield recommended that the Trustees appoint a special committee of three to act with a committee to be appointed by the Faculty, to consider the whole question of student finances at the College, and report

Voted, To adopt the recommendation and that Messrs. Preston, Horr and Damon be the committee.

Housing Students.

President Butterfield recommended that the Committee on Buildings and Arrangement of Grounds be authorized to make a special study of the problem of housing students of the College, and report at a future meeting of the Trustees.

Voted, To adopt the recommendation.

Increase of Regular Annual Income.

The Committee on Course of Study and Faculty reported the following recommendation:-

That the Legislature be requested to increase the regular annual income of the College by the following amounts, and for the purposes named, in accordance with the recommendations of President Butterfield, same to take effect Sept. 1st, 1909:-

For maintenance	$13.000
Instruction:	
1. Assistant Professor of Forestry,	$2.500
2. Assistant Professor of Poultry Husbandry,	2.000
3. Assistant Professor of Farm Mechanics,	2.000
4. Assistant Professor of Rural Sociology,	2.000
5. Instructor in Public Speaking,	1.500
6. Working assistant in Floriculture,	600
7. Assistant in Entomology,	600

8. Assistant in Mathematics	$600	
9. Additional Clerks	1,200	$13.000
Graduate School.		5.000
Agricultural Survey:		
1. Greenhouse Survey	$1,220	
2. Farm Management Survey	1,220	
3. Orchard Survey	1,220	
4. Office and miscellaneous	340	4.000
Additional for Short Courses:		
1. Increase of Short Course work at College including "Farmer's Week"	$1.000	
2. Correspondence Courses	500	
3. Lectures (not at College)	500	
4. Leaflets on agricultural subjects	500	
5. Educational exhibits at fairs	500	
6. Better Farming trains and trolley cars	500	
7. Travelling schools	1.000	
8. Co-operative demonstration of Agricultural practice	500	5.000
Student Labor		2,500
Normal Department		1.000
Grand Total		$43.500

Voted, To accept and adopt the recommendation.

Increase of Salaries.

The Experiment Department presented the following recommendation:

That an advance from $700 to $900 be made in the salaries of Mr. Philip V. Goldsmith and Mr. James C. Reed, the same to take effect January 1, 1909.

Voted, To accept and adopt the recommendation.

The Experiment Department presented the following recommendation:-

That the appointment of Mr. Jacob K. Shaw as assistant horticulturist at a salary of $900 per year, be approved; the appointment having been made October 1, 1908.

Voted, To accept and adopt the recommendation.

Unpaid Student Bills.

President Butterfield called attention to the large amount of unpaid College bills incurred by the students, and asked the opinion of the Trustees in regard to the following suggestions:

1. That hereafter no student be allowed to graduate until his college bills are paid.

2. That beginning next September, all college bills shall be paid in advance for the full semester, before the student is permitted to register in classes.

3. That beginning with the next college year, each student shall be required to deposit at the beginning of each semester, at least one month's board in advance; and that no student shall be allowed to continue to board in the dining hall if more than one month in arrears.

4. That the Treasurer be authorized to use his discretion with respect to the strict enforcement of these rules as applied to students now in College, but that these rules shall be clearly printed in the new catalogue and shall apply strictly to all students entering after this College year.

Voted, To refer the matter to a special committee

consisting of Messrs. Preston, Howe and Damon.

Plan of Grounds. Mr. Warren H. Manning, on leave, presented a report of progress in the matter of plans for the College grounds and buildings and submitted a model and plans for the inspection of the Trustees.

College Payroll. Voted, that Messrs. Gleason, Bowker and Preston be a special committee to take in charge the matter of college payroll and general matter of college business management.

Committees. Voted, that Messrs. Bowker, Preston and Howe be a committee to nominate the committees for the ensuing year.

Agricultural Building. President Butterfield recommended that the Committee on Buildings and Arrangement of Grounds be requested in conjunction with Professor Foord, to prepare plans for an instruction building to house the Department of Agriculture.
Voted, To adopt the recommendation.

Dairy Building. President Butterfield recommended that the Committee on Farm and Horticulture, acting with the Committee on Buildings, and Professor Foord, be requested to prepare plans during the year, for a suitable dairy instruction building.
Voted, To adopt the recommendation

President Butterfield recommended that

the following salaries be paid, beginning January 1, 1909:

Salaries

Miss Mary E. Caldwell	$780
Miss Henrietta Webster	660
Miss Gertrude Warner	540

also that Miss Edith C. Hubley be placed on the regular payroll at a salary of $600 per year, to take effect January 1, 1909.

Voted. To adopt the recommendation.

Officers

Election of officers being in order, ballots were taken, and the election resulted as follows:

President, His Excellency Eben S. Draper.
Vice-President, Hon. Charles A. Gleason of New Braintree.
Secretary, J. Lewis Ellsworth of Worcester.
Treasurer, Fred C. Kenney of Amherst.
Auditor, Hon. Charles A. Gleason of New Braintree

Standing Committees

The committee on nomination of committees brought in the following nominations:

Committee on Finance

George H. Ellis — J. Howe Demond
Arthur G. Pollard — Charles H. Preston
Charles A. Gleason, Chairman

Committee on Course of Study and Faculty.

William H. Bowker — Elmer D. Howe
M. Fayette Dickinson — Carroll D. Wright
George H. Martin
William Wheeler, Chairman

Committee on Farm and Horticulture.

Farm Division

George H. Ellis, Chairman — Charles A. Gleason
Frank Gerrett — N. J. Bowditch

Horticultural Division.

Thomas L. Greeley — Elmer D. Howe
J. Lewis Ellsworth, Chairman.

Committee on Experiment Department.

J. Lewis Ellsworth — A. G. Pollard
William H. Bowker — Samuel C. Damon
Charles H. Preston, Chairman.

Committee on Buildings and Arrangement of Grounds.

William Wheeler — Wm H. Bowker
Frank Gerrett — N. J. Bowditch
M. F. Dickinson, Chairman.

Legislative Committee (Not to be printed)

Hon. Charles A. Gleason, Chairman — Charles H. Preston
George H. Ellis — M. F. Dickinson
Hon. Frank Gerrett — Thomas L. Greeley

The nominations made were accepted and adopted by vote of the Trustees.

Adjournment — Adjourned at 3.50 P.M.

J. Lewis Ellsworth
Secretary of the Trustees.

Commencement Week Meeting.

The following notice was mailed each Trustee:-

Boston June 8, 1909.

Notice

Dear Sir,-

The Commencement Week Meeting of the Trustees of the Massachusetts Agricultural College will be held at the President's Office, Amherst, Tuesday, June 22, 1909, at 9 o'clock A. M.

Respectfully,

(Signed) J. Lewis Ellsworth, Secretary.

Meeting

Amherst, June 22, 1909.

In accordance with the above call the Trustees of the Massachusetts Agricultural College met at the President's Office, Amherst, this day at 9 o'clock A. M.

Chair

The meeting was called to order by Vice-President Gleason, who presided.

Present

Present: Messrs. Damon, Barker, Pollard, Dewey, Ellis, Preston, Gleason, Wheeler, Dickinson, Gerrett, President Butterfield and Secretary Ellsworth.

Call

Secretary Ellsworth read the call for the meeting,

Records

when it was voted that the reading of the Records be dispensed with, and they were declared approved.

On recommendation of President Butterfield, it was

Date of Annual Meeting.

Voted, That the date of the Annual Meeting be made the Friday following the first Wednesday in January, at 9.30 A.M.

President Butterfield presented an invitation from Harvard University, asking the College to send a delegate to represent the College on the inauguration of President Lowell, in October.
Voted, That President Butterfield be the delegate.

College Seal.

The question of designating a College Seal was brought up by President Butterfield, when it was
Voted, That the matter be left with Mr. Dickinson and President Butterfield, with power.

Record of Committee Votes.

President Butterfield raised the question of the plan for recording with the Secretary of the Trustees, the votes passed by the various committees of the Board, when it was
Voted, That the Records of Committees be filed and indexed with the Secretary.

Memorial to Col. Wright.

Professor Dewey presented the following memorial to Col. Wright:-

Carroll Davidson Wright, Trustee of the Massachusetts Agricultural College, died February 20, 1909, at his home in Worcester, Massachusetts. From the time of his appointment as Trustee in January, 1906, until his death, he recognized the obligations of his trusteeship and

gave careful heed to the performance of the duties which were placed upon him. Of special value was his continued service as a member of a Committee on Course of Study and Faculty. We recognize the great worth of his life to the State and nation. He served his country on the field of war; and in subsequent years of peace he devoted himself to public duties, not for the sake of selfish reward, but animated by pure and high ideals for aiding his fellowmen. He never lost faith in progress through the development of character by education, and as Trustees we wish to bear testimony to his unfailing hopefulness, tact, courage, and fineness of temper, which helped not only in the discharge of the duties committed to his care, but drew us close together in ties of affectionate regard; as evidence of this respect, we pledge ourselves anew to the carrying on of the work for which he labored.

Voted, That the memorial be adopted by the Board and become a part of the Records, and that a copy be sent to the family of the deceased.

Appropriations. President Butterfield presented a statement of appropriations made by the Legislature of 1909, which statement is placed on file.

Resignations. The Committee on Course of Study and Faculty presented the following resignations to take effect August 31, 1909:—

Mr. Frank M. Gracey, Assistant in Landscape Gardening.
Mr. Ernest C. Fowler, Assistant in Chemistry.

Mr. Leon D. Shaw, Assistant in Chemistry.
Professor George N. Holcomb, Assistant Professor of Political Science.
Voted, To accept the resignations.

Prof. Hasbrouck Leave of Absence.

On recommendation of the Committee on Course of Study and Faculty, it was
Voted, That Professor P. B. Hasbrouck be granted leave of absence for the College year 1909-1910, on the following conditions:
1. Professor Hasbrouck will handle the entrance work for 1909 and 1910.
2. It is the understanding that Mr. Hasbrouck will care for the Registrar's Office during the College year.
3. Professor Hasbrouck is to be responsible for the secretarial work of the Faculty during the year.
4. Professor Hasbrouck's salary of $400 per year as Registrar is to be continued, and he is to have a further allowance of $850 for the College year 1909-1910, this being one-half of his salary as instructor.

The Committee on Course of Study and Faculty recommended the following arrangements for teaching courses given by Professor Hasbrouck while he is on leave of absence, be made:-
Professor Joseph O. Thompson of Amherst College, for the work in physics, at a salary of $500 for the College year.
Captain George C. Martin for instruction in

mathematics, at a salary of $500 for the College year.
Voted. To adopt the recommendation.

Director of Short Courses.

The Committee on Course of Study and Faculty recommended the election of William D. Hurd of the University of Maine, as Director of Short Courses, at a salary of $3,000 per year, the same to take effect September 1, 1909; the President to be authorized to apportion this salary as between the regular college payroll and the legislative appropriation for short courses, as he may deem best.
Voted. To adopt the recommendation.

New Instructors.

The Committee on Course of Study and Faculty recommended that the following Officers of the institution shall be elected; terms of service to be as specified, and salary to be as indicated, as below.

Mr. Fred B. McKay, Instructor in English and Public Speaking at a salary of $1,500 per year, to take effect September 1, 1909.

Mr. John Noyes, Assistant in Landscape Gardening and Drawing, at a salary of $700 per year, same to take effect September 1, 1909, with the privilege of summer work on his own account in 1910.

Mr. James Whiting of Natick, foreman in floriculture at a salary of $720 per year, same to take effect July 1, 1909.

Mr. John N. Summers, Assistant in Entomology at a salary of $300 per year, same to take effect September 1, 1909.

The President be authorized to employ a clerk to the Dean and Registrar at a salary not to exceed $600 per year, same to take effect June 21, 1909; also that the President be authorized to have full time of Miss Stuart from the same date.

Voted, To adopt the recommendation.

Increases of Salaries

The Committee on Course of Study and Faculty recommended the following increases of salary to take effect September 1, 1909:—

William R. Hart, Professor of Agricultural Education,	$200
Fred C. Sears, Professor of Pomology,	250
Fred C. Kenney, Treasurer,	250
Clarence E. Gordon, Assistant Professor of Zoology,	200
Robert W. Neal, Assistant Professor of English,	100
Edward A. White, Assistant Professor of Floriculture,	250
William P. B. Lockwood, Assistant Professor of Dairying,	100
Sidney B. Haskell, Instructor in Agronomy,	100
Ray L. Gibben, Instructor in Animal Husbandry,	300
Edgar L. Ashley, Instructor in German,	300
Anderson A. Mackimmie, Instructor in French,	100
Alexander E. Lance, Instructor in Agrl Economics,	100
C. Robert Duncan, Instructor in Mathematics,	100
Ralph J. Watts, Secretary to the President,	420
Miss Gertrude Warner, Stenographer, Division of Agriculture,	60.

Voted, To adopt the recommendation.

The following sums were established as the salaries of the following Station attaches:-

Edward B. Holland,	$1,900	To take effect	July 1, 1909.
Henri D. Haskins,	1,900	" "	"
Edwin F. Gaskill,	1,000	" "	"
Philip V. Goldsmith,	1,000	" "	Jany 1, 1910.
James C. Reed,	1,000	" "	"
Jacob K. Shaw,	1,000	" "	Oct. 1, 1909
Lewell S. Walker,	1,000	" "	July 1, 1909.
Ray F. Gaskill,	640	" "	"
Robert D. Maclaurin,	1,800	" "	"
Miss Rose G. Brum,	800	" "	"
Miss Harriet Cobb,	680	" "	"
Miss Jessie V. Cracker,	420	" "	"
Miss Birdie O'Donnell,	560	" "	"
Philip H. Smith,	1,500	" "	"
James P. Howard,	780	"	March 1, 1909
H. J. Franklin,	1,600	"	Sept. 1, 1909.

Instructors

Voted, That the matter of associate Professor in Chemistry be referred back to the Committee on Course of Study and Faculty, with power.

Voted, That the matter of engaging new men for instruction in forestry and poultry be referred to the Committee on Course of Study and Faculty with power.

H. L. White

On recommendation of Dean Mills, it was Voted, That Mr. H. L. White of the graduating class be recommended for a degree provided the requirements of Dean Mills are complied with.

The Committee on Buildings and Grounds recommended that a communication from H. L. Frost, an alumnus of the College, requesting that when the proper time comes, the new Entomological Building shall be named Fernald Hall, in honor of Professor C. H. Fernald, be filed, and that the building be not named for the present.

Fernald Hall.

Voted, To adopt the recommendation.

On the matter of re-cataloging the library, it was Voted, To refer the matter to the Committee on Course of Study and Faculty, with power to act.

Plans of Buildings & Grounds.

President Butterfield reported that Mr. Warren H. Manning had presented further details of the general plans for the grounds at a public meeting at the College, and that under the direction of the Commission on Buildings and Arrangement of Grounds, Mr. Manning was still at work on further drafting of plans.

Harlow Farm.

The Building Committee reported to the Trustees the purchase of the Harlow Farm by certain of the Trustees, to be held in trust for the College, the price paid being $3,000.

Louisa Baker land.

They also reported the lease of the Louisa Baker land for one year, at a rental of $260, being five per cent interest on the value of the land.

They also reported that both of the above

areas of land had been put in charge of Mr. Tompson, of the Department of Horticulture, who will grow crops on them the present season, the expectation being that the income from these crops, together with the rental of the house at the Harlow Farm will cover the interest and rental of the respective properties.

Creamery Property.

They also reported that with the approval of the Committee, Mr. S. S. Harriman had purchased the "old creamery" property, in order that it might be acquired in the interests of the institution, subject to the purchase of the College.

Voted, To accept the report and approve the actions of the Committee.

Notes of Students.

On motion of Mr. Dickinson, it was

Voted, That the Treasurer be requested not to accept the endorsement of any of the Faculty or instructors or the Executive Officers of the College on notes of students.

Degrees Awarded.

Voted, To award degrees to all students who have complied with all conditions.

Voted, That degrees be conferred and diplomas to the following-named students:—

Doctor of Philosophy

Charles Worcester Brooks, Amherst.

Bachelor of Science.

Paul Edgar Alger, Waldo Darina Barlow, Benjamin Franklin Barnes Jr., Oscar Christopher Bartlett,

Orwell Burton Briggs, George Murray Brown Jr., Donald John Caffrey, Patricio Pennaradonda Cardin, Edward Irving Chase, George Melvin Codding, Lamert Seymour Corbett, Harold Parsons Crosby, Samuel Sutton Crossman, David Aloysius Curran, Homer Cutler, Gordon Russell Fulton, Myron Francis Geer, Wayne Emory Geer, Elmer Francis Hathaway, En-Lung Hsieh, Arthur Ward Hubbard, Warren Leroy Ide, Dorsey Fisher Ingalls, Jen Huan, Harry Ovinson Knight, Rockwood Chester Lindblad, Guy Ernestus MacGorm, James Valentine Monahan, Harold Johnson Neale, Harold Gordon Noble, John Noyes, James Raphael O'Grady, John Thomas Olivi, Harold Dwight Phelps, Richard Chute Potter, Charles Sumner Putnam, George Francis Sexton, George Mansour Shamias, Marcus Thomas Smulyan, Myron Wood Thompson, Joseph Brewer Thomson, Henry William Turner, Frederick Chester Warner, Theodore Charles Waters, Charles Russell Webb, James Sidney Whaley, Charles Howard White, Herbert Linwood White, Luther George Willis, Frank Herbert Wilson, Jr.

Settlement of Areas.

Voted, To leave the settlements of all areas of the graduating students with a committee consisting of Mr. Ellis, President Butterfield, Treasurer Kenney and Dean Mills.

Bills of Students.

On motion of Mr. Preston, it was Voted, That the rule requiring all students to pay all their bills be enforced to the full.

Voted, That those students who are delinquent be left to the President and Treasurer.

County Life Commission.

On Motion of Mr. Barker, it was
Voted, That the College assume the expense of the President on the County Life Commission to the amount of $190.

Purchases of Land.

The Building Committee recommended to the Trustees that the following purchases of land be made from the sum of $5,500 appropriated by the last Legislature:—

	$
1. The Walsh-Baker property,	2.500.00
2. The Wescott property,	2.500.00

Voted, To adopt the recommendation.

Voted, That the Building Committee have authority to spend $1,000 for land inside the triangle bounded by Lincoln Avenue.

Treasurer's statement.

The Treasurer presented a report for the half year ending May 30, 1909, which was accepted and placed on file.

Special Funds.

Voted, That Mr. Dickinson be requested to examine the history of all special funds given to the College, or left in trust, in order to determine the original purpose of the same, and to see if the purpose is being complied with.

On recommendation of the Committee on Buildings and Grounds, it was

Voted, That the College take out Employers' Liability Insurance.

Insurance of Buildings

On recommendation of the Committee on Buildings and Grounds, it was

Voted, That the new barns and tool sheds, with their contents, be insured for a period of five years, the premium to be paid out of such funds as may be available.

Reimbursement to students on account of burning of Barn.

Voted, That the claims of the Geer brothers and of R. L. Whitney, for reimbursement on account of losses sustained from the burning of the College barn, August, 1908, be compromised by the payment of $100 to the Geer brothers and of $40 to R. L. Whitney, providing said payments are approved by the Auditor.

Adjourned.

J. Lewis Ellsworth

Secretary.

Special Meeting

The following petition was received by the Secretary of the Trustees:

Request for Special Meeting

We, the undersigned members of the Board of Trustees of the Massachusetts Agricultural College, hereby petition that a special meeting of that Board be called to convene at Amherst, on October 9, 1909.

July 24, 1909.

(Signed.) Kenyon L. Butterfield
Charles A. Gleason
Arthur G. Pollard
Geo. H. Ellis
S. C. Damon.

The following notice was mailed to each Trustee:

Call.

Dear Sir:

At the written request of five members there will be a special meeting of the Board of Trustees of the Massachusetts Agricultural College, at the President's office, Amherst, Mass., on Saturday, October 9, 1909, at 9 o'clock A. M., to transact any business that may properly come before it.

Very truly yours,

[Signed] G. Lewis Ainsworth, Sec.

Amherst, October 9, 1909.

Meeting. In accordance with the above call the Trustees of the Massachusetts Agricultural College met at the office of the President, October 9, 1909.

The meeting was called to order by Mr. Gleason, at 9.10 A.M. Secretary Ellsworth read the call for the meeting.

Present. Present: Messrs. Bowker, Dickinson, Damon, Ellsworth, Ellis, Gerrett, Howe, Gleason, Pollard, Preston, Ward, and President Butterfield.

Enrolment. President Butterfield made a report of the present enrolment of students at the College, giving a comparison with the enrolment of previous years.

Flag Staff (temporary) President Butterfield announced the erection of a temporary flag staff on the drill hall, and stated that the flag had been supplied in accordance with the offer of Trustee Pollard.

On motion of Mr. Dickinson, it was
<u>Voted</u>: That the Trustees extend a vote of thanks to Mr. Pollard for the gift of the flag.

Flag Staff (Permanent) On motion of Mr. Dickinson, it was
<u>Voted</u>: That the Board of Trustees petition

the incoming Legislature to give us a new flag staff.

Meeting of Presidents.

President Butterfield reported that the Presidents of the New England Agricultural Colleges would meet at the College October 22nd and 23rd, and invited members of the Board of Trustees to be present.

Japanese Commercial Embassy.

President Butterfield reported that the Japanese Commercial Embassy was to send a delegation to the College on October 26th, and suggested that as many of the Trustees as possible should be present.

Free Lectures and Correspondence.

President Butterfield reported two projects submitted by Professor Ward, covering work in free lectures and correspondence courses by members of the college organization.

Carnegie Pensions.

President Butterfield reported the status of affairs regarding Carnegie Pensions, and referred to correspondence between himself and the Carnegie Foundation officers. A general discussion of the matter followed.

Hazing

President Butterfield reported the situation in College regarding hazing. On motion of Mr. Dickinson, it was

<u>Voted</u>: That Mr. Bowker be asked to prepare resolutions, embodying the opinion of the

Trustees in regard to this matter. Mr. Bowker reported and it was

Resolved: That we commend the action of the class of 1912 in discouraging hazing at the Agricultural College, and trust that this action will receive the hearty support of the entire student body.

Further, that it is the sense of this Board that this policy should be continued in the future, in the carrying out of which this Board will heartily cooperate.

Duplicate Diploma H. J. Neal.

President Butterfield presented a request from H. J. Neal, of the class of 1909, for a duplicate diploma, to replace the one destroyed by accident, the old diploma being returned.

On motion of Mr. Dickinson, it was

Voted: That a new diploma be prepared for Mr. Neal, and that he be charged actual cost of same.

Ordnance and ordnance stores.

On motion of President Butterfield, the following resolution was adopted:

"Resolved; That the President of the Massachusetts Agricultural College be and he hereby is authorized and empowered to execute in the name and behalf of said College any and all bonds of indemnity required to be given to the Government of the United States to secure the loan of ordnance and ordnance

stores from the Bond Department, as provided by law, it being the fundamental intent of the Trustees of said College in taking this action to authorize the person who may now or hereafter hold the office of President of the College to execute said bonds in the name and behalf of the College without first obtaining special action by them in each case."

Resolutions J. Howe Demond.

On motion of Mr. Preston, it was
Voted: That Mr. Gleason be constituted a committee to prepare resolutions on the death of the late Mr. J. Howe Demond.

Inventory.

On motion of President Butterfield, it was
Voted: To give the Treasurer authority to take a full inventory of college property on December 1st, 1909.

New Trustees

On motion of Mr. Preston, it was
Voted: That the two recently elected Trustees, Drs. Dewey and Ward, should take the places on the standing committees of the Board that were filled by those whose places on the Board they take.

Alumni Representation.

Secretary Ellsworth read a letter from the Secretary of the Alumni Association, relative to Alumni representation on the Board of Trustees. On motion of Mr. Dickinson, it was
Voted: That Messrs. Howe, Damon, and

Preston, constitute a committee to consider this communication, and to make proper reply to the Secretary of the Alumni Association.

Old Greenhouses.

On motion of Mr. Ellis, it was
Voted: That the matter of disposing of the old greenhouses be left to the Committee on Buildings and Grounds, with power.

Adjournment.

Adjourned

J. Lewis Ellsworth
Secretary.

Annual Meeting, 1910.

Call. The following notice was sent to each Trustee:

Boston, December 30, 1909.

Dear Sir:

The annual meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the State Board of Agriculture, 136 State House, Boston, on Friday, January 7, 1910, at 9:30 o'clock A.M.

Respectfully,

[Signed] J. Lewis Ellsworth
Secretary of the Trustees.

Meeting. Boston, January 7, 1910.

Pursuant to the above call the Trustees of the Massachusetts Agricultural College met in annual meeting at the office of the State Board of Agriculture in Boston, on Friday, January 7, 1910, at 9:30 o'clock A.M.

Present. Present: Messrs. Gleason, Ellis, Greely, Bowditch, Wheeler, Sewall, Ward, Dickinson, Pollard, Howe, Proctor, Ellsworth, Lewis, President Butterfield and Treasurer Fenner.

Vice-President Gleason presided. It was **Voted**: To adjourn to Room #40.

Records read. Secretary Ellsworth read the call for the

meeting. The records of the previous meeting were read, and it was
Voted: To approve them.

Treasurer's Report.

Treasurer T. Kenney read his annual report. On motion of Mr. Dickinson, it was
Voted: That the report be accepted and placed on file.

President's Report.

President Butterfield presented his annual report. On motion of Mr. Dickinson, it was
Voted: That the report be accepted and placed on file.

Pomology Building.

Professor Sears explained the plan of a new building for Pomology.

Short Courses.

Voted: To hear Professor Hurd on plans for Short Courses.

Nominating Committee.

Voted: That the chair appoint a committee to nominate officers and committees for the ensuing year.
Messrs Bowker, Pollard and Preston were appointed.

Election of Officers.

Nominations were brought in and the following officers were elected:
President. His Excellency Eben S. Draper.
Vice-President, Hon. Charles A. Gleason of New Braintree

Secretary, J. Lewis Ellsworth of Worcester.
Treasurer, Fred C. Kenney of Amherst.
Auditor, Hon. Charles A. Gleason of New Braintree.

Committees. The committee on nominations of committees brought in the following nominations:

Committee on Finance.

Charles A. Gleason, Ch. — Arthur G. Pollard
George H. Ellis — Charles H. Preston
Charles E. Ward.

Committee on Course of Study and Faculty.

William Wheeler, Ch. — Elmer D. Howe
William H. Bowker — Davis R. Dewey
H. Fayette Dickinson — David Snedden.

Committee on Farm and Horticulture.

Farm Division.

George H. Ellis, Ch. — Charles A. Gleason
Frank Gerrett — Nathaniel C. Bouditch.

Horticulture Division.

J. Lewis Ellsworth, Ch. — Thomas F. Creeley
Elmer D. Howe — Harold L. Frost.

Committee on Experiment Department.

Charles H. Preston, Ch. — Charles E. Ward
J. Lewis Ellsworth — Arthur G. Pollard
Harold L. Frost.

Committee on Buildings
and Arrangement of Grounds.

H. Fayette Dickinson, Ch. William H. Bowker.
William Wheeler Nathaniel J. Bowditch
Frank Gerrett.

Legislative Committee.

Charles A. Gleason, Ch. Charles E. Ward.
Frank Gerrett Charles H. Preston
H. F. Dickinson.

The nominations made were accepted and adopted by vote of the Trustees.

Minutes of Committees.

Voted: That the minutes of the Committees be read.

The Committee on Buildings and Arrangement of Grounds presented the following recommendation:

Appropriation for land.

That the proposed appropriation for land be given precedence in the legislative budget, and that it be placed in a separate bill.

Voted: To accept and adopt this recommendation.

The Committee on Finance presented the following recommendation:

State insurance.

To refer to the full Board the matter of a State insurance fund.

Voted: To request Mr. Ellis to introduce into

the Legislature a bill favoring the establishment of a State insurance fund to become available, under proper regulations, for fire losses by this and other State institutions; and to authorize Mr. Ellsworth to seek the cooperation of other State institutions to support such a measure.

The Committee on Buildings and Arrangement of Grounds presented the following recommendations:

That the Committee approves the recommendations of the Commission on Buildings and Arrangement of Grounds as follows:

Care of Campus. I. That the campus be placed in charge of the Department of Landscape Gardening, subject to the direction of the Committee on Grounds and Arrangement of Buildings; the area to be included and the details of management to be determined hereafter.

Spraying Outfit. II. That there be purchased an adequate spraying outfit for the use of the College in its various departments.

On motion of Mr. Ellsworth, it was

Voted: To accept and adopt these recommendations.

The Committee on Experiment Department presented the following recommendations:

Inspection of Apiaries. I. That the Board of Trustees favor the inspection

ment of a law providing for the inspection of apiaries and the control of bee diseases; and authorize Director Brooks to appear before any committee of the Legislature having the matter under consideration.

Vice-Director. Exp. Station.

II That the Board of Trustees appoint Dr. J. B. Lindsey Vice-Director of the Experiment Station without additional salary.

On motion of Mr. Wheeler, it was

Voted: To accept and adopt these recommendations.

Claims of Geer Bros. & R. L. Whitney.

The Committee on Finance presented the following recommendation:

To refer to the full Board the matter of the claims of the Geer brothers and of R. L. Whitney.

On motion of Mr. Dickinson, it was

Voted: That the Trustees do not assume responsibility of these claims; but recommend that the claimants apply to the Legislature for reimbursement.

Adjustment of Salaries.

Voted: That the adjustment of salaries be referred to the special committee appointed in 909, and made up of Messrs Gleason, Bowker and Preston.

Better Farming Specials.

The Board of Trustees of the Massachusetts Agricultural College, having received propositions from the Boston and Albany

The following budget, with the action and recommendations of the various committees by which the items were originally considered, was presented by President Butterfield and adopted by the Trustees:

LEGISLATIVE BUDGET, 1910.

Items.	Committee recommendations. Committee.	Amount.	
ADDITIONAL MAINTENANCE:			
1. Increase in current expenses	Finance.	$18000.	
2. 1/4 of proposed increases in the following items, to allow operations to begin Sept.1st.			
Instruction - - - $20000	C.of S.&F.		
Normal Department - 5000	C.of S.& F.		
Short Courses - - - 17500	C.of S.&.FT.		
Graduate School - - 2500	C.of S.& F.		
Grounds - - - - - - 5000	Bldg. & Gds.		
4)50000(12500		12500.	$30500
APPROPRIATION FOR PURCHASE OF LAND	Bldg. & Gds.		25000
OTHER SPECIAL:			
1. Equipment for entomological building - - - -	Bldg. & Gds.	15000	
2. Repairs and minor improvements-	Bldg. & Gds.	35000	
3. Department equipment - - - - -	Bldg. & Gds.	15000	
4. Dairy building and equipment -	Bldg. & Gds.	75000	
5. West experiment station - - -	Bldg. & Gds.	28000	
6. Fruit storage- - - - - - - - - -	Bldg. &.Gds.	16000	
7. Poultry buildings- - - - - - -	Bldg. & Gds.	5000	
8. Animal husbandry building- - -	Bldg. & Gds.	10000	
9. Improvements on Draper Hall- -	Bldg. & Gds.	23000	222000
ADDITIONAL TO CURRENT ANNUAL:			
1. Maintenance- - - - - - - - - - -	Finance	35000	
2. Instruction- - - - - - - - - - -	C.of S. & F.	20000	
3. Normal department- - - - - - -	C.of S. & F.	5000	
4. Short courses- - - - - - - - - -	C.of S. & F.	17500	
5. Graduate school- - - - - - - - -	C.of S. &.FT.	2500	
6. Grounds- - - - - - - - - - - - -	Bldg. & Gds.	5000	
7. Repairs and minor improvements	Bldg. & Gds.	15000	
8. Equipment- - - - - - - - - - - -	Bldg. & Gds.	10000	110000

GRAND TOTAL-)- - - - - - - - -$387500

Railroad and also from electric roads entering in Springfield to run agricultural educational trains over their respective lines.

On motion of Mr. Bowker, it was

Voted: That this Board will heartily cooperate with these railroads, the Board of Agriculture, the Chamber of Commerce, and other organizations in the State to further the development and success of this project. To this end it will render the services of its teachers and experts and place at the disposal of these railroads such equipment and apparatus as may be required.

Bills Legislature. Voted: That the bills be prepared by President Butterfield for presentation to the Legislature in accordance with the votes of this meeting.

By-Laws. Voted: That the Secretary be instructed to look up the by-laws.

[Read insert.]

Adjourned

J. Lewis Ellsworth Secretary.

1910

Commencement Week Meeting.

Call.

The following notice was mailed each Trustee:

Boston, June 8, 1910.

Dear Sir:

The regular Commencement Week Meeting of the Board of Trustees of the Massachusetts Agricultural College will be held at the President's office, Amherst, Mass., on Tuesday, June 21, 1910, at 9 o'clock A.M.

Very truly yours,

[Signed] J. Lewis Ellsworth, Secretary.

Meeting.

Amherst, June 21, 1910.

In accordance with the above call the Trustees of the Massachusetts Agricultural College met at the President's office, Amherst, this day at 9 o'clock A.M.

Present.

Present: Messrs. Dewey, Bowker, Ellis, Howe, Dickinson, Frost, Pollard, Wheeler, Ward, Preston, Leverett, Gleason and Ellsworth: President Butterfield and Treasurer Kenney.

M. H. Dickinson presided until the arrival of Mr. Gleason.

Records read

Secretary Ellsworth read the call for the meeting. The records of the previous meet-

ing were read and it was
Voted: To approve them.

Purchase of Land.

The Committee on Buildings and Arrangement of Grounds presented the following recommendations:
That the appropriation of $17,500 made by the Legislature of 1910 be used in accordance with the land for the purchase of the following parcels of land: The Kellogg farm, Farrow farm, Baker land, Chamberlin lot, Loomis lot, and the old creamery or Harriman lot.
Voted: To accept and adopt this recommendation.

Fraternity Communication

A communication from alumni and student members of the various fraternities was read, and it was
Voted: To receive it and place it on file.

Rifle Range.

Voted: To appropriate out of last year's land fund the sum of $200 for the purchase of land adjacent to and for the extension of the rifle range.

Treasurer's Report.

Treasurer Tenney presented his report for the six months ending Jan. 3., 9.6., and it was
Voted: To accept it.

The Committee on Finance presented the

following recommendations:

Dining Hall equipment.

I. That the College assume liability to an amount approximating $1,700 for equipment of the Dining Hall, the same to be paid out of General Maintenance; the balance of the Dining Hall deficit, approximating $1,100, to be continued as a charge against the account of the Dining Hall.

Unsettled Accounts of "1909."

II. That unsettled accounts of the graduates of 1909 be turned over to N. L. Dickinson, with the request that he take the necessary steps to enforce payment.

Voted: To accept and adopt these recommendations.

Degrees.

Voted: That degrees be conferred upon and diplomas granted to the following named students:

Master of Science — George Henry Chapman;

Bachelor of Science — Rodolphus Harold Allen, Ross Everett Annis, Robert Pierson Armstrong, Dexter Edward Bailey, Justus Conant Bailey, Francis Stone Beeman, Jonathan Phillips Blaney, Louis Brandt, Henry Irwin Brooks, Sumner Cushing Brooks, Louis Carmel Brown, Edward Joseph Burke, Walter Roe Clarke, William Arthur Clones, Henry Frank Cowles, Edward Farnham Damon, Lawrence Sumner Dickinson, John Nelson Everson, Raymond John Fiske, Josiah Chase Folsom, Henry Russell Francis, Horace Wells French, Frank Tuttle Haynes, Warren Ellis Hayward, Myron Smith Hazen,

Arthur Witt Holland, Charles Irwin Hosmer, William Clarence Johnson, William Edward Leonard, Leonard Sebastian McLane, Samuel Weis Mendum, Fred Parker Nickless, Charles Andrew Oertel, Frank Herbert Partridge, George William Paulsen, Lyman Gibbs Schermerhorn, Frank Lincoln Thomas, Edward Harrison Turner, Otto Teborous Taft Urban, George Newton Vinton, Ralph Augustus Waldron, William Newton Wallace.

R. S. Eddy

On recommendation of the Committee on Course of Study and Faculty it was.

Voted: That the President be authorized to confer the degree of Bachelor of Science upon Roger Sherman Eddy when he shall have completed his required college work.

Prof. C. H. Fernald's Resignation.

Professor Charles H. Fernald tendered his resignation as Professor of Zoology, Entomologist for the Experiment Station and Director of the Graduate School of the College, and it was

Voted: To accept it, and to make Professor Fernald Honorary Director of the Graduate School.

An Appreciation.

In accepting Professor Fernald's resignation, the Board wishes to express their deep appreciation of his services; they wish to testify to the worth of what he has accomplished for the College, especially through the Department of Entomology. This department has

created an enviable name for the Massachusetts Agricultural College in all parts of the civilized world; it has placed her graduates in advanced positions of research in various countries; it has given her graduate school a prestige second to none. To gain this high position for his department, its retiring Head has given both of his life and of his salary; his labors for his students have produced leaders in the science of Entomology who are a credit to both their college and the Commonwealth which trained them. It is with extreme regret that we lose his active services and at this time we can only partially express the esteem with which he is held.

Dean G. H. Mills.

Voted: To grant Dean George H. Mills leave of absence for one year, beginning September 1, 1910, with full salary.

President's Salary, House & Grounds.

Voted: That the salary of President Butterfield be increased to $5,000 per year, beginning July 1, 1910, with the use of the president's house, with care of the grounds by the Horticultural Department, and with heat, light and water to be furnished from the several college plants installed therefor.

President's Horse & Carriage.

Voted: That a horse and carriage with suitable provision for maintenance and care be

Sheet I.

ANNUAL SALARIES RECOMMENDED.

Name.	Amt. per yr.	Amt. and date of increase
Brooks,	$3000	
Brown,	800	
Chapman,	1100	$100 After July 1, 1910
Cobb,	740	60 " " " "
Crocker,	680	60 " " " "
Fernald, C. H.,	600	
Fernald, H. T.,	1000	
Franklin	1600	
Fulton,	1400	$100 After July 1, 1910
Eastman,	600	
Gaskill,	1100	100 " " " "
Goessmann,	1000	
Green,	200	
Haskins,	1900	
Holland,	2000	$100 After July 1, 1910
Howard,	840	
Kenney,	500	
Kennedy,	800	
Lindsey,	2500	
O'Donnell,	620	$60 After July 1, 1910
Ostrander,	500	
Paige,	500	
Reed,	1000	
Sears,	250	
Shaw,	1100	$100 After Octo. 1, 1910
Stone,	1300	
Summers,	360	(Resigns July 1, 1910)
Walker,	1100	$100 After July 1, 1910.
Waugh,	400	
Allen,	780	60 " " " "
Merrill,	900	
Smith,	1600	100 " " " "

furnished for the use of the President.

Dr. Burton N. Gates.

President Butterfield brought forward the matter of engaging an instructor in apiculture who would also act as entomologist for the Experiment Station and State Inspector of Apiaries, and it was:

Voted: To appoint Dr. Burton N. Gates, of Washington, D. C., at an annual salary of $1,600; $800 to be paid by the College, $440 by the Experiment Station, and the balance to be contributed by the State Board of Agriculture; Dr. Gates term of office to commence July 1, 1910.

Prof. Fred W. Morse.

The Committee on the Experiment Station presented the following recommendation: "That Professor Fred W. Morse be employed as research chemist to study fertility problems at a salary of $2,000 per year.

Voted: To adopt the recommendation.

Salary List.

The Committee on the Experiment Station also recommended the salary list, with increases, as shown by Sheet 1, and it was

Voted: To adopt the recommendation.

Dr. H. H. Hermald.

Voted: That Dr. Henry H. Hermald be made Entomologist for the Experiment Station.

Assistant in Entomology.

Voted: To authorize the President to employ an

assistant in entomology for Experiment Station work as soon as a suitable man shall be found.

Cranberry Bog. | Voted: To authorize the Experiment Station Committee to carry out the provisions made by the Legislature of 1910 for the purchase of a cranberry bog for experimental purposes.

The Committee on Course of Study and Faculty presented the following recommendations:

Honorary Director Graduate School. I. That when Professor C. H. Fernald retires on a Carnegie pension, he shall be made Honorary Director of the Graduate School, and paid from the College the sum of $390 per year, the sum to be charged to the salary pay-roll.

Prof. J. A. Hoord. II. That Professor James A. Hoord be made permanent Head of the Division of Agriculture and Professor of Farm Administration.

Dr. James B. Paige. III. That Dr. James B. Paige be granted extra pay for his services as Acting Dean, the amount to be determined when his service as Acting Dean ceases.

Mr. Geo. N. Holcomb. IV. That Mr. George N. Holcomb be made Resident Lecturer in History, to give approximately one-half his time to the College, at a salary of $750 per year.

Prof. Howard. V. That hereafter Professor Howard receive no fees as choir leader.

Rural Law Course. VI. That the course in Rural Law be discontinued, and also the services of Judge Lyman

as Lecturer in Rural Law.

Mr. Floyd B. Jenks.

VII. That Mr. Floyd B. Jenks be made Assistant Professor of Agricultural Education at a salary of $1,500 per year, the same to be paid from the Normal Department funds, and that the President be authorized to make such arrangements in regard to Professor Jenks' service to and salary from the State Normal School at North Adams as seem advisable.

Dr. A. E. Lance.

VIII. That Dr. A. E. Lance be made Assistant Professor of Agricultural Economics.

Prof. H. E. Sears.

IX. That Professor H. E. Sears receive $200 for extra services as Acting Head of the Division of Horticulture during the college year, 1909-10.

Prof. R. W. Neal.

X. That Professor Robert W. Neal be made Associate Professor of English.

Prof. E. H. Hernald.

XI. That, in case Professor E. H. Hernald should resign as Director of the Graduate School, the President be authorized to appoint an Acting Director to serve until further notice, the extra compensation for this service not to exceed $200 per year, to be paid from the funds of the Graduate School.

Mr. Anderson Mackimmie

XII. That Mr. Anderson Mackimmie be made permanent Assistant to the Dean, and for this service to be granted an extra salary of not to exceed $200 per year; also that he be granted $100 for his service in this capacity during a part of the college year, 1909-10.

Mr. S. B. Haskell

XIII. That Mr. S. B. Haskell be made

Assistant Professor of Agronomy.

Assoc. Prof. Lockwood

XIV. That Assistant Professor Lockwood be made Associate Professor of Dairying.

Mr. F. B. McKay

XV. That Mr. Frederick B. McKay be made Assistant Professor of English and Public Speaking.

Capt. George E. Martin

XVI. That Captain George E. Martin be employed for another year, beginning Sept. 1, 1910, as Instructor in Mathematics at a salary of $500 per year.

Salary Schedule.

XVII. That the salary schedule, as recommended, by President Butterfield, be adopted for the ensuing year, the same to take effect Sept. 1, 1910, unless otherwise specified. (See Sheet 2)

National Education Association.

XVIII. That the President be authorized to spend not to exceed $100 for the expenses of certain men to attend the meeting of the National Education Association in Boston, and in such a way as may seem to him best.

Graduate Assistantships.

XIX. That the President be authorized to establish such graduate assistantships for the college year, 1909-10, and to appoint thereto such suitable men, as his judgment may dictate and the funds of the Graduate School may warrant.

Voted: To adopt these recommendations.

Late Trustee J. Howe Demond

The following resolutions on the death of the late Trustee J. Howe Demond, prepared by Mr. William R. Sessions, were presented:

[illegible]

[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

Resolutions.

Whereas our associate, J. H. Demond of Northampton passed away since the last annual meeting of the Trustees of the Massachusetts Agricultural College: be it

Resolved: That the nearly thirty years' service of Mr. Demond on this Board was notable for the conscientious and able manner in which his service was performed. That during the earlier years of the service, while Mr. Demond was in the prime of life, his wise judgment was relied on in his associates and the President of the college in all matters of business, particularly in the matter of building, he having served invariably on the building committee that erected new buildings during that part of his service. In the later years of his term his interest in the prosperity of the college was unabated, and during the whole of his long service, he gave faithfully of his best ability. Living nearer to the college than any other member of the Board, he was called on more frequently than others to give personal attention to matters pertaining to the farm and buildings, and probably gave more time to the duties of Trustee than any other man who has served on the Board.

Resolved: That in the death of J. Howe Demond the Trustees and the College have lost an able supporter and adviser, and that the interests of agriculture in the state have lost an enthusiastic supporter whose best talents were

exerted in its behalf, and whose activities in behalf of college and agriculture were abated only as the weight of increasing years reduced his strength.

Voted: To adopt the resolutions, to enter them upon the records and send a copy to the family.

Other Instructors.

Voted: To authorize the Committee on Course of Study and Faculty to employ such other instructors for the next college year as in their judgment are necessary and as the funds warrant.

Next Meeting.

Voted: To call a meeting of the Trustees on September 30 or October 1, as the President and Secretary agree.

Adjourned.

J. Lewis Ellsworth

Secretary.

1910

Special Meeting. I.

In accordance with the vote of the Trustees at the Commencement Week Meeting the following notice was mailed to each Trustee:

Call.

Boston, September 23, 1910.

Dear Sir:

There will be a special meeting of the Board of Trustees of the Massachusetts Agricultural College, at the President's Office, Amherst, on Friday, September 30, at two o'clock P.M.

Very truly yours.

[Signed] J. Lewis Ellsworth.
Secretary.

Meeting.

Amherst, September 30, 1910.

In accordance with the above call the Trustees of the Massachusetts Agricultural College met at the office of the President, September 30.

Present.

Present: Messrs. Gleason, Bowker, Dickinson, Preston, Whitcher, Frost, Ellis, Pollard, Ellsworth and President Butterfield.

The meeting was called to order by Mr. Gleason at 2 P.M. Secretary Ellsworth read the call for the meeting.

Reading of Record.

Voted: To suspend the reading of the records

of the last meeting and declared them approved.

Charles Anthony Goessmann.

On motion of Mr. Bowker, it was

Voted: That the following tribute to the memory of Charles Anthony Goessmann, for forty-three years a member of the Faculty of the Massachusetts Agricultural College, and for thirteen years Director of the Massachusetts Agricultural Experiment Station, be written upon the records of the Board of Trustees, and that a copy of the same be sent to his family.

Dr. Charles Anthony Goessmann, who died September 1st, 1910, at the age of eighty-four, was a distinguished scientist, a devoted teacher, as well as a loyal friend of this college. He was born and educated in Germany and came to this institution in 1868, in his early manhood, and gave to it not only the fruits of his excellent training in Germany, but the best years of his life. He was more than a friend; he was a prophet who believed in the institution, its field and its future.

He was one of that original faculty of four efficient instructors, - Clark, Stockbridge, Goodell and Goessmann, - who in a large measure, created and moulded this institution, who charted its course and directed its progress through the dark days of its early history. He was a true investigator, a man who loved science for science's sake, and in making a National reputation for himself, he also enhanced the good name of this institu-

tion. With him, it took a high rank, especially in the Department of Chemistry.

He was a man of vigorous manhood and sterling character, clean in thought and deed, — a — in his private life, set a worthy example to his fellow-men, and especially to the student body. Hopeful, optimistic and sane, he shed light and good cheer wherever he went.

We, the Trustees, here assembled, take this opportunity to register our esteem and respect for Dr. Goessmann, the man and the scientist, who rendered incalculable service for the amelioration of mankind through his connection with the Massachusetts Agricultural College, the Massachusetts Agricultural Experiment Station, and in the larger field of scientific research. We extend our sincere sympathy to his family, to whom he was strongly attached and devoted.

Assistant in English.

Voted: To create the position of Assistant in the English Department; and to elect thereto William H. Goessmann at a salary of $600 per annum, to take effect October 1.

Half-holiday

On recommendation of the faculty, it was
Voted: That the students be granted a half-holiday on Columbus Day, Washington's Birthday and Patriot's Day.

M. A. C. State Institution?

On motion of Mr. Ellis, it was
Voted: That a committee, to consist of President

Cutler and Mr. Dickinson, be authorized to consult with the Attorney General for the purpose of ascertaining what steps are now necessary to be taken to insure that the Massachusetts Agricultural College will be considered by the Legislature as a state institution in the legal interpretation of the term, but that the affairs of the institution shall be managed solely by the Board of Trustees appointed by and responsible to the Governor of the Commonwealth and his Council.

On motion of Mr. Bowker, it was
Voted: That Mr. Ellis be made a member of this Committee.

Next Meeting. Voted: To call a meeting of the Trustees at the Office of the State Board of Agriculture, Boston, on November 4, 1910, at 9:30 o'clock A.M.

Arrangement of Grounds. Mr. Manning was invited to explain the plan for the arrangement of the grounds for future buildings and roads. After his presentation and general discussion, it was

Adjournment Voted: To adjourn.

Respectfully submitted,

J. Lewis Ellsworth
Secretary.

1910

Special Meeting II.

In accordance with the vote of the Trustees at the Special Meeting of September 30, 1910 the following notice was mailed to each Trustee:

Call.

Boston, October 28, 1910.

Dear Sir:

By vote of the Trustees there will be a meeting of the Board of Trustees of the Massachusetts Agricultural College at the office of the State Board of Agriculture, Room 136, State House, Boston, Mass., on Friday, November 4, 1910, at 9:30 o'clock A.M.

Very truly yours,

[Signed.] J. Lewis Ellsworth.
Secretary.

Meeting.

State House, Boston,
November 4, 1910.

In accordance with the above call the Trustees of the Massachusetts Agricultural College met at the office of the State Board of Agriculture, at 10:30 A.M., the hour having been postponed at the request of President Butterfield.

Present.

Present: Messrs. Gleason, Ward, Howe, Pollard, Bowker, Wheeler, Ellis, Bowditch, Dewey, Dickinson, Preston, Gerrett, Ellsworth, President Butterfield and Treasurer Kenney.

Call for the meeting was read; minutes of the last meeting having been sent to each member it was

Voted: To suspend the reading and declare them approved.

Dean Mills.

President Butterfield presented a letter from Dean Mills, expressing his appreciation of the consideration shown him by the trustees in granting him leave of absence for the present college year. A report was also presented from President Pritchett of the Carnegie Foundation stating that Dean Mills had been refused a pension from that institution, and that the committee on Course of Study and Faculty had authorized President Butterfield to search for a suitable assistant to the Dean.

Assistant to the Dean.

Special committees.

President Butterfield reported on the progress and present status of the work assigned to the special committees of the trustees to consider the questions of general business management of the college, student expenses, etc.

Appr.

On recommendation of the committee on Buildings and Arrangement of Grounds, it was

Voted: To ask the incoming Legislature for the following appropriations:

Improvements, west experiment station building,	$7,500
Enlargement of Draper Hall	25,000
Carried forward:	$32,500

Brought forward,	$[illegible]
Dormitory,	20,000
Dairy building and equipment	75,000
Department equipment	[illegible]
Repairs	[illegible]
General improvements	[illegible]
Dwelling houses for professors	20,000
	$207,500

Approp. **Voted**: To ask the incoming Legislature for an annual appropriation of $5,000 for grounds.

Approp. increases. In recommendation of the committee on Course of Study and Faculty, it was
Voted: To ask the incoming Legislature for the following increases in annual appropriations for the college:

Instruction,	$15,000
Student labor	2,500
Graduate school	2,500
"Normal" department	5,000
Short courses	15,000
Agricultural survey	5,000
	$45,000

President's clerk. **Voted**: That an additional clerk be employed for the office of the President at a salary not to exceed $600 per year, to take effect approximately January 1, 1911.

Assistant to Dr. Paige. **Voted**: To authorize the President to employ an

assistant to Dr. Paige at a salary not to exceed $100 per month.

R. L. Gribben

Voted: To accept the resignation of Mr. Ray L. Gribben as instructor in animal husbandry to take effect January 1, 1911, and to authorize the President to recommend Mr. Gribben's successor.

Approp.

On recommendation of the Committee on Finance, it was

Voted: To ask the incoming Legislature for the following increases and new items for annual appropriations for the college:

Maintenance	$15,000
Repairs	15,000
Equipment	10,000
	$40,000

Experiment Station.

On motion of Mr. Dickerson, it was

Voted: That it is the sense of this Board that in the immediate future, the research work of the Experiment Station should be housed in a new building.

Legislative budget

On motion of Mr. Booker, it was

Voted: That the legislative budget as presented and adopted at this meeting be referred to the Committee on Finance, to cooperate with the President in revising and formulating the same, and in proce-

senting it to the Governor and Council as the recommendation of this Board.

Attorney-General.

Mr. Dickinson reported on the interview with the Attorney General held by the special committee appointed September 30, 1910.

Voted: To adjourn.

Respectfully submitted

L. Lewis Ellsworth,

Secretary.

Annual Meeting. - 1911.

Call.

The following notice was mailed to each Trustee.

Boston, December 27, 1910.

Dear Sir:

The annual meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the State Board of Agriculture, 136 State House, Boston, on Friday, January 6, 1911, at 9:30 o'clock A.M.

Respectfully,
J. Lewis Ellsworth,
Secretary of the Trustees

Meeting.

Boston, January 6, 1911.

Pursuant to the above call the Trustees of the Massachusetts Agricultural College met in annual meeting at the office of the State Board of Agriculture in Boston, on Friday, January 6, 1911, at 9:30 o'clock A.M.

The meeting was called to order by Mr. Gleason.

Present.

Present: Messrs. Gleason, Ellsworth, Snedden, Hosmer, Preston, Dewey, Dickinson, Bowker, Ellis, Ward, Howe, Bowditch, Wheeler, Pollard, Jerrett, President Butterfield and Treasurer Kenney.

The call for this meeting was read.

Records read.

The minutes of the meeting of November 4, 1910. were read and approved.

Faculty Houses.

The action of the Committee on Finance, and Buildings and Arrangement of Grounds, eliminating the item of $20,000 for Faculty Houses from the Legislative Budget of 1911. was reported and approved.

"

On motion of Mr. Dickinson, it was
Voted: To approve the action of President Butterfield in taking the item of $20,000 for Faculty Houses out of the Legislative Budget as presented to the Governor and Council.

Treasurer's Report.

Treasurer Kenney presented his annual report for the fiscal year ending November 30, 1910. It was
Voted: To accept and adopt this report.

Auditor's Report.

Auditor Gleason submitted his report. It was
Voted: To accept this report.

President's Report.

President Butterfield presented his annual report for the year ending November 30, 1910. It was
Voted: To accept and adopt this report.

Draining Wet Lands.

On motion of Mr. Bowker, it was
Voted: That the matter of the Bill relative to draining the wet lands of Massachusetts be referred to the

Legislative Committee with power to act for and represent the Board of Trustees.

Poultry Plant.

On recommendation of the Committee on Farm and Horticulture it was
Voted: That the Chairman of the Committee on Farm and Horticulture, the Chairman of the Committee on Experiment Department, the Chairman of the Committee on Buildings and Arrangement of Grounds and Mr. Homer act with Professors Brooks and Foord as a sub-committee, to locate the land to be set apart for the Poultry Plant.

Animal Husbandry Building.

On recommendation of the Committee on Farm and Horticulture, it was
Voted: That the new Animal Husbandry Building be named Alvord Hall after Major Henry E. Alvord, provided it meets the approval of Mrs. Alvord.

"

On motion of Mr. Dickinson, it was
Voted: To reconsider this vote and to lay the matter on the table for the present.

"Merrick Woods."

On recommendation of the Committee on Buildings and Arrangement of Grounds, it was
Voted: That the Trustees cooperate with the citizens of Amherst in recommending to the Legislature that the "Merrick Woods" be purchased by the State and held permanently as a state

reservation, the control of the same to be placed in the hands of the Trustees of this College.

Leases of Land.

Voted: That the Legislature be asked by the Trustees to pass the accompanying resolve granting authority to the Trustees to make leases of land on the College estate to employees and fraternities for building purposes.

New Officers.

President Butterfield submitted to the Trustees a list of new officers appointed for College and Experiment Station work since July 1, 1910.

Appointments.

The Committee on Course of Study and Faculty reported:

Dr. Crampton.

The appointment of Dr. C. C. Crampton, now of Clemson College, South Carolina, as Associate Professor of Entomology at a salary not to exceed $1,800 per year, same to take effect when Dr. Crampton reports for service.

Prof. McLean.

The appointment of Professor James W. McLean as Associate Professor of Animal Husbandry at a salary of $2,100 per year, same to take effect when he reports for service.

Prof. Howard, Leave of absence of.

The granting of a leave of absence to Professor S. H. Howard for the college year 1911-1912 on full salary.

On motion of Mr. Dickinson, it was

Voted: To accept this report.

Budget.

President Butterfield presented the regular Budget for the year 1911, which had already been approved by the Committee on Finance. It was
Voted: To approve the Budget.

Nominating Committee.

On motion of Mr. Bowker, it was
Voted: That a Committee of three be appointed by the Chair to nominate officers and committees for the ensuing year.

Messrs. Bowker, Preston and Pollard were appointed.

Officers elected.

Nominations were brought in and the following officers were elected:
President, His Excellency Eugene N. Foss.
Vice-President, Hon. Charles A. Gleason of New Braintree.
Secretary, J. Lewis Ellsworth of Worcester.
Treasurer, Fred E. Kenney of Amherst.
Auditor, Hon. Charles A. Gleason of New Braintree.

Standing Committees.

Nominations of Committees were brought in as follows:

Committee on Finance.

Charles A. Gleason, Ch.	Arthur G. Pollard
George H. Ellis	Charles E. Ward
N. J. Bowditch	Frank A. Hosmer.

Committee on Course of Study and Faculty.

William Wheeler, Ch. — David Snedden
William H. Bowker — Elmer D. Howe
M. Fayette Dickinson — Davis R. Dewey
Frank A. Hosmer.

Committee on Farm.

George H. Ellis, Ch. — Charles A. Gleason
Frank Gerrett — N. J. Bowditch

Committee on Horticulture.

J. Lewis Ellsworth, Ch. — Elmer D. Howe
Davis R. Dewey — Harold L. Frost.

Committee on Experiment Department.

Charles H. Preston, Ch. — Arthur S. Pollard
J. Lewis Ellsworth — Charles E. Ward
Harold L. Frost

Committee on Buildings and Arrangement of Grounds.

M. Fayette Dickinson, Ch. — Frank Gerrett
William Wheeler — William H. Bowker
Charles H. Preston.

Committee on Legislation

Charles A. Gleason, Ch. — Charles E. Ward
M. Fayette Dickinson — Frank A. Hosmer
William Wheeler

It was
Voted: To accept and adopt these nominations.

Naming Animal Husbandry Building.

On motion of Mr. Ellsworth, it was
Voted: To take up the matter of naming the new Animal Husbandry Building.

On motion of Mr. Dickinson, it was
Voted: That the matter of naming the new Animal Husbandry Building be left to a committee consisting of President Butterfield, Mr. Bowker, Mr. Gerrett and Mr. Ward to report at the semi-annual meeting in June.

Committee on Farm and Horticulture.

On motion of Mr. Howe, it was
Voted: That the Committee on Farm and Horticulture hereafter be divided into a separate Committee on Farm and on Horticulture.

New Fertilizer Law

Mr. Bowker and Professor Brooks discussed at length details in connection with a proposed new law regarding fertilizer inspection.

On motion of Mr. Preston, it was
Voted: To change the words "whenever feasible", occurring in Section 6, to "substantially"
Voted: That the amendment suggested by Professor Brooks, assigning the surplus income derived from the execution of the proposed law to a pacific use be adopted.
It was
Voted: To approve the entire bill with the above alterations.

It was

Voted: To authorize Director Brooks to introduce into the Legislature the resolve relative to dairy inspection by the Babcock test.

Adjournment. Voted: To adjourn.

Respectfully submitted,

J. Lewis Ellsworth

Secretary.

1911.

Commencement Week Meeting

Call. The following notice was mailed to each Trustee:

Boston, June 12, 1911.

Dear Sir:

The regular Commencement Week Meeting of the Trustees of the Massachusetts Agricultural College will be held at the President's Office, Amherst, on Tuesday, June 20, 1911, at 9 o'clock A.M.

Very truly yours

[Signed.] J. Lewis Ellsworth,
Secretary of the Trustees.

Meeting. Amherst, June 20, 1911.

Pursuant to the above call the Trustees of the Massachusetts Agricultural College met at the President's Office in Amherst, on Tuesday, June 20, 1911, at 9:00 o'clock A.M.

The meeting was called to order by Vice-President Gleason.

Present. Present: Messrs. Gleason, Wheeler, Ward, Frost, Hosmer, Bowker, Gerrett, Pollard, Preston, Ellsworth, and President Butterfield. Treasurer Kennedy was present for a portion of the meeting.

Records read. The call for the meeting was read by the Secretary. The minutes of the meeting held January 6 were read and approved.

Letters. President Butterfield reported on the present status of the legislative campaign. A letter was read from Dean Sabine of Harvard University, cordially endorsing the work of this institution. President Butterfield read a letter which he had recently sent to the Governor regarding the appropriation bills. On motion of Mr. C. Fredes, it was

Voted: That this letter to the Governor be printed, and that copies be furnished members of the Legislature through Mr. Ellis.

Degrees. Ph.D. On recommendation of the Faculty, it was **Voted**: To confer the degree of Doctor of Philosophy upon the following men: Jacob Tingley Shaw, John Nicholas Summers.

M.Sc. On recommendation of the Faculty, it was **Voted**: To confer the degree of Master of Science upon the following men: Philip Henry Smith, Raymond Leslie Whitmarsh.

B.S. On recommendation of the Faculty, it was **Voted**: To confer the degree of the Bachelor of Science upon the following men: James Hall Adams, Park West Allen, Herbert Jonathan Baker, Raymond Colvin Barrows, Arnold Gordon Bentley,

Herbert Wardwell Blaney, Edgar Norton Brown, Allyn Parker Bursley, Arthur Theodore Conant, Charles Murray Damon, Egbert Norton Davis, Irving Wilder Davis, Irving Craig Gilmore, Nathaniel Herbert Hill, Albert Poole Jenks, Leonard Matthews Johnson, Laston Edward Labouteley, Edward Arthur Larrabee, Robert Delano Lull, Frank Dolson McGraw, Frederick Adams McLaughlin, Henry Goodrich Morse, Osaburo Nagai, George Palmer Pickerson, Gustaf Arnold Nilsen, Bernhard Ostrolenk, Samuel Raynolds Parsons, Roland Harrison Patch, Herman Alfred Pauly, Percy William Pickard, Ralph Waldo Piper, Philip Herman Prouty, Phileas Armand Racicot, Ralph Cushing Robinson, Arthur Harris Sharpe, Clarence Albert Smith, Raymond Goodale Smith, Lomas Oswald Stevenson, Willard McCready Snow Titus, Edward Irving Warren, Raymond Lee Whitney, Harold Francis Willard, Irvin Lawrence Winn.

H. L. Ober & Daniel Willard

President Butterfield reported that application had been made by certain alumni to confer the degree of Bachelor of Science upon Mr. Frederick Ober, formerly a member of the class of 1872, and Mr. Daniel Willard, formerly a member of the class of 1882. On motion of Mr. Preston, it was

Voted: To lay the petition on the table.

Academic organization

On motion of President Butterfield, it was

Voted: To adopt the recommendation of the Committee on Course of Study and Faculty relative to

ACADEMIC ORGANIZATION - MASSACHUSETTS AGRICULTURAL COLLEGE.

The Executive Staff.

1. The President.
2. The Dean.
3. The Director of the Experiment Station.
4. The Director of Extension Teaching.
5. The Director of the Graduate School.
6. The Treasurer.
7. The Chairman of the Division of Science.
8. The Head of the Division of Agriculture.
9. The Head of the Division of Horticulture.
10. The Head of the Division of Humanities.
11. The Head of the Division of Rural Social Science.
12. The Registrar.

Departments of Instruction.

I. The Division of Science.
   1. Botany.
   2. Chemistry.
   3. Entomology.
   4. Mathematics.
   5. Physics.
   6. Veterinary science.
   7. Zoology and geology.

II. The Division of Agriculture.
   1. Agronomy.
   2. Animal Husbandry.
   3. Dairying.
   4. Farm administration.
   5. Poultry husbandry.

III. The Division of Horticulture.
   1. Floriculture.
   2. Forestry.
   3. Landscape gardening.
   4. Market gardening.
   5. Pomology.

IV. The Division of the Humanities.
   1. Economics and sociology.
   2. Languages and literature.
   3. History and government.

V. The Division of Rural Social Science.
   1. Agricultural economics.
   2. Agricultural education.
   3. Rural Sociology.

VI. General Departments.
   1. Military science.
   2. Physical Education.
   3. Library.

Appendix A.

Proposed Constitution - Students Union [illegible]

The Executive Council.

1. The President.
2. The Vice-President.
3. The Treasurer of the Students' Union.
4. The Secretary of Students' Council.
5. The Secretary of the Students' Union.
6. The Librarian.
7. The Chairman of the Entertainments Committee.
8. The Head of the Institute of Technology.
9. The Dean of the Faculty of Engineering.
10. The Dean of the Faculty of Commerce.
11. The Dean of the Institute of [illegible] Studies.
12. The Registrar.

Representatives of Societies.

1. The Association of Engineers.
2. Actuary.
3. Civil Engineering.
4. Chemistry.
5. Commerce.
6. Economics.
7. Geology and Mining.
8. Mechanical Engineering.
9. Electrical Engineering.
10. Mining Society.
11. The Society of Commercial Students.
12. Industrial Arts.
13. Agriculture.
14. Mining.
15. Mechanical Engineering.
16. Electrical Engineering.
17. Chemistry.

IV. The Dean of the Humanities.
1. Modern Languages.
2. Classics and [illegible].
3. Philosophy and [illegible].

V. The [illegible] Rural [illegible].
1. Agricultural [illegible].
2. Agricultural [illegible].
3. Rural Sociolo[illegible].

VI. Representatives [illegible].
1. Military [illegible].
2. Imperial Educ[illegible].
3. Military.

SALARIES.

Name.	Present Salary (June, 1911) College	Station	Misc.	Total.	Proposed Salary to take effect Sept. 1, 1911. Increase	Total	Misc.	Station	College.
Alcock	-	$ 600.	-	$ 600.	-	$ 600.	-	$ 600.	-
Allen	-	780.	-	780.	-	780.	-	780.	-
Ashley	$1500.	-	-	1500.	$200.	1700.	-	-	1700.
Bourne	-	960.	-	960.	-	960.	-	960.	-
Brooks, S.C.	-	800.	-	800.	-	800.	-	800.	-
Brooks, W.P.	500.	3000.	-	3500.	-	3500.	-	3000.	500.
Brown, Miss	-	800.	-	800.	-	800.	-	800.	-
Butterfield	5000.	-	-	5000.	-	5000.	-	-	5000.
Caldwell, Miss	800.	-	-	800.	40.	840.	-	-	840.
Cance,	1600.	-	-	1600.	200.	1800.	-	-	1800.
Case, Miss	-	-	$600. Ex.	600.	-	600.	$600.	-	-
Chamberlain	2000.	-	-	2000.	100.	2100.	-	-	2100.
Chapman	-	1400.	-	1400.	# 250.	1650.	-	1650.	-
Cobb, Miss	-	740.	-	740.	-	740.	-	740.	-
Crampton	1600.	-	-	1600.	# 200.	1800.	-	-	1800.
Crocker, Miss	-	680.	-	680.	-	680.	-	680.	-
Duncan	1300.	-	-	1300.	150.	1450.	($50 for choir)		1450.
Eyerly,	1800.	-	-	1800.	100.	1900.	-	-	1900.
Fernald, C.E.	390.	-	-	390.	-	390.	-	-	390.
Fernald, H.T.	1600.	1000.	200 G.S.	2800.	-	2800.	200.	800.	1800.
Foord	2750.	-	-	2750.	100.	2850.	-	-	2850.
Franklin	-	1700.	1700.-	1700.	-	1700.	-	1700.	-
Gaskill	-	1100.	-	1100.	# 100.	1200.	-	1200.	-
Gates	800.	440	360.	1600.	200.	1800.	460.	440.	900.
Gelinas, Miss	600.	-	-	600.	-	600.	-	-	600.
Gilbert, Miss	540.	-	-	540.	-	540.	-	-	540.
Goessmann, Miss	600.	-	-	600.	-	600.	-	-	600.
Gordon,	1600.	-	-	1600.	200.	1800.	-	-	1800.
Graham	1800.	-	-	1800.	# 200.	2000.	-	-	2000.
Granger, Miss	420.	-	-	420.	360.	780.	-	-	780.
Green	1300.	200.	-	1500.	100.	1600.	-	200.	1400.
Hart	-	-	2500.N.	2500.	-	2500.	2500.	-	-
Hasbrouck	2300.	-	-	2300.	200.	2500.	-	-	2500.

Already authorized.

Sheet 2.

2.

Name	Present Salary (June, 1911) College	Station	Misc.	Total.	Proposed Salary to take effect Sept. 1, 1911. Increase	Total	Misc.	Station.	College
Haskell	$1600.			$1600.	$200.	$1800.			$1800.
Haskins		$1900.		1900.	# 100.	2000.		$2000.	
*Heller	1200.			1200.					
Holcomb	750.			750.		750.			-750.
Holland		2000.		2000.		2000.		2000.-	
Howard, J.T.		840.		840.		840.		840.-	
Howard, S.F.	1600.			1600.		1600.			1600.
Hurd			$3500. Ex.	3500.		3500.	$3500.		
Jenks			1800. H.	1800.		1800.	1800.		
Kenney	2000.	500.		2500.	250.	2750.		500.	2250.
Lindsey		2500.		2500.	500.	3000.		2500.	500.
Lockwood	2000.			2000.	150.	2150.			2150.
-Lackimmie	1600.			1600.	100.	1700.			1700.
*Martin	500.		...U.S.	500.		300.	... U.S.		300.
McKay	1600.			1600.	100.	1700.			1700.
*McLaine			360 U.S.	360.					
McLean	2100.			2100.		2100.			2100.
Merrill		900.		900.		900.		900.-	
*Mills	3000.			3000.		2000.			2000.
Moon	2000.			2000.	100.	2100.			2100.
Morse		2000.		2000.		2000.		-2000.-	
Mudge, Miss	600.			600.		600.			600.
Neal	1800.			1800.		1800.			1800.
Norman			-1500. Ex.	1500.		1500.	1500.		
*Noyes	960.			960.					
O'Donnell		620.		620.		620.		620.	
Osmun	1600.			1600.	100.	1700.			1700.
Ostrander	2000.	500.		2500.		2500.		500.	2000.
Paige	2000.	500.		2500.		2500.		500.	2000.
Perkins		800.		800.		800.		800.	
Reed		1100.		1100.		1100.		-1100.	
*Reynolds	2000.			2000.					

*Resigned, or decrease in salary for 1911-1912

-Includes $200. for services as assistant to the dean.

Already authorized.

Sheet 3.

6.

(2).

Name.	Present Salary (June, 1911).				Proposed Salary to take effect Sept. 1, 1911.				
	College	Station.	Misc.	Total.	Increase.	Total.	Misc.	Station.	College.
Sears	$2250.	$250.	-	$ 2500.	-	$2500.	-	$ 250.	$2250.
Shaw	-	1100.	-	1100.	#100.	1200.	-	1200.	-
Smith,	-	1600.	-	1600.	# 100.	1700.	-	1700.	-
Smith, Miss	500.	-	-	500.	100.	600.	-	-	600.
Stone	1300.	1300.	-	2600.	-	2600.	-	1000.	1600.
Story	-	-	$1500. Ex.	1500.	-	1500.	1500.	-	-
*Smulyan	-	-	300 G.S.	300.	-	-	-	-	-
*Summers	300.	-	-	300.	-	-	-	-	-
Turner	720.	-	-	720.	120.	840.	-	-	840.
Walker	-	1100.	-	1100.	# 100.	1200.	-	1200.	-
Watts	1400.	-	-	1400.	200.	1600.	-	-	1600.
Waugh	2600.	400.	-	3000.	-	3000.	-	400.	2600.
Webb, Miss	600.	-	-	600.	60.	660.	-	-	660.
Webster, Miss	720.	-	-	720.	80.	800.	-	-	800.
Wellington	2500.	-	-	2500.	-	2500.	-	-	2500.
White, C.H.	-	-	960 and 120	1080.	-	1080.	1080.	-	-
White, E.A.	2500.	-	-	2500.	-	2500.	-	-	2500.
Whiting,	720.	-	-	720.	180.	900.	-	-	900.
	$77820.	$32410.	$15400.	$125630.	$5340.	$124650.	$14840.	$32660.	$77150.

* Resigned, or decrease for 1911-1912.

Already authorized.

DECREASES:		
	Heller	$1200.
	Martin	200.
	Noyes	960.
	Mills	1000.
	Reynolds	2000.
	Summers	300.
		$5660.
	Smulyan	300.
	McLaine	360.
		$6320.

NET DECREASE: $670.

Sheet 4.

4.

academic organization at the college.
[See Sheet 1.]

Salaries & Prof. Mills

President Butterfield, on behalf of the Committee on Course of Study and Faculty, presented a schedule of salaries for the college year, 1911-12. In this connection, he also presented the recommendation that the matter of Professor George F. Mills be referred to the full Board of Trustees without recommendation. It was

Voted: That the recommendations presented by the Trustees' Committee on Course of Study and Faculty be accepted, subject to increased appropriations.

[See Sheets 2, 3 & 4.]

Prof. Mills.

The question of Professor Mills' salary was discussed, and on motion of Mr. Ward, it was

Voted: That Professor Mills' salary be fixed at $2,000 for the coming year.

Boston Univ.

President Butterfield read the vote taken by the Trustees of Boston University, recommending the annulling of the agreement between the governing Boards of Boston University and the Massachusetts Agricultural College; President Butterfield also presented a resolution expressing similar action on the part of the Trustees of the Massachusetts Agricultural College.

Following is the communication received from Boston University:

On June 6, 1911, the Standing Committee on the College of Agriculture of Boston University submitted the following recommendation, which was adopted by a unanimous vote:-

Whereas, the agreement between the governing Boards of Boston University and the Massachusetts Agricultural College made in 1875, has been faithfully kept until the present time, and

Whereas, by the experience of thirty-six years it has been proved that there can be little or no practical benefit to either institution by continuing the somewhat slender alliance,

It is recommended that, with grateful appreciation of the uniform courtesy and good fellowship shown by the President and Trustees of the Agricultural College toward the representatives of Boston University, the connection between the two institutions be terminated.

It is also recommended that a copy of this vote be sent by the Secretary of this Board to the President of the Agricultural College at Amherst, Massachusetts, with the request that similar action be taken by his Trustees at their next meeting, and that when such action is taken the original agreement be considered void.

It was

Voted: To adopt the following resolution, in accordance with the request made in the above:

Whereas, the Trustees of Boston University on June 6, 1911, adopted recommendations concerning

the agreement between the governing Boards of Boston University and the Massachusetts Agricultural College, with the request that a similar action be taken by the Trustees of the Massachusetts Agricultural College, therefore Be it resolved, that the agreement thus made in 1875 be and is hereby abrogated: Resolved further, that a copy of this vote be sent to the Secretary of the Board of Trustees of Boston University, and that the President of this college be authorized to indicate to the President of Boston University the sincere appreciation for all courtesies received from the University.

Appointments to Vacancies.

On recommendation of the Committee on Course of Study and Faculty, it was

Voted: To make appointments for vacancies in accordance with the following statement, to take effect September 1st, 1911:

Curry S. Hicks, Assistant Professor of Physical Education and Hygiene, $2,000

Charles A. Peters, Assistant Professor of Inorganic and Soil Chemistry, $2,000

Frederick L. Yeaw, Assistant Professor of Market Gardening, $1,500

Arthur T. Harrison, Instructor in Landscape Gardening, [illegible]

Appointments to new positions.

It was

Voted: To make appointments for new positions in accordance with the following statement

Take effect September 1, 1911:

Edward H. Lewis, Assistant Professor of English and Assistant Dean, $2,250
(Professor Lewis is to be permitted to serve Yale Divinity School on part time for the next college year.)

Robert J. Sprague, Head of the Division of the Humanities and Professor of Economics and Sociology, $2,750

George C. Gage, Assistant Professor of Animal Pathology, $1,700

Chester A. Butman, Instructor in Physics $1,200 (1 yr.)

Edward A. Spattes, Instructor in English, $1,200

William G. Harmount, Instructor in French, $1,200

Albert Graner, Instructor in German, $1,200

C. L. Knapp, Instructor in Animal Husbandry, $1,200

William L. Machmer, Instructor in Mathematics, $1,200

Samuel R. Parsons, Assistant in Mathematics and Military Science, $840

Frederick A. McLaughlin, Assistant in Botany, $840

Herbert J. Baker, Assistant in Agronomy.
(Adjustment of salary between the College and the Experiment Station to be determined by the President.)

Graduate Assistants

It was
Voted: To authorize the following schedule of Graduate Assistants for the college year 1911-12, and that the details of arrangements be left to the President, provided the engagements are such as not to exceed the available funds:

Department.	Time.	Payment allowed	Name of assistant recommended.
Botany,	- One-half -	$400	- Vole named by President
Chemistry,	- Five-eighths -	500	- " " " " "
Entomology	- One-third -	300	- E. Tinan [illegible]
Zoology & Geology	- One-half -	500	- Leonard E. McNamee
Landscape Gardening	- One-half -	420	- To be named by President
		$2,120	

Dr. Jas. B. Paige.

It was
Voted: To authorize the payment of $[illegible] to Dr. James B. Paige for services as Acting Dean of the college from December 15, 1909 to September 1, 1911.

Dept. of Military Science

It was
Voted: To authorize the President, on recommendation of the Commandant, to employ a non-commissioned officer for service in the Department of Military Science at a salary not to exceed $600 per year.

Miss Helen [illegible]

It was
Voted: To place Miss Helen Farrell on the college pay roll as clerk in the Department of Horticulture, at a salary of $[illegible] per year; this action to take effect Dec. 1, 1911.

Div. of Agriculture

It was
Voted: To authorize the President to employ additional clerical help for the Division of Agriculture at his discretion.

Dept. of Farm Administration.

It was
Voted: To authorize the President to employ an assistant in the Department of Farm Administration at his discretion.

Changes in title.

On recommendation of President Butterfield it was
Voted: To make the following changes in title:

[See Sheet 5]

Conveyance of property to the Commonwealth

President Butterfield reported on the steps taken in securing a proper form for the instrument of conveyance of the property of the Massachusetts Agricultural College to the Commonwealth, and after discussion it was
Voted: At a meeting of the Trustees of the Massachusetts Agricultural College duly called and held at Amherst, June 20th, 1911, That the Trustees make, execute and deliver to the Commonwealth of Massachusetts, a deed of all property real and personal and all its assets of every kind, except such property not originally paid for by money granted by the Commonwealth as is held by said corporation on special trusts. This deed now

Name	Present Title	Proposed Title
Edgar L. Ashley,	Instructor in German	Assistant Professor of German
Kenyon L. Butterfield,	President of the College and Professor of Rural Sociology.	President, and Head of the Division of Rural Social Science
Joseph S. Chamberlain,	Associate Professor of Chemistry	Associate Professor of Organic and Agricultural Chemistry.
Elmer K. Eyerly,	Assistant Professor of Political Science and Lecturer in Rural Sociology	Associate Professor of Rural Sociology
Philip B. Hasbrouck,	Registrar of the College, Associate Professor of Mathematics, and Adjunct Professor of Physics	Professor of Physics and Registrar of the College.
Joseph B. Lindsey,		Goessmann Professor of Agricultural Chemistry.
Anderson A. Mackimmie,	Instructor in French	Assistant Professor of French
George F. Mills,	Dean of the College, Head of the Division of the Humanities, and Professor of Languages and Literature.	Dean of the College, Professor of Languages and Literature.
Charles Wellington,	Professor of General and Agricultural Chemistry	Professor of Chemistry.

Name	Present Title	Proposed Title
Edgar W. Ashley,	Instructor in German	Assistant Professor of German
Kenyon L. Butterfield,	President of the College and Professor of Rural Sociology.	President, and Head of the Division of Rural Social Science
Joseph S. Chamberlain,	Associate Professor of Chemistry	Associate Professor of Organic and Agricultural Chemistry.
Imogene E. Dyerly,	Assistant Professor of Political Science and Lecturer in Rural Sociology	Associate Professor of Rural Sociology
Philip S. Hasbrouck,	Registrar of the College, Assistant Professor of Economics, and Assistant Professor of Physics	Registrar and Professor of Economics and Secretary of the College.
Joseph B. Lindsey,		Economic Professor of Agricultural Chemistry.
Anderson A. Macklemore,	Instructor in French	Assistant Professor of French
George E. Mills,	Dean of the College, Head of the Division of the Humanities, and Professor of Language and Literature.	Dean of the College, Professor of Languages and Literature.
Charles Rollingson,	Professor of General and Agricultural Chemistry	Professor of Chemistry.

voted to be given is intended to be pursuant to the statutes of 1911, chapter 311, and in authority thereof.

Voted, that the Treasurer of this Corporation, Fred E. Kenney, be authorized to affix the corporate name and corporate seal to said deed and sign the same by himself as treasurer, hereby giving him full authority to make, execute and deliver the proposed deed.

Owen & Newell land.

President Butterfield presented a report of the Committee on Buildings and Grounds for the purchase of the Owen and Newell parcels of land. He explained also the situation relative to and belonging to the Kappa Sigma and Q.T.V. Fraternities. Following is the suggested plan:

The Owen Land, Price	$6,000
The Newell Farm, Price	2,800
	$8,800

Payment.

Present Mortgage, Owen Land, Amherst Savings Bank, ---	$2,500
From Appropriation, General Improvements, 1911 ---	2,000
From Burnham Emergency Fund	4,300
Total, ---	$8,800

Prospective Income.

House, Owen Land, ---	$150 per yr.
Rental, Owen Land, Horticultural Div.	350 "
Rental, Newell Land, Agricultural Div.	75 " "
Total ---	$675

Owen & Newell land (cont.)

On motion of Mr. Frost, it was
Voted: That the recommendations of the Committee on Buildings and Grounds relative to the purchase of the Newell and Owen lots be approved and adopted, but in case only one of the parcels can be handled, preference shall be given to the Owen land.

Σ.Φ.Ε. & Kappa Sigma.

On motion of President Butterfield, it was
Voted: To refer back to the Committee on Buildings and Grounds the matter of exchange of land between the College and the Kappa Sigma and Σ.Φ.Ε. fraternities, and to give the said Committee power to call the Trustees together for final action.

Phi Sigma Kappa.

A recommendation from the Committee on Buildings and Grounds regarding the authorization of the Phi Sigma Kappa fraternity building a chapter house was presented, and it was
Voted: To lay the recommendation on the table until a subsequent meeting.

Fraternity houses

On motion of President Butterfield, it was
Voted: To adopt the recommendation from the Committee on Buildings and Grounds, that the College permit and encourage the erection of fraternity rooming houses.

Proposed agricultural building.

It was
Voted: To leave the matter of plans and specifications for the proposed agricultural building to the Committee on Buildings and Grounds with power.

Agricultural group.

It was
Voted: To approve the plans presented by Mr. Manning, as per his letter and plan of June 13, 1911, for the location and arrangement of the so-called agricultural group.

Bill to athletic association.

On motion of Mr. Wheeler, it was
Voted: To adopt the recommendation of the Committee on Finance that a bill for $50 for damage on account of the loss by fire of the barn on June 17, 1911, be sent to the athletic association.

Tuition fee summer school.

It was
Voted: To approve the recommendation of President Butterfield and Professor Hurd that a tuition fee of $5 be charged students registering in the summer school in the six weeks' course, and that a tuition fee of $1 be charged students registering in the two weeks' course for clergymen.

Tuition fee winter school.

It was
Voted: To approve the recommendation of President Butterfield and Professor [illegible]

that a tuition fee of $5 be established for students registering in the winter school.

Tuition fee out-of-state.

On motion of Mr. Preston, it was
Voted: To adopt the recommendation of the Committee on Finance relative to charging a small tuition to students entering this institution from outside the State after September 1, 1912, and to leave the details to the Committee on Finance.

Bonding 1st clerk Treasurer's office

It was
Voted: To adopt the recommendation of the Committee on Finance that the first clerk in the Treasurer's office be placed under a bond of $1,000.

Treasurer's rep[illegible]

Treasurer Kenney presented his financial statement for the six months ending June 1, 1911.

R. W. Ruprecht

On recommendation of Professor Brooks, it was
Voted: To employ Mr. R. W. Ruprecht as Assistant Chemist in the Seed and Fertilizer Inspection Department of the Experiment Station, - Salary to be $800 a year, to take effect July 1, 1911, and to be paid from Seed and Fertilizer fees.

Next mee[illegible]

At the request of President Butterfield, it was,

Voted: To authorize the Secretary to call a meeting of the Trustees at the College for October 6 or 7, 1911.

College stationery.

It was
Voted: That it be the sense of the Trustees that no employee should use the stationery of the institution for other than public business.

Adjournment.

It was
Voted: To adjourn.

Morgan stallion "Red Oak" (vote by mail)

Subsequent to the meeting the following was mailed to each member of the Trustees: Resolved, That the Trustees authorize President Butterfield to confirm the tentative agreement made with the United States Department of Agriculture, April 5th, for the loan of the Morgan stallion, Red Oak, in accordance with the recommendations of the Division of Agriculture. It was
Voted: To approve and adopt it.

Respectfully submitted
Lewis Ellsworth
Secretary

1911

Special Meeting. I.

The following petition was received by the Secretary of the Trustees:

We, the undersigned, hereby petition for a special meeting of the Trustees of the Massachusetts Agricultural College, to be held at the office of the President of the College, Amherst, Mass., at 5 P.M., Friday, September 29, 1911.

Sept. 6, 1911.

William Wheeler
W. H. Bowker
[Signed.] Charles H. Preston
Frank Gerrett
Kenyon L. Butterfield

The following notice was mailed to each Trustee:

Boston, September 18, 1911.

Dear Sir:

On petition of five members of the Board, as provided by the By-Laws, there will be a special meeting of the Board of Trustees of the Massachusetts Agricultural College, at the office of the President, Amherst, Mass., on Friday, September 29, 1911, at 5 o'clock P.M.

Respectfully yours,

[Signed] J. Lewis Ellsworth
Secretary.

Amherst, Mass.
September 29, 1911.

In accordance with the preceding call the Trustees of the Massachusetts Agricultural College met at the Office of the President at 5 o'clock P.M. It was

Voted: To adjourn to Draper Hall and hold the meeting after the Anniversary Dinner.

The meeting was called to order by Vice-President Gleason. The call for the meeting was read by the Secretary.

Present: Messrs Gleason, Ellis, Ellsworth, Garrett, Hosmer, Frost, Preston, Ward, Wheeler, and President Butterfield.

It was

Voted: To approve the records of the last meeting.

President Butterfield reported the total registration to date, of students enrolled in work of college grade, to be 514.

On recommendation of President Butterfield, it was

Voted: That the following delegates be appointed to represent the institution at the annual meeting of the American Association of Agricultural Colleges and Experiment Stations, to be held at Columbus, Ohio, November 15-17:

From the Experiment Station:
Prof. Wm. P. Brooks.
Prof. Fred W. Morse.
From the Extension Department:
Prof. Wm. D. Hurd.
From the College: President Kenyon L. Butterfield.

In addition to the above-elected delegates, it was

Voted: To appoint Mr. Charles H. Preston as a delegate representing the Board of Trustees.

On motion of Mr. Ward, it was

Voted: That President Butterfield and Secretary Ellsworth be empowered to fill vacancies which may occur in this delegation.

President Butterfield reported that invitations had been received for the College to send delegates to the inauguration of the presidents of the following institutions: University of Vermont, New York University, University of West Virginia, and University of Minnesota.

It was

Voted: To approve President Butterfield's action in naming Professor Brooks and himself as delegates to the inauguration of the president of the University of Vermont, and in naming Professor Mills and himself as delegates to the inauguration of the president of New York University.

Voted: That no delegates be sent to the inauguration of the presidents of the University of West Virginia and the University of Minnesota.

On motion of Mr. Ellis, it was
Voted: That Mr. William Wheeler fill the vacancy on the Special Committee of the Trustees on Student Expenses, caused by the retirement from the Board of Trustees of Mr. Samuel C. Damon.

In accordance with a request from Dr. Lindsey and on recommendation of President Butterfield, it was
Voted: That Mr. Harold S. Adams, employed as graduate assistant in the department of chemistry for five-eighths of his time, be now employed in the department as assistant for full time, at the same rate as before, namely, $840 per year. This vote to take effect October 2, 1911.

President Butterfield reported the resignation of Mr. Albert Graner as instructor in German, and of Prof. H. B. McKay as assistant professor of English and public speaking. He reported the appointment of Mr. Arthur N. Julian to fill the vacancy caused by Mr. Graner's resignation, Mr. Julian's salary to be $1,200 per year; he also reported the appointment of Mr. Howard De F. Widger

as instructor in English and public speaking, in place of Prof. H. B. McKay, resigned, with a salary of $1,000 per year.

President Butterfield presented a project submitted by Mr. De Witt Bruce of Pittsfield, Mass., requesting the services of Doctor Peters to be used by Mr. Bruce for personal and private ends.

On motion of Mr. Ellis, it was

Voted: That the Trustees deem it inadvisable at the present time to allow Doctor Peters to undertake the work proposed by Mr. Bruce.

It was

Voted: That the next meeting of the Trustees be held at the office of the State Board of Agriculture, 136 State House, Boston, on November 3, 1911, at 9:30 o'clock A. M.

It was

Voted: To adjourn.

Respectfully submitted

J. Lewis Ellsworth

Secretary.

1911.

Special Meeting - II.

In accordance with the vote of the Trustees at the Special Meeting of September 29, 1911, the following notice was mailed to each Trustee:

Boston, October 25, 1911.

Dear Sir:

In accordance with the vote of the Trustees on September 29, 1911, there will be a meeting of the Board of Trustees of the Massachusetts Agricultural College, at the office of the State Board of Agriculture, 136 State House, Boston, on Friday, November 3, 1911, at 9:30 o'clock a.m.

Very truly yours,

[Signed.] J. Lewis Ellsworth,
Secretary.

In accordance with the above call the Trustees of the Massachusetts Agricultural College met at the office of the State Board of Agriculture at 9:30 o'clock a.m., and immediately adjourned to Room 249, State House.

Present: Messrs. Gleason, Preston, Howe, Frost, Wheeler, Pollard, Ellis, Bowditch, Hosmer, Ward, Jerrett, Bowker, Dewey, and President Butterfield and Treasurer Kenney.

The meeting was called to order by Mr. Gleason in the absence of Secretary Ellsworth. Mr. Ward

J. Tigate was appointed Acting Secretary.

It was
Voted: To dispense with the reading of the minutes of the last meeting, and declare them approved.

On recommendation of the Committee on Government Department, it was
Voted: That Director Brooks be authorized to introduce into the next session of the Legislature the bill proposed by Director Brooks relating to the use of the Babcock test.
Voted: That, beginning January 1, 1912, the salary of Mr. Arthur J. Bourne be $1,080 per year.
Voted: That, beginning January 1, 1912, the salary of Dr. H. J. Franklin be $1,800 per year.

On recommendation of the Committee on Finance, it was
Voted: That, after September 1, 1912, a tuition fee of forty dollars ($40) per college year be charged citizens of the United States but not legal residents of Massachusetts, who enter the institution for undergraduate work of college grade; this ruling, however, not to affect students entering the institution prior to September 1, 1912.

On recommendation of the Committee on Course of Study and Faculty, it was

Voted: That the College contribute two hundred and fifty dollars ($250) toward paying for the publication of the monograph prepared on the life of the late Dr. Goessmann.

It was

Voted: To refer back to the Committee on Course of Study and Faculty their recommendation that an honorarium of five hundred dollars ($500) be paid Dean George H. Ellis as reimbursement in part for money paid by him from personal funds, for clerical assistance between 1903 and 1907, during which time Dean Ellis was Treasurer of the College.

The Committee on Buildings and Grounds made the following report relative to the purchase of the "Newell land": At the meeting of the Trustees' Committee on Buildings and Grounds held in Boston, September 11, 1911, the Treasurer reported the purchase of the "Newell land" for the sum of $2,800; $2,000 of which was paid from the special appropriation item, "pasture land", and $800 from the Burnham emergency fund.

The following reports were received from the Committee on Buildings and Grounds:

That the Attorney General has expressed the opinion that the College has no legal right to insure its buildings, and that [illegible]

insurance policies now in force should be transferred to the Commonwealth, there to remain until the date of expiration.

Arrangement made with George Butler, Jr. in regard to the control of the Kappa Sigma property, Lincoln Avenue, adjoining the house and land on the west side of the street, and the land on the east side of the street nearly opposite the Ternary Building. Purchase price, $7,200, given under bond for deed: Mr. Butler agrees to deliver the property to the Commonwealth of Massachusetts any time within five years, we to have entire control of the property and to pay all taxes and five per cent of the purchase price. This makes the amount of interest, $360, payable semi-annually.

On recommendation of the Committee on Buildings and Grounds, it was

<u>Voted</u>: That, until further notice, the fixed charges for carrying the Kappa Sigma property be paid from funds assigned for general maintenance of the institution.

On motion of President Butterfield, and amended by Mr. Gerrett, it was

<u>Voted</u>: To constitute a special committee of Mr. Ellis, Mr. Hosmer, Dr. Dewey and President Butterfield, to consider the question raised in the recent correspondence

between Professor Hasbrouck and Mr. R. J. White, and that this committee report to the Trustees at the annual meeting in January, 1912.

On recommendation of a special committee of the Trustees, appointed to consider the matter of a name for the stock judging pavilion, it was
Voted: That the stock judging pavilion be named "The Grinnell Oval."

On recommendation of the Commission on Buildings and Grounds, it was
Voted: That the Trustees accept and adopt the report of the commission on Buildings and Grounds, embodying studies and reports upon the grounds by various architects, landscape gardeners and engineers, covering a period from 1864 to 1911, and that the Trustees undertake to publish this report, in whole or in part, as soon as funds may be available for that purpose.
Voted: That the Trustees accept the plan for the improvement of the college grounds submitted and presented by Mr. Warren Manning, and inscribed in this report; and That it be adopted as the general basis for the future development of the college estate, subject, however, to the general use and understanding that the carrying out of any domi-

nating features shall be subject to review and revision by this Board, and to such changes as conditions may require, and the Trustees may direct from time to time.

Voted: That inasmuch as Mr. Warren H. Manning has given his services to the College without compensation during the past three years, in the preparation of this general plan, and in the adjustment of many important specific problems, the Trustees extend to Mr. Manning, on their own behalf, as also on behalf of the whole College — faculty, students and alumni — their most hearty and sincere thanks.

Voted: That inasmuch as Mr. Warren H. Manning has generously offered to continue his personal services to the College, without compensation, the Trustees accept this offer and constitute Mr. Manning Consulting Landscape Designer to the College and Technical Adviser in the Department of Landscape Gardening.

On recommendation of the Commission on Buildings and Grounds, it was

Voted: That the official project for the publication of the plans, presented by Professor Waugh and involving an appropriation of $1,000, be approved.

On recommendation of the Committee

on Buildings and Grounds, it was
Voted: That the dairy instruction building be named "The Hunt Laboratory".
Voted: The Legislature be asked to provide for reimbursement to the College for fees paid architects for professional services in connection with the preparation of plans for building projects which have been abandoned.

[Read here first vote page 198]

* The Trustees considered the recommendation from the Committee on Buildings and Grounds that as rapidly as possible dwelling houses be erected by the College for its administrative officers and heads of divisions and that a suitable house for the Registrar of the College be asked for this season, and it was
Voted: That the recommendation be separated into two parts, one part defining the general policy of the College, the other part carrying the recommendation that a suitable house be provided for the Registrar.

It was moved
"To ask the incoming Legislature for a house for the Registrar of the College."
The motion was lost.

It was
Voted: To lay on the table the recommendation as to the policy to build houses for the administrative officers and heads of divisions.

[To be read succeeding second vote page 198.]

On recommendation of the Committee on Buildings and Grounds, it was

Voted: To accept the following resolution:

In view of the fact that Mr. Madison Cooper of Watertown, N.Y., has recently designed and built for the Massachusetts Agricultural College a cold storage building of peculiar merits — convenient and practical in arrangement, efficient in operation, sound and thorough in construction, and decidedly attractive in external appearance — And, in view of the further fact that Mr. Cooper has in many points exceeded the requirements of his contract, giving more work and better facilities than the specifications demanded,

Voted: By the Trustees of the Massachusetts Agricultural College that the cordial thanks of the Trustees are extended to Mr. Cooper.

[Read here starred paragraph page 197]

At one o'clock p.m. the Trustees adjourned for lunch. They reassembled at two.

On motion of Mr. Garrett, it was

Voted: To reconsider the two votes taken immediately preceding adjournment.

On motion of Mr. Wheeler, it was

Voted: That the Trustees indefinitely postpone the policy of erecting dwelling houses

Sheet 1.

Memorandum.

Dept. President's Date. October 26, 1911.

Subject: - Report of President and Other Officers.

I. The report of the President.

1. A review of the year.
2. Immediate needs.
3. Some fundamental problems.

II. The report of the Director of the Experiment Station.

This should include a very brief summary of the more important changes in projects and more important types of work.

III. The report of the Director of Extension Work.

A summary, largely statistical, but also including a list of projects under way and some of the newer plans.

IV. The report of the Dean.

This should probably include changes in course of study, questions of scholarship, etc.

V. The report of the Director of the Graduate School.

Very brief.

VI. The report of the Registrar.

Include here all statistical matter that needs publication.

VII. The report of the Treasurer.

VIII. Reports of heads of divisions (?).

1. Division of Agriculture - Prof. J. A. Foord.
2. Division of Horticulture - Prof. F. A. Waugh.
3. Division of Science - Dr. J. B. Paige.
4. Division of the Humanities - Prof. R. J. Sprague.
5. Division of Rural Social Science - Pres. K. L. Butterfield.

for the administrative officers and heads of the divisions of the College.

On motion of Mr. Garrett, it was
Voted: To ask the incoming Legislature for $8,000 for the purpose of erecting a dwelling house for the Registrar of the College.

On motion of Mr. Wheeler, it was
Voted: To petition the General Court for authority to sell to members of the faculty and to fraternities, certain parts of the land now comprising the College estate for the purpose of building dwelling houses.
(On request, Mr. Bowker is hereby recorded as voting against the adoption of the above measure.)

President Butterfield reported a communication from Prof. C. E. Gordon, President of the Athletic Association, stating that the Athletic Association claims to have no jurisdiction over student celebrations in connection with athletic victories.

On motion of President Butterfield, it was
Voted: To authorize the Treasurer to withdraw the sum of fifty dollars ($50) of the money deposited with him by the Athletic Association, in settlement of the bill presented by the Trustees for the destruction by fire, on the night of June 17, 1911, of a barn belonging to the College.

On motion of President Butterfield, it was
Voted: That the Committee on Finance be authorized to consider the provisions of the retirement system, established by the Legislature of 1911, and to take action as it may deem fit.

President Butterfield suggested a new plan for the presentation of the annual report of the officers of the College.
(See Sheet 1.)

On motion of Mr. Bowker, it was
Voted: To approve the memorandum with the modification that the President be given authority to include reports of other officers, as a whole or in abstract, as his judgment dictates.

A detailed statement of department requests and committee recommendations for legislative appropriations for 1912 was presented, (See Sheet 2) and, on motion of Mr. Ward, it was
Voted: To accept and adopt the budget as presented, with the expectation of a possible revision at the annual meeting of the Trustees in January.
Voted: To adjourn.

Respectfully submitted,
J. Lewis Ellsworth
~~Acting~~ Secretary.

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SUMMARY OF PROJECTS FOR LEGISLATIVE APPROPRIATIONS, 1912.

I. CURRENT:	Present approp.	Dept. requests: Increase	Dept. requests: Total	Com. recom: Increase	Com. recom: Total	Trustee vote: Increase	Trustee vote: Total
Administration	$ 25000	$ 5000	$ 30000	$ 5000	$ 30000	$	$
Maintenance	58000	41270	99270	37060	95060		
Investigation	10500	22875	33375	14175	25675		
Instruction	60000	32940	92940	22940	82940		
Ext. & S. C.	20000	60988	80988	30000	50000		
Inspections	3000	1500	4500		3000		
	$176500	$164573	$341073	$ 109175	$285675	$	$

II. SPECIAL:	Department request	Committee recommendation	Trustees' vote
New Equipment:			
Live stock	$ 11250.		
Dairy building	4591.		
Draper Hall	1624.		
New departments	2000.		
Miscellaneous	16322.65		
Total - -	$ 35787.65	$ 31525	$
Repairs:			
South College	$ 3500.		
Miscellaneous	17258.		
Total - -	$ 20758.	$ 20760	$
Gen. Improvements:			
Electric light line	$ 20100.		
Concrete bridge, ravine	12000.		
Poultry plant	4928.		
Grounds	4503.30		
Miscellaneous	24652.10		
Total - -	$66183. 40	$ 28885	$
Buildings:			
Piggery	$ 2994.70	$ 3000	
Add. young stock barn	2000.	2000	
Hog houses	250.	250	
Tenement house	2000.	6000	
Faculty houses (2)	15000.	8000	
Dormitory	25000.	25000	
Addition, Draper Hall	25000.	25000	
Addition, French Hall	20000.	25000	
Agr. laboratory	150000.	200000	
Total - -	$242244.70	$294250	$
Miscellaneous: Sewers	$ 10000.	$10000	
Pub. grounds plan	1000.	1000	
Total - -	$ 11000.	$ 11000	$
GRAND TOTAL - - -	$375973.75	$386420	$

ac

Honorary Secretary.

CLASSIFICATION: ADMINISTRATION (CURRENT)

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Project number	Committee by whom considered	Increase proposed by departments	Increase recommended by committees.
146	Finance	$5000.	$5000.

Present appropriation - - - - -	$25000.	$25000.	$25000.
Increase proposed by departments -	5000.		
Total proposed by departments - -	30000.		
Increase recommended by committees - - - -		-$ 5000.	
Total recommended by committees - - - - -		-$30000.	
Increase voted by Trustees - - - - - - - - - - - -			$
Total voted by Trustees - - - - - - - - - - - - -			$

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CLASSIFICATION: MAINTENANCE (CURRENT)

Project numbers	Committee by whom considered	Increase proposed by departments	Increase recommended by committees
26, 30, 44, 39, 84, 88,	Finance		
106, 107, 110, 113, 116,	"		
129, 153, 164	"	$25270.05	$21060.
136	Bldgs. & Grounds	15000.	15000.
2	Course of Study	1000.	1000.
		$41270.05	$37060.

Present appropriation - - - - -	$58000.	$58000.	$58000.
Increase proposed by departments -	41270.		
Total proposed by departments - -	99270.		
Increase recommended by committees - - -		$37060.	
Total recommended by committees - - - -		$95060.	
Increase voted by Trustees - - - - - - - - - -			$
Total voted by Trustees - - - - - - - - - - -			$

CLASSIFICATION: INVESTIGATION (CURRENT)

Project numbers	Committee by whom considered	Increase proposed by departments.	Increase recommended by committees.
10, 33, 35, 42, 66, 145	Course of Study	$14900.	$ 6200.
1, 53, 54, 108, 109	Experiment Dept.	$ 7975.	7975.
		$22875.	$14175.

Present appropriation - - - -	$10500.	$10500.	$10500.
Increase proposed by departments	22875.		
Total proposed by departments -	33375.		
Increase recommended by committees - - -		$14175.	
Total recommended by committees - - - -		$24675.	
Increase voted by Trustees - - - - - - - - - -			$
Total voted by Trustees - - - - - - - - - -			$

CLASSIFICATION: INSTRUCTION (CURRENT)

Project numbers	Committee by whom considered	Increase proposed by departments	Increase recommended by committees
23, 28, 36, 45, 46,	Course of Study		
85, 90, 100, 101,	" " "		
147, 148, 149, 150,	" " "		
151, 152	" " "	$32940.	$22940.

Present appropriation - - - -	-$60000.	$60000.	$60000.
Increase proposed by departments -	32940.		
Total proposed by departments - -	92940.		
Increase recommended by committees - -		-$22940.	
Total recommended by committees - - -		-$82940.	
Increase voted by Trustees - - - - - - - - - -			-$
Total voted by Trustees - - - - - - - - - -			-$

CLASSIFICATION: EXTENSION AND SHORT COURSES (CURRENT)

Project numbers	Committee by whom considered	Increase proposed by departments	Increase recommended by committees
60, 61, 62, 63, 64,	Course of Study		
65, 67, 68, 69, 70,	" " "		
71, 72, 73, 74, 75,	" " "		
76, 77, 78, 79, 80,	" " "		
81, 82, 83,	" " "	$80988.	
Less present appropriation for Extension and Short Courses - - -		$20000.	
		$60988.	$30000.

Present appropriation - - - - -	$20000.	$20000.	$20000.
Increase proposed by departments -	60988.		
Total proposed by departments - -	80988.		
Increase recommended by committees- - - -		$30000.	
Total recommended by committees - - - -		$50000.	
Increase voted by Trustees - - - - - - - - - - -			$
Total voted by Trustees - - - - - - - - - - -			$

CLASSIFICATION: INSPECTIONS (CURRENT)

Project numbers	Committee by whom considered	Increase proposed by departments	Increase recommended by committees
97	Experiment Department	$1500.	

Present appropriation - - - - -	$3000.	$3000.	$3000.
Increase proposed by departments -	1500.		
Total proposed by departments - -	4500.		
Increase recommended by committees - - -			
Total recommended by committees - - - -			
Increase voted by Trustees - - - - - - - - - -			$
Total voted by Trustees - - - - - - - - - - -			$

CLASSIFICATION: NEW EQUIPMENT (SPECIAL)

Project numbers	Committee by whom considered	Department requests	Committee recommendation
6, 11, 12, 13, 25, 27,	Finance		
34, 37, 38, 41, 56,	"		
58, 59, 86, 91, 92,	"		
93, 94, 95, 96, 115,	"		
137, 154	"	$12937.25	$12210.
98, 99, 102, 103, 105	Bldg. & Grounds	7934.40	7935.
57	Course of Study	150.	150.
51, 52	Experiment Dept.	1205.	1100.
8, 19, 20, 21, 22	Horticulture	1280.	1630.
114, 142	Farm	12281.	8500.
		$35787.65	$31525.

TOTAL VOTED BY TRUSTEES $

CLASSIFICATION: REPAIRS (SPECIAL)

Project numbers	Committee by whom considered	Department requests	Committee recommendation
4, 47, 50, 89, 161,	Bldgs. & Grounds		
163, 165, 166, 167,	" " "		
168, 169, 170	" " "	$20743.	$20745.
177	Farm	15.	15.
		$20758.	$20760.

TOTAL VOTED BY TRUSTEES $

CLASSIFICATION: GENERAL IMPROVEMENTS (SPECIAL)

Project numbers	Committee by whom considered	Department requests	Committee recommendation
7, 40	Finance	$ 400.	$ 400.
15, 16, 17, 18, 24, 29,	Bldgs. & Grounds		
31, 32, 43, 49, 55, 87,	" " "		
111, 112, 120, 122, 123,	" " "		
124, 126, 128, 130, 131,	" " "		
132, 134, 135, 144, 162	" " "	61700.40	25400.
3	Course of Study	850.	850.
48	Experiment Dept.	200.	200.
5, 9	Horticulture	435.	435.
143, 171, 172, 173,	Farm		
174, 175, 176, 178,	"	2598.	1600.
		$66183.40	$28885.

TOTAL VOTED BY TRUSTEES $

CLASSIFICATION: BUILDINGS (SPECIAL)

Project numbers	Committee by whom considered	Department requests	Committee recommend.	Trustee vote
156 (Faculty)Houses)	Bldgs.& Grounds	$ 15000.	$ 20000.	$
157 (Dormitory)	" " "	25000.	25000.	$
158 (Add. Draper Hall)	" " "	25000.	25000.	$
159 (Add. French Hall)	" " "	20000.	25000.	$
160 (Agr. Laboratory)	" " "	150000.	200000.	$
138 (Piggery)	Farm	2994.70	3000.	$
139 (Add.Young Stock Barn)	"	2000.	2000.	$
140 (Hog Houses)	"	250.	250.	$
141 (Tenement House)	"	2000.	6000.	$
		$242244.70	$294250.	

TOTAL VOTED BY TRUSTEES $

CLASSIFICATION: MISCELLANEOUS (SPECIAL)

Project numbers	Committee by whom considered	Department requests	Committee recommend.	Trustee vote
14 (Pub. of grounds plan)	Bldgs.& Grounds	$ 1000.	$ 1000.	$
155 (Sewers)	" " "	10000.	10000.	$
		$11000.	$11000.	$

TOTAL VOTED BY TRUSTEES $

Annual Meeting, 1912

The following notice was mailed to each Trustee:

Boston, December 28, 1911.

Dear Sir:

The annual meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the State Board of Agriculture, 136 State House, Boston, on Friday, January 5, 1912, at 9:30 o'clock a.m.

Very truly yours,

[Signed] J. Lewis Ellsworth,
Secretary.

Boston, January 5, 1912.

Pursuant to the above call the Trustees of the Massachusetts Agricultural College met in annual meeting at the office of the State Board of Agriculture in Boston, on Friday, January 5, 1912, at 9:30 o'clock a.m.

The meeting was called to order by Mr. Gleason.

Present: Messrs. Gleason, Bowker, Brewster, Dewey, Ellsworth, Ellis, Gerrett, Howe, Hosmer, Frost, Pollard, Preston, Ward, Wheeler, President Butterfield and Treasurer Kenney.

The call for the meeting was read.

Voted: To dispense with the reading of the minutes

of the meeting of November 3, 1911, and approve them.

The Treasurer presented his annual report. After some discussion, it was
Voted: To accept this report and place it on file.

On motion of Mr. Frost, it was
Voted: That the Finance Committee, after consultation with the proper State authorities, formulate a definite policy relative to the basis on which the inventory of college property should be made.

President Butterfield presented his annual report, reading that portion of it which was his discussion of the function of the agricultural college.

It was
Voted: That this report be accepted and placed on file.

On motion of Mr. Bowker, it was
Voted: To refer to the Finance Committee the question of printing in the annual report a list of gifts to the institution during the preceding year.

Professor Wm. D. Hurd appeared and made

a verbal report on the work of the extension service and short courses. He also submitted a written report on the subject, which he requested should be printed. It was

Voted: To print the written report submitted by Prof. Wm. D. Heard, provided the same meets the approval of the President of the College.

It was

Voted: That the chairman appoint a committee of three to nominate the standing committees of the Trustees for the ensuing year.

The chairman appointed Messrs. Bowker, Preston and Hoyt.

On recommendation of the Special Committee of the Trustees, appointed to consider the relation of the college administration to its Catholic students, it was

Voted: That the President be authorized to excuse from Chapel any student who may object to attendance thereon because of his religious scruples, provided his request for excuse therefrom is endorsed by his parent or guardian.

It was

Voted: That the Special Committee, above mentioned, be continued indefinitely.

On recommendation of the Committee on Experiment Department, it was

Voted: That Director Brooks be authorized to secure the introduction, into the Legislature of 1912, of a measure revising the present law regulating the sale of commercial feedstuffs; this new law carrying an annual appropriation of six thousand dollars ($6,000).

On motion of President Butterfield, it was
Voted: To authorize the legislative committee of the Trustees to use its own discretion with regard to increasing the item already submitted to the General Court, providing for funds for the administration of the Feed Law.

The Committee on Experiment Department reported that Professor Brooks recommends the employment of a research assistant in the department of chemistry of the Experiment Station, salary of same to be paid from the Adams fund provided the work demands this and the budget will warrant it. On recommendation of the Committee on Experiment Department, it was
Voted: That the matter be referred to a special committee, with power, consisting of the Chairman of the Committee on Experiment Department, the Director of the Station and the President of the College.

At 1:00 o'clock p.m. the Trustees adjourned for luncheon.

The meeting was again called to order at 2:00 o'clock p.m.

Mr. Ellsworth explained to the members of the Board of Trustees the crowded condition of his own offices, stating that it was contemplated to reduce the amount of office space now assigned to his department. On motion of Mr. Avery, it was

Voted: That the Board and its Committees, recognizing the need of a suitable room for its meetings and recognizing also the growing importance of the work of the State Board of Agriculture, requiring office accommodations, hereby protests against any reduction of the office space now assigned to the State Board of Agriculture.

The Committee on Buildings and Grounds reported that in accordance with final plans, specifications, and estimates presented, the Committee on Buildings and Grounds have approved the following amounts to be asked for various building projects for 1912-1913:

Agricultural Building ---	$200,000
Student Dormitory ---	25,000
Addition to Draper Hall ---	25,000
Registrar's House ----	8,000

On recommendation of the Committee on Buildings and Grounds, it was

Voted: To approve the plans, specifications, and

estimates as submitted for the addition to French Hall, and the authorization to the Legislative Committee to ask the Legislature for $30,000 instead of $25,000 for this project.

The Committee on Buildings and Grounds reported the employment of Mr. James H. Ritchie as consulting architect for the year ending November 30, 1912, on the same terms as formerly employed.

The Committee on Buildings and Grounds reported that President Butterfield had introduced the question of the policy to be followed by the Trustees with respect to providing dormitories for students, reading an editorial which recently appeared in the local paper, and reading also a draft of a proposed reply to this editorial, and that they had Voted: To approve an open letter similar to the one prepared, but to refer the matter to the full Board of Trustees for further consideration.

On motion of Mr. Bowker, it was
Voted: To approve the substance of the letter, and to leave it to the President's discretion to devise, modify and publish the same.

The Committee on Buildings and Grounds reported that Mr. Hosmer has been authorized by the Committee on Buildings and Grounds, in consultation with an attorney, to draft a bill and

introduce the same into the Legislature of 1912, permitting the Trustees of the Massachusetts Agricultural College to sell land in accordance with certain regulations. It was

Voted: To approve the action of the Committee on Buildings and Grounds, authorizing Mr. Hosmer to draft and introduce the above bill.

The Committee on Buildings and Grounds reported that Mr. Hosmer had presented to the Committee on Buildings and Grounds a draft of a legislative bill, framed by Mr. Wheeler, providing for cooperation between the town of Amherst and the Massachusetts Agricultural College in the proper disposal of sewerage from the College and from the section of the village of Amherst which is adjacent to the College estate; Mr. Hosmer has been authorized, in consultation with an attorney, to perfect the draft of the resolve and to present the same to the Trustees and to the Legislature of 1912.

President Butterfield presented the annual apportionment of the College funds, which had been approved by the Finance Committee.

The Finance Committee reported that it had adopted the system of monthly examination of the vouchers of the institution; the work to be carried out by different members of the Finance Committee serving as examiner for a

period of two or four months each. It was
Voted: To approve the system adopted by the Finance Committee

On recommendation of the Committee on Finance, it was
Voted: That the Treasurer be authorized to employ, not earlier than June 1, 1912, a cashier at a salary not to exceed $1,200 per year.

The Committee on Finance reported that the authorities in charge of the administration of the State retirement system have ruled that the College is not entitled to the benefits of the system.

President Butterfield presented a petition signed by approximately one hundred and fifty (150) citizens of Amherst, praying that the restrictions on the sale of College products in the town of Amherst, be removed.

On motion of Mr. Frost, it was
Voted: To leave with the President of the College and the Trustee Committees on Farm and on Horticulture the arrangement of time of public hearing on this petition.

President Butterfield explained the desirability of having Prof. H. H. Moon appointed Assistant State Forester, and announced that the State Forester is willing to make such an appointment.

On motion of Mr. Barker, it was
Voted: To approve this arrangement.

On motion of Mr. Wheeler, it was
Voted: To grant President Butterfield authority to employ at his discretion an instructor in pomology, and a clerk for Professor Hart.

President Butterfield reported the endorsement by the Massachusetts Poultry Association of an item of $20,000 to be asked from the Legislature of 1912 for the work of the department of poultry husbandry. He also reported the endorsement of the Massachusetts State Grange of the work of the College and of the appropriations to be asked this year.

President Butterfield reported the engagement of George S. Ladd of Lunenburg for publicity work for a period of about six weeks during the present winter.

The following officers of the corporation for the ensuing year were elected:

President, His Excellency Eugene N. Foss.
Vice-President, Charles A. Gleason of New Braintree.
Secretary, J. Lewis Ellsworth of Worcester.
Treasurer, Fred C. Kenney of Amherst.
Auditor, Charles A. Gleason.

The committee, appointed to nominate standing committees for the year, presented the following

report, which was accepted:

Standing Committees of the Corporation.

Committee on Finance.

Charles A. Gleason, Chairman — Arthur G. Pollard
George H. Ellis — Charles C. Ward
Nathaniel J. Bowditch — Frank A. Hosmer

Committee on Course of Study and Faculty

William Wheeler, Chairman — David Snedden
William H. Bowker — Elmer D. Howe
M. Fayette Dickinson — Davis R. Dewey
Frank A. Hosmer.

Committee on Farm.

Nathaniel J. Bowditch, Ch. — Charles A. Gleason
George H. Ellis — Frank Gerrett

Committee on Horticulture

J. Lewis Ellsworth, Ch. — Elmer D. Howe
Davis R. Dewey — Harold L. Frost

Committee on Experiment Department

Charles H. Preston, Ch. — Arthur G. Pollard
J. Lewis Ellsworth — Charles C. Ward
Harold L. Frost.

Committee on Buildings and Arrangement of Grounds

William H. Bowker, Ch. — Frank Gerrett
M. Fayette Dickinson — William Wheeler
Charles H. Preston.

Committee on Legislation

Charles A. Gleason, Ch. Frank A. Hosmer
William Wheeler M. Hayette Dickinson
Charles E. Ward Frank Gerrett
Charles H. Preston.

It was
Voted: That in case the Governor does not reappoint Dr. Dewey and Mr. Dickinson as Trustees, the members who shall be appointed will take the places on Trustees' Committees now held by Dr. Dewey and Mr. Dickinson.

The meeting adjourned.

Respectfully submitted.
Lewis Ellsworth
Secretary.

1912.

Commencement Week Meeting

Call

The following notice was mailed to each Trustee:

Boston, June 10, 1912.

Dear Sir:

The regular Commencement Week Meeting of the Board of Trustees of the Massachusetts Agricultural College will be held at the President's Office, Amherst, Mass., on Tuesday, June 18, 1912, at 9.00 o'clock A. M.

Very truly yours,

[Signed] J. Lewis Ellsworth,
Secretary of the Trustees.

Meeting.

Amherst, June 18, 1912.

Pursuant to the above call the Trustees of the Massachusetts Agricultural College met at the President's office in Amherst, on Tuesday, June 18, 1912, at 9.00 o'clock A. M.

The meeting was called to order by Vice-President Gleason.

Present.

Present: Messrs. Gleason, Bowker, Ellis, Ellsworth, Frost, Gerrett, Howe, Preston, Pollard, Ward, and President Butterfield.

Records read

The call of the meeting was read, it was
Voted: To dispense with the reading of the minutes of the last meeting.

It was
Voted: To approve the minutes of the last meeting as sent to each member of the Board of Trustees.

On recommendation of the Faculty, it was
Voted: To grant the following degrees: Doctor of Philosophy, to Oscar Christopher Bartlett: Master of Science, to Leonard Septimus Meaaine; Bachelor of Science, to the following: Arthur John Ackerman, Horace Mitchell Baker, Carlos Loring Beals, Rowland Trowbridge Beers, William Richard Bent, Edward Hill Bodfish, Eric Nichols Boland, Alden Chase Brett, Merle Raymond Brown, Arthur James Burnham, Frederick Huntington Burr, Jesse Carpenter, Jr., Fred Arlo Castle, Raymond Chingley Chase, Daniel Joseph Curran, Winfred Griswold Deming, Albert Wesley Dodge, Leon Emanuel Fagerstrom, Frank Louis Fitts, John Joseph Fitzgerald, George Scott Fowler, James Andrew Gallagher, Lewis Warren Gaskill, Louis Edmond Gilmas, Robert Moody Gibbs, Lester Earl Gibson, Frank Leonard Gray, Henry Bass Hall, Horace Whitney Hall, Royal Norton Hallowell, Stephen Francis Hamblin, Joseph Alvin Harlow, Jay Morrill Head, Warren Francis Fisherdick.

Thomas Vennoway, Francis Benedict Hickey.
Frank Burrows Hills, Vincyncius Holland.
Benjamin Franklin Hubert, Arthur French Hingsburg.
Robert Ward Jamison, Lin Dau Jang.
Charles Albert Lodge, Francis Speink Madison.
James Francis Martin, Thomas Anthony McGarr.
George Edward Merkle, Fred Sawyer Merrill.
Theodore Joseph Morean, Alfred Frederick Mueller.
Harry Alfred Noyes, George Bernhard O'Flynn.
Ralph Torrison Parker, Charles Cornish Pearson.
Curtis Peckham, William Edwin Pettibrick.
John Edwards Pierpont, Marshall Cotting Pratt.
Stephen Perry Puffer, Arthur Nathaniel Raymond.
Robert Edward Reed, Earle Johnson Robinson.
Lawrence Peck Rockwood, William Crocker Sanctuary.
Lewis Raymond Sellew, Ezra Ingram Shaw.
Benjamin Gilbert Southwick, Herbert James Stack.
Leon Terry, Ray Ethan Torrey.
Daniel Gordon Tower, George Wilbur Tupper.
Howard Archibald Turner, Robert Webster Wales.
Roger Andrew Warner, William Jack Weaver.
Charles Everett Whitney, Emory Sherman Wilbur.
Earle Irving Wilde, Edward Roger Williams.
Silas Williams, Howard Holmes Wood.
Edwin Burnham Young.

President Butterfield presented a series of reports and recommendations from the Committees on Course of Study and on Experiment Station. On motion of Mr. Frost, it was

Sheet 2.

CLASSIFICATION OF PROPOSED LEGISLATIVE BUDGET FOR 1912.

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Page 1 Summary

Page 2 Administration

Page 3 Maintenance

Page 4 Investigation

Page 5 Instruction

Page 6 Extension and Short Courses

Page 7 Inspections

Page 8 New Equipment

Page 9 Repairs

Page 10 General Improvements

Page 11 Buildings

Page 12 Miscellaneous

****

not, it was

JUNE 17, 1912.

CHANGES IN COLLEGE SALARIES (INSTRUCTION)

President Butterfield recommended that a schedule of salaries in certain cases be authroized as follows, the same to be paid out of Instruction.

Name	Increase.	Total Salary.	To take effect.
Ashley, E.L.	$ 200	$1900	September 1,1912.
Barker, Miss	100	700	" " "
Butman, C.A.	150	1350	" " "
Cance, A.E.	200	2000	" " "
Chamberlain, J.S.	200	2300	" " "
Duncan, C.R.	100	1550	" " "
Eyerly, E.K.	100	2000	" " "
Fernald, H.T.	100	2900	" " "
Foord, J.A.	150	3000	" " "
Gage, G.E.	100	1800	" " "
Gaskill,Miss	60	660	" " "
Gates, B.N.	60	1400	" " "
Gordon, C.E.	200	2000	" " "
Graham, J.C.	300	2300	" " "
Green, C.R.	100	1700	" " "
Harmount, W.L.	100	1300	" " "
Harrison, A.K.	200	1400	" " "
Haskell, S.B.	200	2000	" " "
Lockwood, W.P.B.	200	2350	" " "
Machmer, W.L.	150	1350	" " "
Mackimmie, A.A.	100	1800	" " "
McLaughlin, F.L.	120	960	" " "
McLean, J.A.	200	2300	" " "
Neal, R.W.	200	2000	" " "
Osmun, A.V.	100	1800	" " "
Parsons, S.R.	120	960	" " "
Peters, C.A.	150	2150	" " "
Quaife, E.L.	100	1300	" " "
Sears, F.C.	100	2600	" " "
Waugh, F.A.	600	3600	" " "
Widger, H.D.,	200	1200	" " "
Yeaw, F.L.,	100	1900	" " "

Total Increases - - $5060 Adopted

III

June 17, 1912.

CHANGES IN GENERAL SCHEDULE (INSTRUCTION)

President Butterfield recommended that a certain [illegible] in certain cases be authorized as follows, the same to be [illegible] of Instruction.

	Increase.	Total Salary.	To take effect.
[illegible] J.	$ 200	$1900	September 1, 1912.
[illegible]	100	700	" " "
[illegible] A.	150	1350	" " "
[illegible]	200	2000	" " "
[illegible], J.S.	200	2300	" " "
[illegible] R.	100	1550	" " "
[illegible]	100	2000	" " "
[illegible] T.	100	2900	" " "
[illegible] A.	150	3000	" " "
[illegible]	[illegible]	[illegible]	" " "
[illegible]	60	660	" " "
[illegible]	60	1400	" " "
[illegible] A.	200	2000	" " "
[illegible] C.	300	2300	" " "
[illegible]	100	1700	" " "
[illegible]	100	1300	" " "
[illegible], A.K.	200	1400	" " "
[illegible]	200	2000	" " "
[illegible], J.B.	200	[illegible]	" " "
[illegible]	150	1350	" " "
[illegible], A.A.	100	1800	" " "
[illegible], F.L.	120	960	" " "
[illegible]	200	2300	" " "
[illegible]	200	[illegible]	" " "
[illegible]	100	1800	" " "
[illegible]	120	960	" " "
[illegible]	150	2150	" " "
[illegible]	100	1300	" " "
[illegible]	100	2600	" " "
[illegible]	600	3600	" " "
[illegible]	200	[illegible]	" " "
[illegible]	100	1900	" " "

Total Increases - $3060

JUNE 17, 1912.

RECOMMENDATIONS FOR EXISTING POSITIONS IN COLLEGE

President Butterfield made the following recommendations concerning candidates for existing positions or for positions already authorized:

Department	Title.	Name.	Salary.	To take effect.	Salary classification.
Chemistry,	Asst.Prof.	Ernest Anderson,	$2000.	Sept.1,1912.	Instruction
Chemistry,	Assistant.	#	840	" "	" "
Forestry,	Professor	W. D. Clark,	2500	" "	" "
Dairying,	Instructor	Samuel Coons	1500	" "	" "
Pomology,	Instructor	W.W.Chenoweth	1500	" "	" "
			$8340.		

****

To be left to President.

Draft

3

IV.

JUNE IV, 1912.

RECOMMENDATIONS FOR MEETING VACANCIES IN COLLEGE

President Butterfield made the following recommendations regarding candidates for existing positions or for positions authorized:

Title.	Name.	Salary, effect.	To take Salary, effect.	Classification.
Asst.Prof.	Ernest Anderson,	$2000	Sept.1,1912.	Instruction
Assistant.	"	840	"	"
Professor	W. D. Clark,	2500	"	"
Instructor	Samuel Coons	1500	"	"
Instructor	W.W.Chenoweth	1500	"	"
		$8340.		

Left to President.

GRADUATE ASSISTANTS- COLLEGE - JUNE 17, 1912

President Butterfield recommended that the same plan be followed as last year: Namely, that he be authorized to employ such Graduate Assistants for the next College year as the funds will warrant. Following is a probable list of Graduate Assistants desired, with names reported so far as known, together with a statement of time to be devoted to college duties, and rate of pay.

Department	Number.	Name	Time	Salary
Chemistry	1	H.A.Noyes,	½	$ 420
	2	G.S.Fowler,	½	420
	3		½	420
Zoology	1		½	420
Entomology	1		1/3	300
(Beekeeping)	2	I.W.Davis (?)	½	420
Botany	1	R.G.Smith (?)	1/3	300
	2		1/3	375
Agr.Economics	1	H.A.Turner (?)	½	420
				$3495

****

GRADUATE ASSISTANTS - COLLEGE - June 17, 1921

President Butterfield recommended that the same plan be followed last year: namely, that he be authorized to employ Graduate Assistants for the next College year as the funds permit. The following is a probable list of Graduate Assistants with names reported so far as known, together with a statement of time to be devoted to college duties, and rate of pay.

Number.	Name	Time	Salary.
1	H.A.Noyes,	½	$ 420
2	G.S.Towler,	½	420
3	Samuel Greene	½	420
1	A.A.Greenwalt	½	420
1		1/3	300
2	I.W.Davis (?)	½	420
1	R.G.Smith (?)	1/3	300
2		1/3	375
1	H.A.Turner (?)	½	420

Voted: To adopt the salary increases as represented by the following schedule, (See Sheet III).

On motion of Mr. Ellsworth, it was
Voted: To approve the recommendation of the Committee on Course of Study and Faculty with respect to the following appointments. (See Sheet IV).

On motion of Mr. Frost, it was
Voted: To establish the following new positions at the maximum salaries as stated:

Department	Title.	Maximum salary.	To take effect.	Salary classification.
Agronomy	Instructor	$ 1.500	Sept., 1, 1912	Instruction.
English	Instructor or Asst. Prof.	1,500	" " "	"
Physical Ed.	Assistant	300	" " "	"
Poultry Husb.	Instructor	750*	" " "	"
Dean's Office	Clerk	600	" " "	Administration.
	Instruction,	$ 4,050		
	Administration,	600		

* ½ -- other half paid from Extension funds.

On motion of Mr. Frost, the following arrangement for the employment of graduate assistants for the next college year was authorized: (See Sheet VI).

It was

Voted: To approve the following salary increases of certain administrative officers: (See Sheet VII).

On motion of Mr. Ellsworth, it was

Voted: To approve the recommendations of the Committee on Experiment Department with respect to the salaries of certain individuals employed in the Experiment Station, as follows: (See Sheet VIII). (Salary of J. K. Shaw, to be $1,500).

On motion of Mr. Gerrett, it was

Voted: That the following increases in salaries of Extension Service employees be made:

Name.	Title.	Increase.	Salary	To take effect.
W. E. Hurd	Director	200	3,800	Sept. 1, 1912.
E. D. Waid	Assistant Director	100	2,100	" " "
G. F. E. Story	Extension Instructor in Dairying and Animal Husbandry	150	1,650	" " "
Mabel R. Case	Secretary	60	840	" " "

Total, $510

The Committee on Course of Study and Faculty presented recommendations as follows relative to the establishment of new positions in the Extension Service: (See Sheet 10).

VII.

JUNE 17, 1912.

CHANGES IN ADMINISTRATION SALARIES.

President Butterfield recommended the following schedule of salaries, same to be paid from funds for Administration:

Name	Title	Increase.	Total salary.	To take effect.
F.C.Kenney	Treasurer	$ 250.	$3000	Sept.1,1912
E.M.Lewis	Asst.Dean	750 #	3000	" " "
P.B.Hasbrouck	Registrar	100	2600	" " "
R.J.Watts	Sec. to President.	100	1700	" " "
		$1200		

****

$150. Left to Discretion of President. (Ammt. dependent on his Yale connections for the year.)

****

June 17, 1919.

CONTRIBUTIONS AND ANNUITY REQUIRED.

Yesterday Bartsiriot received the following notice, [illegible] sums to be paid from Fund for Administration:

Title	Interest, salary, etc.	Amount
Treasurer	$ 200.	$300
Asst.Trea.	70 "	100
Sec.-Tar.	100	200
Sec. to Trustees.	100	100
	$1200	

Left to Discretion of President. (Amount depended on the Yale contributions for this year.)

JUNE 17, 1912.

Dept. President's

To Trustees' Committee on Experiment Department.

Subject: Changes in Station Salaries.

Recommended that a schedule of salaries in certain cases be authorized as follows, the same to be paid out of Station funds.

Name	Title	Increase.	Total salary.	To take effect.
Alcock, J.R.	Asst. in Ani. Nutrition,	$ 100	$ 700	July 1, 1912
Chapman, G.H.	Asst. in Botany	100	1750	" " "
Gaskill, E.F.	Asst. Agriculturiest	120	1320	" " "
Howard, Miss	Stenographer	20	720	" " "
Howard, J.T.	Collector	120	960	" " "
Larrabee, E.A.	Assistant in Botany	120	960	" " "
Reed, J.C.	Assistant in Ani. Chem.	120	1220	" " "
Ruprecht, R.	Assistant	160	960	" " "
Shaw, J.K.	Assistant Horticulturist	~~400~~ #	~~1000~~	" " "
Smith, P.H.	In charge of Feed & Dairy,	200	1900	" " "
Walker, L.S.	Assistant	200	1400	" " "

Total Increase -$1660.

Recommended:

Miss Grace E. Gallond, $600, transferred to the salary list. Receives at present $11.00 per week since Jan. 22, 1912.

Recommended:

Employment of Howard A. Turner in place of Anderson, resigned, as graduate assistant under Shaw. Salary $360.

#Professor Brooks recommended $200 Increase
President Butterfield recommended $400 Increase.

[illegible] 17, 1918.

[illegible] President's

[illegible]ees' Committee on Experiment Department.

[illegible] Changes in Station Salaries.

Recommended that a reality of salaries [illegible] authorized as follows, the same to be paid out of [illegible] Funds.

	Title	Increase.	Salary.	Date.
[illegible]	Asst. in Int. Nutrition,	$ 100	$ 900	July 1, 1918
[illegible]	Asst. in Entomology	100	1,200	" "
[illegible]	Asst. Agriculturists	100	1,200	" "
[illegible]	Farm Foreman	60	720	" "
[illegible]	Collector	100	900	" "
[illegible]	Asst. in Botany,	[illegible]	[illegible]	" "
[illegible]	Assistant [illegible]	[illegible]	[illegible]	" "
[illegible]	Asst. [illegible]	[illegible]	[illegible]	" "
[illegible]	[illegible]	[illegible]	[illegible]	" "
[illegible]	[illegible]	[illegible]	[illegible]	" "
[illegible]	[illegible]	[illegible]	[illegible]	" "

Total Increase $1,000.

[illegible]ended:

That Miss E. [illegible] be transferred to [illegible] [illegible] assistant at a salary of $[illegible] per month.

[illegible]mended:

[illegible] of a work a [illegible] of [illegible] [illegible] graduate assistant under Prof. [illegible] at a salary of $[illegible].

[illegible] Director Brooks recommended $400 increase [illegible] President Whitney recommended $600 increase.

NEW POSITIONS IN EXTENSION SERVICE

President Butterfield recommended that the following positions be added to the staff of the Extension Service, salary payments to be charged to the Extension Service appropriation.

Name	Title	Salary	To take effect
O.A.Morton	Extension Prof.Agr.Ed.	$2160	Sept. 1,1912.
~~E.L.Morgan~~	~~Community Adviser~~	~~2000~~	" "
Arthur Dailey,	Supervisor of Correspondence,	1000	" " "
H.J.Baker,	Farm Management	700	" " "
R.W.Rees,	Instructor in Pomology,	1500	" " "
	Instructor in Poultry Husb.	750 #	" " "
	Field Agents (To be arranged by President and Director.)		
		$8110	

One-half.

expert E L Morgan Kzoo

[illegible] IN [illegible] SERVICE

President Butterfield recommended that the following [illegible] be added to the staff of the Extension Service, salary [illegible] to be charged to the Extension Service appropriation.

[illegible]	Title	Salary	In [illegible] effect
[illegible]	Extension Prof. Agr. Ed.	$2150	Sept. 1, [illegible].
[illegible]	Dairy [illegible]	900	"
[illegible]	Supervisor of Correspondence,	1000	" "
[illegible]	Farm Management	700	" " "
[illegible]	Instructor in [illegible],	1500	" " "
	Instructor in Poultry Husb.	900	" " "
	Field Agent (To be assigned by President and Director.)		
		$6110	

[illegible]

JUNE 17, 1912

CHANGES OF TITLE

President Butterfield recommended the following changes of title, the same to take effect September 1, 1912.

Name	Present Title.	Proposed Title.
Edward M. Lewis,	Assistant Dean and Assistant Professor of Literature.	Associate Dean and Professor of Literature.
Alexander E. Cance,	Assistant Professor of Agricultural Economics.	Associate Professor of Agricultural Economics.
Clarence E. Gordon,	Assistant Professor of Zoology and Geology.	Associate Professor of Zoology and Geology.
Sidney B. Haskell,	Assistant Professor of Agronomy.	Associate Professor of Agronomy.
Charles E. Peters,	Assistant Professor of Inorganic and Soil Chemistry.	Associate Professor of Inorganic and Soil Chemistry.

President Butterfield recommended the following changes of title, the same to take effect September 1, 1912.

Name	Present Title.	Proposed Title.
Howard K. Lewis,	Assistant Dean and Assistant Professor of Literature.	Associate Dean and Professor of Literature.
Alexander E. Cance,	Assistant Professor of Agricultural Economics.	Associate Professor of Agricultural Economics.
Clarence L. Corbin,	Assistant Professor of Zoology and Geology.	Associate Professor of Zoology and Geology.
Vivian A. Tassell,	Assistant Professor of Accounting.	Associate Professor of Accounting.
Charles A. Ritter,	Assistant Professor of Industrial Chemistry.	Associate Professor of Industrial and Soil Chemistry.

CHANGES IN EXPERIMENT STATION STAFF

President Butterfield reported the following changes in the Experiment Station staff:--

Name	Position	Successor to	Salary.	To take effect
J.F.Merrill *	Asst.Chemist.		$ 900	
C.L.Perkins,#	" "	C.D.Kennedy	900	
Geo.R.Pierce,	" "	C.L.Perkins	840	Feb.1,1912
Carleton P.Jones,	" "	R.W.Ruprecht **	840	Feb.12,1912

* Resigned December 16, 1911.
** Transferred to Adams Fund work.
# Resigned December 23, 1911.

Changes in Accounts and Clerical Staff

President's Bulletin reported the following changes in Department Clerical staff:--

	Position	Successor to	Salary.	Effect.
[illegible]rtin *	Asst.Accnt.		$ [illegible]	
[illegible]rtine, *	" "	C.D.Kennedy	[illegible]	
[illegible]Pierce,	" "	C.J.Perkins	$840	Feb.1,1912
[illegible]on P.Jones,	" "	T.W.Hupcent **	$840	Feb.12,1912

[illegible]ned December [illegible], 1911.
[illegible]ferred to Plant Food work.
[illegible]ned December 12, 1911.

Considerable discussion ensued relative to the appointment of a man to the position of "Community Adviser", or to a position with a similar title. Mr. Spooner moved that the recommendation of the Committee relative to the employment of Mr. E. L. Morgan as "Community Adviser" be approved. The motion was lost by a vote of 4 to 5.

It was

Voted: To adopt the other recommendations contained in the foregoing statement.

On motion of Mr. Ward, it was

Voted: To authorize the following changes in title:

(See Sheet XII).

President Butterfield reported the following changes in the Experiment Station staff: (See Sheet XIII). It was

Voted: To accept the foregoing report.

On motion of Mr. Frost, it was

Voted: That the Chairman appoint a committee of three to consider the advisability of creating a standing Committee on Extension Service, which committee should report at the next meeting of the Board of Trustees.

The Chairman appointed Messers. Frost, Ellsworth and Howe.

On motion of Mr. Ellsworth, it was
Voted: To grant a leave of absence with pay to Professor M. P. Brooks, the time and duration of the leave of absence to be left to the discretion of President Butterfield.

President Butterfield asked the Trustees relative to the amount of honorarium which he should be authorized to offer Commencement speakers. It was
Voted: To leave the matter of compensation of the Commencement speaker to the President.

On recommendation of the Committee on Farm and Horticulture, it was
Voted: That the rules as adopted in June 1907, regulating the sale of College products in the Town of Amherst, be continued, but that the heads of departments be authorized to sell produce in the town of Amherst at wholesale.

On recommendation of the Committee on Buildings and Grounds, it was
Voted: To sell land to Professor Hasbrouck at the price of five cents per square foot.

President Butterfield presented a petition which he had received from a large number of students, requesting that permission be granted the proprietor of the College

Store to deal in tobacco. On motion of Mr. Ellis, it was

Voted: To lay the petition on the table, and that investigation be made to see how the custom followed in this respect at other institutions.

On recommendation of President Butterfield, it was

Voted: That a special meeting of the Trustees be held at the College, on October 2, 1912.

On motion of President Butterfield, it was

Voted: To take from the table the following vote which was presented to the Trustees June 20, 1911, by the Committee on Buildings and Grounds:

To recommend to the Trustees the approval of the project of the Phi Sigma Kappa fraternity to erect a fraternity house upon the land now owned by the fraternity, provided that the plans shall meet the approval of the Committee with respect to cost, sanitation, and exterior appearance, and provided also that, when erected, the house shall be subject to such rules and regulations for the governance of the fraternity house as may be adopted concurrently by the Trustees and representatives of the fraternities.

On motion of President Butterfield, it was

Voted: To adopt the foregoing recommendation.

A letter from Mr. Frank A. Hosmer was read.

The proposition made by Mr. Nash to exchange land with the College was discussed, but no action taken.

The Committee on Buildings and Grounds reported that they had accepted the bid of $25,125, made by Mr. George Bosworth of Amherst for the addition to Draper Hall.

President Butterfield stated his attitude relative to the action taken earlier in the meeting by the Trustees relative to the employment of a man for the work of "community adviser". Following his statement Messrs. Gleason, Ellis, Ward and Gerrett entered into a discussion of the matter. On motion of Mr. Frost, it was

Voted: To reconsider the action taken previously in this meeting relative to the employment of Dr. E. L. Morgan as "Community Adviser".

On motion of Mr. Bowker, it was

Voted: That the recommendation of the Committee on Course of Study and Faculty be adopted whereby the position of "Community Adviser" be created, and whereby Mr. E. L. Morgan be elected to that position.

The meeting adjourned.

Respectfully submitted,

J. Lewis Ellsworth

Secretary.

1912.

Special Meeting - I.

The following notice was mailed to each Trustee:

Boston, September 23, 1912.

Dear Sir:

By vote of the Board there will be a meeting of the Trustees of the Massachusetts Agricultural College, at the President's office, Amherst, Mass., on Wednesday, October 2, 1912, at twelve o'clock noon.

Very truly yours,

(Signed) J. Lewis Ellsworth,
Secretary.

- - -

Amherst, October 2, 1912.

On account of unforeseen contingencies, and at the request of President Butterfield, the meeting of the Trustees of the Massachusetts Agricultural College was held at the Amherst House in Amherst, on Wednesday, October 2, 1912, at 6:30 o'clock p.m.

The meeting was called to order by Vice-President Gleason.

Present: Messrs. Bowker, Ellis, Ellsworth, Frost, Gerrett, Howe, Hosmer, Gleason, Preston, Snedden, Ward, and President Butterfield and Treasurer Kenney.

The call of the meeting was read. It was
Voted: To dispense with the reading of the minutes of the last meeting.

It was
Voted: To approve the minutes of the last meeting as sent to each member of the Board of Trustees.

On recommendation of the Trustees' Committee on Experiment Department, it was
Voted: That Dr. William A. Brooks be granted a leave of absence with pay until September 1, 1913.
Voted: That Professor Fred W. Morse be appointed Acting Director of the Experiment Station during the absence of Dr. Brooks, and that he be granted an additional salary of $50 per month on account of his service, the additional salary to begin October 1, 1912 and to be charged to Experiment Station funds.

The following resolutions, passed by the Committee on Buildings and Grounds, were presented and adopted by the Trustees:
"Mr. Thomas Canaran, who passed away July 14, 1912, was for forty-five years the faithful and loyal servant of the Massachusetts Agricultural College. His efficient services were always highly valued; his personality gained for him universal respect, and his [illegible]

attitude toward all endeared him to those with whom he came in contact.
The Trustees of this institution join his many friends among alumni, faculty, and students in mourning his loss, and hereby desire to record their expression of sympathy to his daughter and other relatives in these days of sorrow."

President Butterfield presented a suggestion from Professor Hurd that the Agricultural College become a member of the Western New England Chamber of Commerce. On motion of Mr. Hosmer, it was

Voted: To authorize the membership of the College in the Western New England Chamber of Commerce.

President Butterfield reported that the consensus of opinion on the part of the "Cabinet," of whom he asked advice concerning the desirability of inviting the Graduate School of Agriculture to meet at Amherst in 1914, was that it would be better to defer the invitation to some subsequent date, and that consequently he had written Doctor True to that effect.

President Butterfield reported that on October 3rd. there will be a hearing in Boston before the State Board of Health relative to the proposed plan of sewerage disposal for a

part of the town of Amherst and the College, and on his recommendation, it was

Voted: To authorize Treasurer Kenney to represent the college at the hearing.

On recommendation of President Butterfield, the following delegates were appointed to the annual meeting of the Association of the American Agricultural Colleges and Experiment Stations, to be held at Atlanta, Ga. during the week of November 11th:

From the College: Pres. K. L. Butterfield,
Treasurer, F. G. Kenney,
From the Station: Acting Director F. W. Morse.
From the Extension Service: Director W. D. Hurd,
Assistant Director E. D. Ward.

On motion of Mr. Bowker, it was

Voted: That the Secretary of the Board request the Governor to appoint Mr. Wheeler as a delegate to represent the Trustees at the meeting of the Association of American Agricultural Colleges and Experiment Stations, to be held at Atlanta, Georgia, during the week of November 11, 1912.

President Butterfield presented the question as to whether eating clubs should be permitted to be conducted in fraternity houses.
After discussion, it was

Voted: To leave the matter to the President and the Treasurer for report at a subsequent meeting.

President Butterfield presented a report relative to the custom followed in other institutions with respect to the sale of tobacco in college buildings. On motion of Mr. Ward, it was

Voted: That it be the sense of the Trustees that the sale of tobacco on college grounds be prohibited.

It was

Voted: To authorize the Treasurer to investigate the question of incorporating the college store and report at an early meeting of the Trustees.

President Butterfield presented the question as to whether the college should continue to pay the rental of the telephone which is installed in the residence of Mr. Edwin A. Forristall, Farm Superintendent. On motion of Mr. Bowker, It was

Voted: That the college continue to pay the rental of the telephone installed in Mr. Forristall's house, but that the cost of the same be charged to the farm account.

President Butterfield presented a project for the employment by himself of a personal secretary,

a portion of whose salary should be paid by the college. On motion of Mr. Hoemer it was
Voted: That the President be authorized to employ expert service for the Division of Rural Social Science, with the proviso that the person employed may give part time to college work and receive pay pro rata, provided that the total cost to the College for this service shall not exceed $40. a month.

The Treasurer presented a report relative to the application of the Workmen's Compensation Act to the college employees. A general discussion followed. It was
Voted: That, in view of the fact that the status of this institution as a State institution is under question and that a large number of its employees would be exempted under the provision of the present law, the Treasurer be instructed to cancel the policy for liability insurance now in force.

President Butterfield presented a report on the question of the College Seal. On motion of Mr. Bowker, it was
Voted: That all previous votes relative to the College Seal hereby be rescinded, and that the seal, the description of which follows, be hereafter considered the official seal of the institution:
The seal to be a circle two inches in diameter, on the circumference of which the following

inscription shall appear: "The Massachusetts Agricultural College, Amherst, 1863." Within the circle shall be the Coat of Arms of the State of Massachusetts.

It was also

Voted: That the Treasurer shall be the custodian of the College Seal.

On the recommendation of President Butterfield, it was

Voted: That the next meeting of the Trustees be held in Boston, Friday, November 8th, and that the necessary committee meetings be held Thursday, November 7th.

The meeting adjourned.

Respectfully submitted,

J. Lewis Ellsworth
Secretary.

Special Meeting - II.

The following notice was mailed to each Trustee:

Boston, Mass.
November 1, 1912.

Dear Sir:

By vote of the Board, there will be a special meeting of the Trustees of the Massachusetts Agricultural College, at the office of the State Board of Agriculture, 136 State House, Boston, Mass., on Friday, November 8, 1912, at 4:30 o'clock A. M.

Very truly yours,
(Signed). J. Lewis Ellsworth,
Secretary.

In accordance with the above call the Trustees of the Massachusetts Agricultural College met at the office of the State Board of Agriculture at 10 o'clock a.m. and immediately adjourned to Ways and Means Committee Room, State House.

The meeting was called to order by Vice-President Gleason.

Present: Messrs. Gleason, Ellis, Ellsworth,

Frost, Dewey, Bowker, Howe, Pollard, Preston, Bowditch, Ward, Wheeler, and President Butterfield. Treasurer Kenney was also present.

Call for the meeting was read by Secretary Ellsworth. Copies of the minutes of the previous meeting having been sent to each member of the Board of Trustees, it was

Voted: To omit the reading of these minutes and to approve them as submitted.

It was

Voted: That the chair appoint a committee of three to nominate standing committees of the Trustees for the next year, and that this committee report at the annual meeting in January.

The chair appointed Messrs. Bowker, Preston and Howe.

On recommendation of Mr. Frost, chairman of the committee formerly appointed to consider the matter, it was

Voted: To establish a standing committee of the Trustees on Extension Service, the committee to consist of five members.

The Committee on Experiment Department made a report of progress relative to the

lease of the Brooks Farm. This committee also submitted recommendations for the inclusion in the legislative budget for 1913 of certain items for repairs and improvements and also certain projects involving an increase in the current appropriation for the Experiment Station.

It was
Voted: To lay this report on the table until a later period in the meeting.

Professor Morton appeared before the Trustees and described a project for providing funds for a state agricultural exhibit, asking the cooperation of the College with the Board of Agriculture and the Board of Education. It was
Voted: That this Board lend its support and cooperation to the project outlined, and to authorize Professor Morton to assist the members of the other organizations interested in effecting the arrangements and in securing the desired appropriation for its support.

The Committee on Farm presented recommendations relative to repairs and improvements to the farm buildings which involve appropriations to enter the legislative budget for 1913. It was
Voted: To lay this report on the table until

a later period in the meeting.

On recommendation of the Committee on Course of Study and Faculty, it was
Voted: That President Butterfield be granted a leave of absence with pay, from March 1 to September 1, 1913, approximately, and that during his absence Associate Dean Lewis serve as Acting President, with such extra compensation as shall later be determined upon.

The Committee on Course of Study and Faculty presented recommendations relative to projects involving an increase in the annual appropriation for instruction. It was
Voted: To lay the recommendation on the table until a later period in the meeting.

The Committee on Buildings and Grounds made the following report of progress relative to the proposed sewage disposal for the College estate:
That the present plan under consideration by the town of Amherst is to construct a main trunk line to the Connecticut River which will care for the sewage of the north and west portion of the town and also that of the College.

A report of progress was also received from the Committee on Buildings and Grounds relative to the acquisition of the Graves' forest tract. It was

Voted: To accept the two reports as above stated.

In accordance with the report of the Committee on Buildings and Grounds, it was

Voted: That the proposed chemical laboratory be located in the area north of the house occupied by Professor Waugh, bounded on the west by the county road and on the east by the Stockbridge road.

On recommendation of the Committee on Buildings and Grounds, it was

Voted: That there be leased to the Phi Sigma Kappa fraternity corporation a small parcel of land located north of the property owned by the fraternity and adjacent to it, on the following basis:

The fraternity corporation to be tenants at will at a nominal rental charge.

No building improvements to be made on the leased land.

The area to be used as a lawn and as such to be maintained in proper condition by the fraternity.

On motion of Mr. Howe, it was

Voted: That in the legislative budget for 1913 the agricultural building be given first preference, but that the question of the inclusion of other items for special appropriations be referred to a committee consisting of President Butterfield and Messrs. Ward and Ellis.

On motion of Mr. Booker, it was
Voted: To adopt the following recommendation, subject to the foregoing amendment, relative to the additional items for other buildings:--

PROPOSED BUDGET FOR APPROPRIATIONS - 1913

CURRENT

	Available 1912	Requested for 1913	Available 1913	Total Recommended for 1914
Administration	25000	30000	30000	$ 30000
Maintenance	58000	95000	80000	80000
Investigation	10500	24500	15000	30000
Instruction	60000	83000	75000	95000
Extension Service	20000	50000	50000	50000
Repairs	-----	-----	-----	15000
T O T A L S	$173500	$282500	$250000	$300000

SPECIAL

Agricultural building $210000

General improvements and repairs 40000

It was

Voted: To refer the question of what should be considered legitimate charges on travel bills to the Committee on Finance with power.

The meeting adjourned.

Respectfully submitted

J. Lewis Ellsworth
Secretary.

Annual Meeting, 1913.

The following notice was mailed to each Trustee.

Boston, December 26, 1912

Dear Sir:

The Annual Meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the State Board of Agriculture, 136 State House, Boston, Mass., on Friday, January 3, 1913, at 9:30 a. m.

Yours very truly,

(Signed) J. Lewis Ellsworth,
Secretary.

Boston, January 3, 1913.

Pursuant to the above call, the Trustees of the Massachusetts Agricultural College met in annual meeting at the office of the State Board of Agriculture in Boston, on Friday, January 3, 1913, at 9:30 o'clock a. m.

The meeting was called to order by Vice-President Gleason.

Present: Messrs. Gleason, Bowditch, Bowker, Ellis, Ellsworth, Frost, Gerrett, Hosmer, Howe, Pollard, Preston, Ward, Wheeler, and President Butterfield. Treasurer Kenney was also present.

The call for the meeting was read by the

Secretary.

The minutes of the special meeting held November 8th, having been sent to each Trustee, were approved without reading.

On recommendation of the Committee on Experiment Department, it was

Voted: That the salary of Mr. C. F. Jones, assistant chemist in the Experiment Station, be $960 per year, beginning February 1, 1913.

Voted: To authorize the appointment of an additional assistant chemist for fertilizer inspection at a salary of $840 per year, appointment to take effect March 1, 1913 and to be subject to the approval of the President of the College.

Voted: To authorize the transfer of the salary ($800 per year) of Mr. J. N. Sayer, foreman of the poultry experimental yards, to Experiment station accounts, transfer to take effect December 1, 1912.

Voted: To adopt the annual budget of Experiment Station Funds for 1913 as presented by the Acting Director.

Voted: To reject the proposed plan for the lease of Brooks Farm.

Voted: That Mr. Chapman be granted a leave

of absence on the following basis:
He to be absent about nine months during the year beginning July 1, 1913, and during his absence to receive a total of $875.

Voted: To authorize the Acting Director to introduce into the next legislature a bill substantially as presented by him to the Trustees, providing for the inspection of seeds.

Voted: To authorize the Acting Director to prepare and submit to the next legislature such an amendment to the so-called Fertilizer Law of 1912 as may be considered necessary by him.

The Treasurer submitted his annual report for the fiscal year ending November 30, 1912. It was
Voted: To accept and adopt the report.

The Auditor reported that during the past year a monthly audit of the accounts of the College had been made by members of the Finance Committee, and also that the usual inspections of accounts had been made by a representative of the State Auditor. It was
Voted: To accept and adopt the report of the Auditor.

The President submitted his annual report for the year ending November 30, 1912, reading that portion of it which was a

discussion of "The Relation of the College to the Organization of Massachusetts Agriculture and Country Life".

On motion of Mr. Ellsworth, it was
Voted: To omit from the President's report the recommendation as to the appointment of the Commission on Agricultural Education and Organization.

On motion of Mr. Ellis, it was
Voted: To accept the report of the President, as amended, as his annual report to the Trustees.

It was
Voted: That the Trustees favor the idea of a conference of representatives of the various state agencies interested in agriculture and country life, and that it recommend that each of the following organizations appoint a committee of one who shall confer on the suggestions made in the President's report, as amended.

State Board of Agriculture.
State Board of Education.
Massachusetts State Grange.
Massachusetts Society for Promoting Agriculture.
Boston Chamber of Commerce.
Massachusetts Agricultural College.

It was
Voted: To adopt the report as amended by previous

votes, and to order it printed as the annual report of the Board of Trustees.

The following officers and standing committees of the Board of Trustees were elected for the ensuing year:

His Excellency Governor Eugene N. Foss of Boston, President.
Charles A. Gleason of New Braintree, Vice-President.
J. Lewis Ellsworth of Worcester, Secretary.
Fred C. Kenney of Amherst, Treasurer.
Charles A. Gleason of New Braintree, Auditor.

Committee on Finance.

Charles A. Gleason, Chairman. Arthur G. Pollard.
George H. Ellis. Charles E. Ward.
Nathaniel I. Bowditch. Frank A. Hosmer.

Committee on Course of Study and Faculty.

William Wheeler, Chairman. David Snedden.
William H. Bowker. Elmer D. Howe.
M. Fayette Dickinson. Davis R. Dewey.
Frank A. Hosmer.

Committee on Farm.

Nathaniel I. Bowditch, Chairman. Charles A. Gleason.
Frank Gerrett. George H. Ellis.

Committee on Horticulture.

Harold L. Frost, Chairman. Elmer D. Howe.
J. Lewis Ellsworth. Frank A. Hosmer.

Committee on Experiment Department.

Charles H. Preston, Chairman. Arthur G. Pond.
J. Lewis Ellsworth Charles E. Ward.
Harold L. Frost.

Committee on Buildings and Grounds.

William H. Bowker, Chairman. Frank Gerrett.
William Wheeler. M. Fayette Richmond.
Charles H. Preston.

Committee on Extension Service.

Elmer D. Howe, Chairman. Charles E. Ward.
George H. Ellis. J. Lewis Ellsworth.
Harold L. Frost.

Committee on Legislation.

Charles T. Gleason, Chairman. William Wheeler.
Frank Gerrett. William Bowker.

On motion of Mr. Frost, it was

Voted: To request the President to write a letter of appreciation of the services of Mr. J. Lewis Ellsworth as Secretary of the Board of Trustees.

On recommendation of the Finance Committee, it was

Voted: To authorize the Finance Committee to make the final apportionment of funds for the present fiscal year.

The Committee on Buildings and Grounds

ported that they had requested Professor Clark to appear before the Board of Trustees to explain the need of a forest tract for his department, also that they hereby refer to the Trustees the question of asking the legislature for an appropriation for which to purchase the Graves' forest tract on Mount Toby, and recommending that further negotiations with Mr. Graves be left with Mr. Wheeler and President Butterfield.

Professor Clark appeared before the Trustees and explained the need of the forest tract for his department, and Mr. Wheeler made a statement as to the possibilities of acquiring the Graves' forest tract for the college. It was

Voted: To leave the matter of further negotiation with Mr. Graves for the acquisition of his forest tract to the Committee on Buildings and Grounds with authority to present a bill to the legislature, if deemed expedient.

On recommendation of the Committee on Buildings and Grounds, it was

Voted: To authorize the introduction into the legislature of a bill calling for an appropriation sufficient to enable the College to bear its proportionate share of the cost of the outlet sewer in the town of Amherst, as authorized by Sec. 11, Chap. 484, Acts of 1912.

In accordance with report of the Committee on Buildings and Grounds, it was

Voted: That in the opinion of the Trustees it will be inexpedient to try to effect an exchange of land as proposed by Mr. D. A. Cash of the Owen Farm for the so called Louisa Baker estate.

On recommendation of the Committee on Course of Study and Faculty, it was

Voted: That Dr. Henry T. Fernald be granted a leave of absence with pay between the approximate dates of April 25 and September 15, 1913.

It was

Voted: That the question of the engagement of additional teachers and investigators for the department of microbiology, be left to President Butterfield, with power.

President Butterfield presented a restatement of the present law providing annual appropriations to college.

It was

Voted: To refer this matter to the President and Treasurer with power.

President Butterfield presented a project

relative to the celebration of the 50th anniversary of the opening of the College.

It was
Voted: To refer this matter to the Committee on Course of Study and Faculty.

Adjourned.

Respectfully submitted,

J. Lewis Ellsworth
Secretary.

Special Meeting I.

The following notice was mailed to each Trustee:

Dear Sir:

At the written request of seven members there will be a special meeting of the Board of Trustees of the Massachusetts Agricultural College, at the Bellevue Hotel, Boston, on Tuesday, February 4, 1913, at 6:30 o'clock p. m. to transact any business that may properly come before it.

Very truly yours,

[Signed] J. Lewis Ellsworth.
Secretary.

P.S. President Butterfield, by telephone, changes place and time of meeting to 136 State House, Boston, on Wednesday, Feb. 5, 1913, at 9:30 o'clock a. m. for a conference relative to the hearing before the Commission on Economy and Efficiency at 10 o'clock, and for the purpose of attending the hearing and at the close thereof, transacting business relating to matters brought up at the hearing, and legislative matters to be presented by President Butterfield.

In accordance with the above call, as modified by President Butterfield, the Trustees of the Massachusetts Agricultural College convened for an informal meeting at the office of the State

Board of Agriculture, on February 5, 1913, at 9:45 o'clock a. m.

Present: Messrs. Gleason, Bowditch, Dewey, Ellis, Ellsworth, Hosmer, Howe, Ward and President Butterfield.

Plans for the hearing before the Commission on Economy and Efficiency were briefly discussed, and it was

Voted: To leave the entire matter to President Butterfield.

At 10:00 o'clock a. m. the Trustees appeared before the Commission on Economy and Efficiency at Room 425, State House. At the hearing there were present the following members of the Trustees:

Messrs. Gleason, Bowker, Howe, Ellis, Dewey, Preston, Ellsworth, Bowditch, Ward, Hosmer, Wheeler, Snedden, Gerrett, and President Butterfield.

From the faculty the following were present:
Mr. Kenney, Professors Lewis, Haskell, McLean, Sprague, Cance, Green, Lockwood, Gordon, Lindsey, Morse, Hurd, White, Foord, and Graham.

Mr. Ritchie was also present.

- - -

At 4:45 o'clock p. m. the Trustees met at Hotel Bellevue. At this meeting there were present:

Messrs. Gleason, Dewey, Hosmer, Ward, Ellis, Ellsworth, Pollard, Gerrett, Bowker, Howe, Snedden, and President Butterfield: Treasurer Penney and Associate Dean Lewis were also present.

On recommendation of the Committee on Finance, it was

Voted: That the funds available for equipment in 1913, be apportioned by a committee composed of the President, the Treasurer, and the chairman of the standing committees of the Trustees affected.

President Butterfield raised the question as to the desirability of referring to some one committee all matters pertaining to the finances of the institution. After discussion, it was

Voted: To lay this matter on the table.

On recommendation of the Committee on Finance, it was

Voted: That the College pay all necessary bills, except those for medical attendance and private nurses, incurred and contracted by the College on account of the present scarlet fever epidemic.

At the suggestion of President Butterfield, it was

Voted: That the leave of absence granted President Butterfield by vote of November 8, 1912, be postponed until the close of the present academic year, and that the leave be for six months, more or less.

President Butterfield presented a revision of a portion of his annual report for 1912. It was

Voted: To accept the report as revised.

It was

Voted: That beginning April 1, 1913, the salary of Mr. James Whiting be $1,000 a year.

President Butterfield presented the resignation of Professor Frederick L. Yeaw as Assistant Professor of Market Gardening the same to take effect February 14, 1913.

On recommendation of President Butterfield, it was

Voted: To appoint Mr. B. C. Georgia as temporary instructor in Market Gardening with a salary of $70.00 per month, the same to take effect February 10, 1913.

The present legislative situation was discussed, and it was agreed that the next hearing before the Commission on Economy and Efficiency

be held February 14, as being the most convenient of the dates suggested.

Adjourned.

Respectfully submitted,

J. Lewis Ellsworth
Secretary.

1913.

Special Meeting. II.

Hotel Bellevue, Boston, Apr. 5, 1913, at 12:30 o'clock p.m.

The following notice was mailed to each Trustee:-

Boston, March 28, 1913.

Dear Sir:-

There will be a special meeting of the Trustees of the Massachusetts Agricultural College, at Hotel Bellevue, Boston, Saturday, April 5, 1913, at 12:30 o'clock P.M., for the purpose of hearing a report from certain of the Trustees, relative to the question of appropriations on a five (5) year basis, and transacting such other business as may properly come before the meeting.

Very truly yours,

[Signed] J. Lewis Ellsworth,
Secretary.

In accordance with the above notice, the Trustees of the Massachusetts Agricultural College met at Hotel Bellevue, Boston, Saturday, April 5, 1913, at 12:30 o'clock P.M.

Present: Messrs. Gleason, Hoxmer, Ellsworth, Gerrett, Bowditch, Ellis, Frost, Preston, Bowker, Ward, and President Butterfield. Professor Lewis and Treasurer Kenney were also present.

The secretary read the call for the meeting.

It was

Voted: To omit the reading of the minutes of the last two meetings, and to approve the records as submitted to the Trustees.

It was

Voted: To grant Mr. A. E. Cance a leave of absence for two months, beginning April 25th, 1913, for the purpose of accompanying the Federal Commission on Agriculture to Europe, and to authorize the President to arrange for such teaching assistance as may be necessary to carry on the class work of Mr. Cance, additional cost of the same to be approximately $150.

On recommendation of Mr. Ellsworth, it was

Voted: That when the present incumbent, J. Lewis Ellsworth, relinquishes his duties as Member and Secretary of the Board of Trustees of the Massachusetts Agricultural College, Mr. Wilfrid Wheeler, of Concord, is hereby elected Secretary of the Board.

The Treasurer reported that the hospital used during the scarlet fever epidemic had been closed, and that the cost to the college, necessitated by maintaining the hospital, will be between $3,500 and $4,000.

The Treasurer asked for instruction as to the policy to be followed in cases where laborers employed by the college are injured by accident.

On motion of Mr. Ward, it was

Voted: That until further action is taken by the Trustees, the Treasurer be authorized to supply medical attendance and to grant one-half pay to the employees of the college who receive injuries during the performance of their duties, and it was further

Voted: To instruct the Treasurer to consult with other state institutions to ascertain their practice in matters of this sort.

It was

Voted: To approve the acceptance by President Butterfield of his appointment on the Federal Commission on Agriculture, and to grant him a leave of absence with pay beginning April 25, 1913, for service on this Commission.

Further,

That it be the sense of the Trustees, that provided no unforeseen exigencies arise, President Butterfield be allowed further leave of absence extending until May 1, 1914.

The following appeared before the Trustees, and presented a statement of the financial needs of their departments for the next five years:

Acting-Director Morse of the experiment station,
Professor Waugh of the division of horticulture,
Professor Floyd of the division of agriculture,
Director Hurd of the extension service.

Mr. John F. Miller, who had been making an investigation of the institution under the direction of the State Commission on Economy and Efficiency, appeared before the Trustees, and gave reasons for his recommendation that an annual appropriation of $450,000 be made to the institution for a five-year period, beginning December 1, 1913. This sum will provide for operating expenses and for new buildings, land and other improvements.

* Voted: That in the opinion of the Trustees, the minimum appropriation for operating and improvements at the institution be approximately $500,000 a year for a five-year period beginning December 1, 1913.

It was

Voted: That the final adjustment of the sum to be recommended by the Commission on Economy and Efficiency to the Legislature be left to President Butterfield.

Adjourned.

Respectfully submitted.

J. Lewis Ellsworth
Secretary,

* On recommendation of President Butterfield, it was.

1913

Minutes of the Semi Annual Meeting of the Trustees

June 17, 1913, 9:30 a.m. at Amherst

Present: Messrs. Gleason, Ellis, Hosmer, Ward, Pollard, Preston, Howe, Frost, Gerrett, Wilfred Wheeler, William Wheeler, Bowker, and Acting President Lewis. Treasurer Kenny was also present.

The Secretary read the following call for the meeting: --

June 11, 1913.

Dear Sir:-

The Semi-Annual Meeting of the Trustees of the Massachusetts Agricultural College will be held at Amherst in the office of the President of the College on Tuesday, June 17, at 9:30 a.m. instead of 9 o'clock. Acting President Lewis deems it advisable that a conference be held before the meeting, and this seems to be the only available time.

Trusting that you will be present, I am

Very truly yours,

Wilfred Wheeler,

Secretary.

It was

Voted: To dispense with the reading of the minutes of the last meeting.

It was

Voted: To adopt the following plan for the control of intercollegiate athletics:-

1. The body administering Intercollegiate Athletics shall be known as "The Joint Committee on Intercollegiate Athletics", being created as such by the Trustees of the College.

2. Intercollegiate athletic affairs shall be administered by the joint committee; the Physical Director, by virtue of his office, being the executive officer of the committee. This body shall govern all matters of finance, fields, construction, and athletic policy.

3. The Physical Director shall have direct supervision over all athletic activities of the college other than intercollegiate.

4. The joint committee shall be composed of the following members: the student managers of football, baseball, track, hockey, and tennis; two members of the faculty appointed by the President of the College; three alumni of the College; the Physical Director and the President of the College ex officio.

5. The alumni members shall be chosen as follows: --

One appointed by the President of the College.
Two elected by the Associate Alumni.

6. This joint committee shall complete its own organization for the transaction of business and make its own by-laws subject to the approval of the Trustees of the College, except that the Secretary of the joint committee shall be an alumnus of the College residing in Amherst and connected with the College.

7. One member of the joint committee, same to be determined by the committee, the Physical Director, the Secretary, and the student manager of the sport in question shall constitute an executive committee, governing the activities of that sport.

8. The Treasurer of the College shall be the custodian of all moneys, and shall hold all athletic funds subject to the order of the executive officer of the joint committee.

General Statement.

1. It is understood that the public athletic activities of all individual students shall be regulated by such rules and regulations as may be made from time to time by the faculty.

2. It is understood that the Trustees, either by vote or acting through the President of the College, reserve the power of veto over any action of this committee.

3. It is understood that this committee shall recognize and conform to the regulations of the faculty concerning length of athletic seasons, absence of players from college, and the discontinuance of any sport.

4. All plans for construction work made by the committee are subject to the approval of the Trustees of the College before actual construction is begun.

It was

Voted: To set aside for athletic purposes a certain tract of land belonging to the College, bounded as follows:-- Beginning at a certain maple tree near the veterinary building and on the east side of Lincoln Avenue, thence easterly in a straight line perpendicular to the row of trees on Lincoln Avenue to the brook, thence southerly following the brook, to a point in line with the hedge located directly north of the so-called Kappa Sigma House, thence westerly in a straight line to Lincoln Avenue to the aforesaid hedge, thence northerly along Lincoln Avenue to the aforesaid maple tree.

It was

Voted: To approve the following changes in academic titles to become effective September 1, 1913, and further that the Committee on Course of Study and Faculty be authorized to make such changes in this list as you may seem wise at the beginning of the next College year

Name.	Department.	Present Title.	Proposed Title.
Chamberlain, J.S.	Chemistry	Associate Professor	Professor
Chenoweth, W. W.	Pomology,	Instructor.	Assistant Professor
Gage, J. B.	Vet. Science,	Assistant Professor	Associate Professor
Graham, H. C.	Poultry Husb.	Associate Professor	Professor
Harrison, A.R.	Landscape Gard.	Instructor	Assistant Professor
Lockwood, W.P.B.	Dairying,	Associate Professor	Professor
McDonald, E.M.	Agronomy	Instructor	Assistant Professor.

It was

Voted:- To approve the following schedule of salary increases, to become effective September 1, 1913, but final adjustment of such increases is referred to the Committee on Course of Study and Faculty with power.

SALARY INCREASES, TO TAKE EFFECT SEPTEMBER 1, 1913
COLLEGE.

Name.	Department.	Present Salary.	Increase Proposed.	Total Proposed.
Anderson, A.	Chemistry	2000	$ 150	$2150
Ashley, E.L.	German,	1900	100	2000
Brown, A. A.	Poultry Husbandry,	1200	100	1300
Bogue, R. H.	Chemistry,	840	120	960
Cance, A. E.	Agricultural Economics,	2000	150	2150
Chamberlain, J.S.	Chemistry	2300	200	2500
Chenoweth, W.W.	Pomology	1500	100	1600
Crampton, S. C.	Entomology	1800	200	1000
Duncan, C.R.	Mathematics	$1550	$ 50	$1600
Fernald, H.T.	Entomology	2900	100	3000
Foord, J.A.	Agriculture	3000	100	3100
Gage, G. E.	Veterinary Science,	1800	300	2100
Gates, B.N.	Beekeeping	1400	100	1500
Goessmann, Miss	English	600	120	720
Gordon, C.E.	Zoology & Geology,	2000	150	2150
Graham, J.C.	Poultry Husbandry,	2300	200	2500
Green, C.R.	Library,	1700	100	1800
Harmount, W.L.	French,	1300	100	1400
Harrison, A.K.	Landscape Gardening,	1400	200	1600
Hasbrouck, F.B.	Physics	2600	100	2700
Haskell, S.B.	Agronomy	2000	200	2200

Hicks, C.S.	Physical Education,	2000	100	2100
Julian, A.N.	German	1200	200	1400
Kenney, F.C.	Treasurer's Office,	3000	200	3200
Lewis, E.M.	Dean's Office,	2400	600	3000
Lockwood, W.P.B.	Dairying,	2350	150	2500
Machmer, W.L.	Mathematics,	1350	150	1500
Mackimmie, A.A.	French	1800	200	2000
McDonald, E.M.	Agronomy	1500	100	1600
Neal, R.W.	English,	2000	150 (Feb. '14)	2150
Osmun, A. V.	Botany	1800	100	1900
Peters, C.A.	Chemistry	2150	150	2300
Prince, W. E.	English	1200	150	1350
Quaife, E.L.	Animal Husbandry,	1300	200	1500
Sears, F. C.	Pomology,	2600	400	3000
Smith, H.E.	English	1400	100	1500
Sprague, R. J.	Economics Sociology	2750	100	2850
Wattles, W. A.	English	1200	150	1350
Watts, R.J.	President's Office	1700	100	1800
White, E. A.	Floriculture	2500	100	2600
	TOTAL - - - - - -			46290

It was

Voted: To approve the following recommendations as to salary increases in the Extension Service, the same to take effect September 1, 1913, the final adjustment of these salary increases to be left with the Committee on Extension Service.

Name	Present Salary	Increase Proposed.	Total Proposed.
Waid, E. D.	$2100	$100	$2200
Morton, O. A.	2160	140	2300
Story, G. F.	1650	150	1800
Rees, R. W.	1500	300	1800
Morgan, L. L.	2000	100	2100
Baker, H. J.	1400	200	1600*

* $800 of this to be paid by the College, and $800 by the Office of Farm Management, U.S.D.A.

It was

Voted: To approve the following recommendations as to salary increases in the Experiment Station, the same to take effect July 1, 1913, the final adjustment of these salary increases to be left with the Committee on Experiment Station

Name	Position.	Present Salary.	Increase Proposed.	Total Proposed.
Beals, C. L.	Assistant Chemist	$840	$120	$ 960
Larrabee, L.A.	Assistant Botanist	960	120	1080
Allen, A. J.	Laboratory Assistant,	780	60	840

It was

Voted: That the title of Dr. Jacob K. Shaw be that of Research Pomologist on Experiment Station staff.

It was
Voted: To approve the following schedule of graduate assistants for the ensuing year.

Continuance of Present Assistantships.

Name.	Department	Salary 1913-14.	
Davis, I.W.	Beekeeping	$ 480	
Fowler, G.S.	Chemistry	480	
Martin, J. F.	Entomology	300	
Noyes, H.A.	Chemistry,	480	
----------	Chemistry	420	
Smith, R. G.	Botany	750	
			$2910

New Assistants Already Appointed.

Thayer, C.L.	Floriculture	420	
Hillary, H.W.	Landscape Gardening	420	
Itano, A.	Microbiology	420	
Davies, E.	Microbiology	420	
Baird, C.G.	Agricultural Economics,	420	
			$2100

Additional Assistants Recommended.

----------	Agronomy	420	
----------	Chemistry	420	$ 840
	TOTAL		$5910

It was
Voted: To confirm the following appointments reported by the President:--

Name	Title	Salary	To take effect.
Elwood, [illegible]	Ext. Instructor in Civic Imp.	1500	Sept. 1, 1913
Comstock, Miss Laura,	" Professor of Home Economics	2000	July 1, 1913
Vanderchstein, [illegible]	Asst. Professor in Microbiology	1600	Sept. 1, 1913
Frost, [illegible]	Asst. Chemist in the Exp. Station,	840	March 1, 1913

It was
Voted:- To accept the following resignations as reported by the President:--

Name	Title
Butman, C. A.	Instructor in Physics
Dailey, Arthur T.	Supervisor of Correspondence Courses
Martin, Capt. G. C.	Professor of Military Science & Tactics
Noble, Virginia	Clerk, Dean's Office
Parsons, Samuel R.	Assistant in Mathematics
Reed, James C.	Assistant Chemist, Experiment Station

It was
Voted:- To approve the recommendations of the following positions made vacant by resignations:--

Name	Title	Salary	To take effect.
Forbush, Erwin H.	Supervisor of Correspondence Courses	1800	Sept.1,1913
Hazeltine, B.A.	Assistant in Mathematics	840	Sept.1,1913
Robbins, H.E.	Assistant Professor of Physics	1600	Sept.1,1913
(To be selected by Acting President)	Professor of Military Science	----	Oct. 1,1913.
King, Miss G.A.	Clerk, Dean's Office (transferred)	----	
Turner, Miss O.E.	Clerk, Registrar's Office	540	June 16,1913
Buckley, J.P.	Assistant Chemist, Exp. Station	960	June 19,1913

It was
Voted:- To establish the following positions at the salaries indicated.

Name.	Title	Salary	To take effect.
McDougall, A.F.	Demonstrator in charge of automobile truck (Extension Service).	$1000	July 1,1913
----------	Instructor in Zoology & Geology	(Not to exceed $1200)	Sept.1,1913.
Gore, H. M.	Assistant in Physical Education	840	July 1, 1913
----------	Clerk in Extension Service	----	Sept.1,1913.
----------	Clerk in Extension Service	----	Sept.1,1913.

It was

Voted:- That the Trustees extend a vote of thanks and appreciation to Captain George C. Martin for the years of efficient service at the Institution.

It was

Voted: To authorize Dean Lewis to continue his services at Yale Divinity School for another year upon such basis of compensation from this institution as may be agreed upon by the President, the Treasurer and the Committee on Course of Study and Faculty.

On recommendation of the Committee on Finance the following plan for the appointment and supervision of clerks was adopted, and the salary recommendations for 1913-14.

1. General Control: The general control of those occupying clerical positions at the institution shall be vested in the Trustees' Committee on Finance.

2. Appointments: Appointments for clerical positions will be made from a list of approved candidates available at the President's office. Appointments shall be made only on the basis of the accompanying salary schedule and in full accord with further regulations as herein stated. No clerical assistance shall be employed except by vote of the Trustees' Committee on Finance, except that emergency appointments, not exceeding thirty days in duration, may be made upon approval of the President of the College.

3. Period of Employment: The term of employment will be indefinite, conditioned upon satisfaction being given to the head of the department and to the administration of the institution.

4. Hours of Service: Hours of service to be from 8 to 12 a.m. and from 1 to 5 p.m. daily. Half holidays will be granted on Saturdays. Employees will be expected to observe these hours punctually.

5. Overtime: Heads of departments may, in emergencies, require overtime work without additional pay in amount not to exceed four hours per week. Overtime in excess of this shall receive extra compensation or shall be offset by additional vacation.

6. Vacation: Vacations with pay will be allowed on the basis of two full working days for each month of service rendered. Vacation periods shall be determined by department heads, subject to the approval of the President's office; but no vacation shall be allowed until earned in accordance with this statement. Absences due to illness may be considered as vacation.

7. Reports: Weekly reports, stating hours of service rendered each day, shall be filed in the President's office by all employees affected by these regulations.

8. Classification: All women employees of the institution holding clerical positions shall be classified as stenographers, clerks, and first clerks.

9. Definitions:

Stenographers: Those whose work is chiefly that of stenography and typewriting, etc.

Clerks: Those whose work in addition to stenography and typewriting, involves more or less miscellaneous clerical work such as cataloging, filing, departmental bookkeeping, etc.

First Clerks: Those having general charge of an office with supervision over subordinates. Clerks of this grade will be expected to do the usual work of stenography, typewriting, etc.

10. Normal rate of pay:

	1st year.	2nd year.	3rd year.	4th year.	5th year.	6th yr.
Stenographers	$540	$600	$660			
Clerks	600	660	720	780		
First Clerks	720	780	840	900		

11. Increases: Increases on the above basis will be made on the recommendation of the head of the department, and with the approval of the President's office, to the Trustees' Committee on Finance. Salary increases will take effect July 1st in the Experiment Station, and September 1st in all other departments of the institution. Increase in salary will not be considered until the employee has served at least eight months.

12. Transfers: Promotion by transfer from one department to another may be made by recommendation of the President.

It was
Voted: That from this date the employment of all clerks shall be governed by the foregoing regulations.

SALARIES OF CLERKS FOR 1913-14.

Department	Name	Grade	Year of service 1913-14	Present salary	Increase requested 1913-14	Increase recommended 1913-14.	Total Recommended 1913-14.
Pres. Office	Miss Webb	Clerk	3rd	$720	----	-----	$ 720
	Miss Gellmas	Stenographer	3rd	660	----	----	660
Treas.Office	Miss Caldwell	First Clerk	6th	840	60	60	900
	Miss Webster	Clerk	6th	800	40	40	840
	Miss Mudge	Stenographer	4th	600	60	60	660
Reg.Office.	Miss Turner	Clerk	1st	600	---	60	660
Dean's Office	Miss King	Clerk	3rd	720	---	---	72[illegible]
Farm Admin.	Miss Barker	Clerk	3rd	1000	---	-200	800
Dairying	Miss Gilbert	Clerk	3rd	600	60	60	660
Floriculture	Miss Gaskell	Clerk	3rd	660	---	---	660
Gen. Hort.	Miss Russell	Clerk	2nd	720	60	---	720
Beekeeping	Miss Guertin	Stenographer	2nd	600	---	---	600
Rur.Soc.Sci.	Miss Hager	Stenographer	2nd	720	---	-120	600
Library	Miss Chandler	Clerk	4th	740	60	---	840
	Miss Chapman	Stenographer	2nd	420	---	120	540
Exp.Station	Mrs. Church	First Clerk	3rd	800	40	40	840
	Miss Gallond	Stenographer	2nd	600	---	60	660
	Miss Seiton	First Clerk	3rd	720	120	120	840
	Miss Howard	Clerk	3rd	720	60	---	720
	Miss Fisher	Stenographer	2nd	600	60	---	600
	Miss O'Donnell	Clerk	5th	720	---	---	720
	Miss Crocker	Clerk	6th	680	40	40	720
	Miss Kingsbury	Clerk	2nd	600	120	60	660
Ext. Service	Miss Case	First Clerk	4th	840	160	60	900
	Miss Griffin	Clerk	2nd	600	120	60	660
	Miss Grover	Stenographer	2nd	540	180	60	600
				$17920	$1300	$520	$18440

It was

Voted:- That beginning December 1, 1913, the salary of Miss L. M. Baker be $800 per year.

A discussion followed relative to the possibility of exchanging a portion of the Baker land for the Owen farm, and it was

Voted:- That the Committee on Buildings and Grounds is hereby authorized to carry out the transfer of the Owen and Baker land, provided, however, that the necessary restrictions pertaining to the use and development of the property can be arranged.

It was

Voted: That beginning September 1, 1913, the salary of Professor Hurd be $4000 per year, and further, that at a subsequent date, if certain government funds now anticipated are available, Professor Hurd may receive an additional sum of $500 per year from the government, provided the services rendered in this capacity do not interfere with his work for the college, and in case of any doubt as to interpretation of this vote the matter be referred to the Committee on Extension Service.

Upon recommendation of the Faculty it was

Voted: To award the degree of Master of Science to John Bedford Watkins.

It was

Voted: To award the degree of Bachelor of Science to the following:

Adams, Winford Frederic,
Allen, Harry Willis
Anderson, Oscar Gustaf
Angier, Harris William
Baird, Harry Albert
Baker, Dean Foster
Barber, George Ware
Bevan, Laurence Algur
Birdsall, Webster Jennings
Borden, Ralph James
Brewer, Charlesworth Herbert
Brown, Herbert Augustine
Bullard, Alvan Henry
Burby, Lawrence Walter
Barsley, Harold Barrows
Carver, John Stuart
Clark, Norman Russell
Cobb, Joseph Boyd
Cole, Arlin Lower
Cole, Flora Atwood
Coleman, Isaac
Cooper, Everett Hanson
Cory, Harold
Covill, Joseph Warren
Cristman, Clyde Edward
Culley, Frank Hamilton
Curtis, Harold William
Daniel, Edward Stephen Coen
Dayton, James Wilson
Dooley, Thomas Patrick

Drury, Lewis Floyd
Edminster, Albert Franklin
Eisenhaure, John Louis
Ellis, Benjamin Ward
Ells, Gordon Waterman
Fay, Robert Sedgwick
Forbush, Wallace Clifford
French, James Dudley
Gaskill, Ralph Hicks
Gore, Harold Martin
Greenleaf, George Freeman
Griggs, Frederick David
Harris, Burton Adams
Hasey, Willard Harrison
Hatch, Herbert Tilden
Headle, Herbert Wallace
Headle, Marshall
Holden, James Loomis
Howe, Glover Albridge
Howe, Ralph Wesley
Huntington, Samuel Percy
Hutchings, Herbert Colby
Hyland, Harold Wilson
Jones, Harold Frederic
Jordan, Simon Miller
Kelley, Albert Joseph
Kelley, Bernard Jenkins
Kenney, Frederick Alfred
Larsen, Nils Paul
Lesure, John Warren Thomas
Little, Willard Stone
Lowry, Quincy Shaw
Lyon, Harold
Macone, Joseph Augustine
Mallett, George Alfred
Matz, Julius
Mayer, John Lawrence
McDougall, Allister Francis
Moir, William Stuart
Murray, Joseph Wilbur
Neal, Ralph Thomas
Nichols, Norman Joseph
O'Brien, James Leo
Packard, Clyde Monroe
Pease, Lester Newton
Pillsbury, Joseph James
Post, George Atwell
Roehrs, Herman Theodore
Samson, Stuart Dodds
Selden, John Lincoln
Serex, Paul, Jr.
Sheehan, Dennis Anthony
Shute, Carl August
Streeter, Charles Marsh
Thayer, Clark Leonard
Tucker, Waldo Guy
Van Zwalowenburg, Meyer Herman
Walker, Charles Dexter
Whitney, Francis Wellington
Zabriskie, George, 2nd

It was
Voted: To leave to Mr. Hosmer, Mr. Kenney and Professor Lewis the settlement of Mr. Coleman's account
Acting President Lewis stated that Doctor B. N. Gates and Professor E. A. White had received

offers of other positions at a substantial increase of salary. After discussion it was

Voted: To lay this matter on the table.

It was

Voted: That a special meeting of the Trustees be held at Amherst, October 1, 1913.

Adjourned.

Respectfully submitted,

Winfield Wilcox

Secretary

1913

Special Meeting III.

Hotel Bellevue, Boston, July 7, 1913, at 5 P. M.

The following notice was mailed to each Trustee :-

Boston, July 3, 1913.

To the Trustees:-

At the written request of five members there will be a meeting of the Board of Trustees of the Massachusetts Agricultural College at Hotel Bellevue, Boston, on Monday, July 7, at 5 o'clock P. M., for the purpose of considering the contemplated resignations of Professor E. A. White and Mr. Burton N. Gates, and for transacting any other business that may properly come before the meeting.

Very truly yours,
(Signed) Wilfrid Wheeler,
Secretary.

In accordance with the above notice the Trustees of the Massachusetts Agricultural College met at Hotel Bellevue, Boston, Monday, July 7, 1913, at 5 P. M.

Present:- Messrs. Howe, Bowker, Gleason, Garrett, Frost, Preston, Hoemer, Hewey, Snedden, Wilfrid Wheeler, and Acting President Lewis. Treasurer Kenney was also present.

The Secretary read the call for the meeting.

It was

Voted:- To approve the recommendation of the Committee on Horticulture that Prof. E. A. White's salary be increased to $3,000, to take effect September 1, 1913.

It was

Voted:- That the salary of Mr. B. N. Gates be increased to $2,100 (Making a total income of approximately $2,500), the same to take effect September 1, 1913.

It was

Voted:- That Doctor Gates be granted an assistant at a salary not to exceed $1,000.

It was

Voted:- That hereafter the college diploma should be written in English only.

It was

Voted:- That Prof. R. W. Neal be granted a leave of absence with pay during the first semester of the college year 1913-'14.

It was

Voted:- That the proposed major in the Division of Rural Social Science should be referred to the Committee on Course of Study and Faculty with power.

It was

Voted:- To confirm the appointment made by President Butterfield of Prof. W. H. Hurd as the representative of the College on the General Conference Committee to consider the suggestions in regard to agricultural education and organization as stated in President Butterfield's last report.

It was

Voted:- That Captain Martin's offer to act as commandant until Lieutenant Fleet should arrive be accepted and the appointment approved.

It was

Voted:- That Captain Martin be given a vote of thanks for his kindness and generosity.

Adjourned,

Respectfully submitted,

Wilfred Wheeler

Secretary.

Special Meeting IV.

President's Office, M.A.C., October 1, 1913, at 9.30 a.m.

The following notice was mailed to each Trustee:-

Boston, Sept. 22, 1913.

To the Trustees:-

By vote of the Board there will be a meeting of the Trustees of the Massachusetts Agricultural College at the President's Office, Amherst, Mass., on Wednesday, October 1, 1913, at 9.30 o'clock A. M.

Very truly yours,
(Signed) Wilfrid Wheeler,
Secretary.

In accordance with the above notice the Trustees of the Massachusetts Agricultural College met at the President's Office, M.A.C., Amherst, Mass., Wednesday, Oct. 1, 1913, at 9.30 a.m.

Present:- Messrs. Gleason, Bowditch, Bowker, Hewes, Ellis, Hoemer, O'Donnell, Preston, Wilfrid Wheeler, Pollard, and President Butterfield; Acting President Lewis was also present.

The Secretary read the call for the meeting.

The Secretary read the minutes of the last meeting of the Board of Trustees, and it was

Voted:- To approve the minutes as read.

It was

Voted:- To accept the report from the Committee on Course of Study and Faculty of the resignation of Professor Edward A. White as head of the Department of Floriculture.

On recommendation of the Committee on Course of Study and Faculty, it was

Voted:- That Acting President Lewis and Professor Foord be authorized to present the Trustees' Committee on Course of Study and Faculty a candidate for the head of a department of rural engineering, and that said committee be authorized to engage such a person at a salary not to exceed $2,500 a year, same to take effect December 1, 1913.

And further, that the sub-committee on apportionment be authorized to make such an apportionment for equipment and maintenance of such a department as may be necessary for the first year.

On recommendation of the Committee on Course of Study and Faculty, it was

Voted:- To authorize the employment of an instructor in dairying at a salary not to exceed $1200 per year, his services to begin approximately December 1, 1913.

It was

Voted:- To accept the report of the Committee on Course of Study and Faculty of the engagement of Mr. Frank N. Blanchard as instructor in zoology and geology at a salary of $1,050 per year, in accordance with authority granted by vote of the Trustees June 17, 1913.

On recommendation of the Committee on Course of Study and Faculty, it was

Voted:- That beginning September 1, 1913, Mr. R. G. Smith give full time as assistant in the department of botany at a salary of $1,080 per year.

On recommendation of the Committee of Study and Faculty, it was

Voted:- That Mr. E. J. Canning be employed as temporary instructor in floriculture at a salary of $200 per month, the same to take effect September 1, 1913.

Voted:- To accept the report of the Committee on Course of Study and Faculty of the engagement of Mr. John L. Byard as superintendent of the

apiary at a salary of $1,000 per year, in accordance with authority granted by vote of the Trustees July 7, 1913.

It was

Voted:- To accept the report of the Committee on Course of Study and Faculty of the appointment of Miss Bertha E. Christiansen, as assistant to the Dean, at a salary of $900, for one year, the same to take effect September 1, 1913.

On recommendation of the Committee on Course of Study and Faculty, it was

Voted:- To authorize the employment of a graduate assistant in rural sociology for one-half time at the rate of $420 per year, to take effect October 1, 1913.

Voted:- To accept the report of the Committee on Course of Study and Faculty that the changes in titles, as recommended to the Trustees June 17, 1913, have been approved to become effective September 1, 1913.

Voted:- To accept the report of the Committee on Course of Study and Faculty that the salary increases, as recommended to the Trustees June 17, 1913, by the Committee on Course of Study and Faculty, have been approved to take effect December 1, 1913.

Voted:- To accept the report of the Committee on Experiment Department that the increases in salaries for experiment station employees, as recommended to the Trustees June 17, 1913, have been approved to become effective September 1, 1913.

Consideration was given to the following recommendations from the Committee on Extension Service:

That the short courses be considered as a part of the regular teaching of the various departments and that the responsibility for the quality of instruction rest entirely with the department.

That all permanent equipment used in the teaching of short course students be furnished by the departments concerned.

That, for convenience of administration, the organization and development of short courses be placed in the hands of the Director of the Extension Service.

It was

Voted:- To refer the above recommendations for further consideration to the Committee on Extension Service with the suggestion that a conference be held with members of the faculty relative to the policies involved.

It was

Voted:- To accept the following report from the Director of the Extension Service: That Mr. Albert W. Woolitte, Superintendent of Fauna Demonstration Farm, who has been giving part time to extension service in Barnstable County, has resigned to take effect August 31, 1913.

And that Mr. Lawrence B. Boston has been employed in the same capacity as Mr. Woolitte with a salary of $400 per year, same to take effect October 1, 1913.

On recommendation of the Director of the Extension Service, it was

Voted:- To place the name of Mr. John T. Scheuerle, Secretary of the Hampden County Improvement League, on the pay-roll of the Extension Service with a salary of $1,000 per year, same to take effect July 1, 1913.

Voted:- To request the President to report at a future meeting of the Trustees his recommendation as to a method of official supervision of all publications issued by the institution.

On recommendation of the Committee on Buildings and Grounds, it was

Voted:- That in the opinion of the Trustees it is inexpedient to make the proposed exchange of a portion of the Louisa Baker estate for the Owen Farm. But that the Trustees consider it desirable for the college to own the Owen land if it can be purchased at a reasonable price.

On recommendation of the Committee on Buildings and Grounds, it was

Voted:- That the Trustees of the Massachusetts Agricultural College do hereby grant to the Town of Amherst the right to construct and forever maintain a sewer across certain lands in Amherst, title to which land stands in the name of John F. Dickinson, and which lands said Dickinson holds subject to the right of purchase by the Trustees of the Massachusetts Agricultural College.

Said Dickinson is hereby authorized to execute and deliver to said Town of Amherst a release, in consideration of one dollar, and the Treasurer of the Massachusetts Agricultural College is hereby authorized to execute and deliver such memorandum or document as may be required by said Dickinson for his protection.

On recommendation of the Committee on

Buildings and Grounds, it was

Voted:- That the college assume responsibility for the taxes and interest on the land at the south of the college property held for the college by Mr. Dickinson and Mr. Leonard.

The Trustees considered a recommendation from the Committee on Buildings and Grounds that the college petition the next legislature for an appropriation of $265,000 to be expended during the next two years for buildings and other additions at the college, and it was

Voted:- To refer to the Committees on Finance and Legislation the question of determining the appropriation to be asked from the next legislature.

On recommendation of the Committee on Buildings and Grounds, it was

Voted:- To authorize the Committee on Buildings and Grounds to secure tentative plans and estimates for the following buildings if in the judgment of the committee the cost involved in securing such plans and estimates be reasonable:

Chemical Laboratory,
Library,
Laboratory for Microbiology & Physics,

Drill Hall and Gymnasium,
Addition to Power Plant,
Addition to Greenhouse,
Breeding Pens for Poultry Plant,
Corn and Seed House,
Potting House.

It was

Voted:- That the Trustees approve the principle involved in the use of personally owned automobiles by officers of the institution for official travel; and to leave the details of arrangement for payment of such service to the Treasurer and Chairman of the Finance Committee.

On recommendation of the Committee on Finance, it was

Voted:- To authorize the Treasurer to inform the administrators of the Alford estate that in the opinion of the Trustees the provision of the bequest should be strictly carried out. And that the Trustees would prefer a cash settlement to an investment in a state other than Massachusetts.

It was

Voted:- To accept the following reports from the Committee on Finance:

Name.	Department.	Salary.	Successor.	Salary.
*Miss Helen V. Cockill,	Floriculture,	$630.	Miss Dorothy Smith,	$600
*Miss Ruth M. Hager,	Rur.Soc.Science,	720.	Miss Nell C. Milton,	540
*Miss Mary R. Kingsbury,	Poultry Husbandry,	660.	Miss Fay L. Milton,	600
Miss Virginia Noble,	Dean's Office,	600.	- - - - - - - -	- -
Miss Stella H. Webb,	President's Office,	720.	- - - - - - - -	- -

*Vacancies filled by the approval of the Acting President.

Clerks for new positions in the institution:

Miss Clarissa C. Babcock, Clerk in the Library, Salary $600.

Miss Esther L. Houghton, Clerk who shall give one-half time to the director of the graduate school and one-half time in the Division of Agriculture, Salary $600.

Miss Rebecca L. Mellor, Clerk, who shall give one-half time to the Division of the Humanities, and provide for full time in the Chemical Department of the college. Salary $600.

It was

Voted:- That the regular apportionment for 1913-14 be made by a Committee consisting of the Acting President, the Treasurer and the Chairman of the Committee on Finance.

It was

Voted:- That the following delegates be appointed to represent the institution at the annual meeting of the Association of American Agricultural Colleges and Experiment Stations to be held

at Washington, D. C., November 12-14, 1913. The expenses of college employees to be paid by the college. As representing the Trustees: Mr. Geo. P. O'Donnell; as representing the college: Acting President E. M. Lewis, Professor R. J. Sprague; as representing the experiment station, Director Wm. P. Brooks, Vice Director J. B. Lindsey; as representing the extension service, Director W. R. Hart, Assistant Director Ernest R. Waid.

It was

Voted:- That Professor W. R. Clark be appointed a delegate to the National Conservation Congress to be held in Washington, D. C. in November 1913. That a delegate be sent to the meeting of the American Pomological Society. That Director Charles E. Marshall be appointed a delegate to the dedication of the graduate school at Princeton.

It was

Voted:- That the President be authorized to arrange for permanent annual lectureships at the college; the subjects, expenses and personnel to be approved by the Trustees' Committee on Course of Study and Faculty.

That there be established immediately a lectureship on world politics, and that R. L. Bridgman be invited to give the first series under such arrangements as will be completed by the

Acting President and the Chairman of the Trustees' Committee on Course of Study and Faculty.

Voted:- That the Committee on Experiment Department consider the use of the $5,000 increase in Experiment Station funds to become available December 1, 1913, and report to the Board of Trustees at the next meeting.

Mr. Marshall appeared before the Board of Trustees and explained the proposed organization of the graduate school, and other questions connected with the administration of the same.

It was

Voted:- To authorize the Acting President, the Treasurer and Mr. Marshall to rent and equip rooms in the village of Amherst, if ~~the~~ to them it seems advisable, for research work in microbiology.

Voted:- To refer the question of fees to be charged graduate students to the Committee on Finance.

Voted:- To authorize the Acting President and Director Marshall to put in operation for the present college year the proposed plans for the organization of graduate school, the understanding being that a final recommendation

for the permanent organization of the school will be presented to the Trustees at a subsequent date.

Voted: That the President and Director of Extension Service be authorized to employ as soon as funds are available an extension instructor in agricultural economics whose function shall be to do extension work along the lines of agricultural business cooperation.

Voted: To adjourn subject to the call of the Acting President and the Chairman of the Board of Trustees.

Adjourned,

Respectfully submitted,

Winfield W. Powell

Secretary.

Annual Meeting, 1914.

Room 439 State House, Boston, January 9, 1914, at 9.30 a.m.

The following notice was mailed to each Trustee:-

Boston, Mass., Jan. 2, 1914.

To the Trustees:-

The Annual Meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the State Board of Agriculture, 136 State House, Boston, Mass., on Friday, January 9, 1914, at 9.30 o'clock, A. M.

Very truly yours,
(Signed) Wilfrid Wheeler,
Secretary.

In accordance with the above notice the Trustees of the Massachusetts Agricultural College met at Room 439 State House, instead of 136, on Friday, January 9, 1914, at 9.30 o'clock, A. M.

Present:- Messrs. Preston, Hewey, Bowker, Ellis, Ward, Howe, Bowditch, William Wheeler, Pollard, Gleason, Gerrett, Frost, Hosmer, Wilfrid Wheeler and O'Donnell, and Acting President Lewis; Mr. Kenney was also present.

The Secretary read the call for the meeting.

The Treasurer presented his report for the year ending November 29, 1913, and it was

Voted:- To accept and adopt his report, as submitted by the Acting President, as the annual report of the Trustees.

It was

Voted:- That the Trustees extend to Mr. R. L. Bridgman a vote of thanks for and appreciation of the series of lectures recently delivered by him at the college on the subject of "World Politics."

It was

Voted:- To accept and adopt the apportionment of college funds for the present fiscal year as presented.

On recommendation of the Trustees' Committee on Finance, it was

Voted:- That the following salary increase take effect as beginning December 1, 1913:

Name.	Present Salary.	Proposed Increase.	Proposed Salary.
H. J. Franklin,	$1800.	$200.	$2000.
A. I. Bourne,	1080.	120.	1200.
E. F. Gaskill,	1540.	140.	1680.
H. S. Haskins,	2000.	250.	2250.
S. T. Holland,	2000.	250.	2250.
F. W. Morse,	2000.	250.	2250.
J. E. Shaw,	1500.	300.	1800.
P. H. Smith,	1900.	100.	2000.
L. S. Walker,	1400.	100.	1500.

It was
Voted:- That Mr. Orton L. Clark be appointed assistant in botany in the Experiment Station at a salary of $1,200 per year, the same to take effect December 1, 1913.

It was
Voted:- To refer to the Finance Committee with power the following recommendations relative to salary increases to take effect July 1, 1914:

Name.	Present Salary.	Proposed Increase.	Proposed Salary.
C. L. Beals,	$ 960.	$120.	$1080.
J. P. Buckley,	960.	120.	1080.
W. S. Frost,	840.	120.	960.
J. T. Howard,	960.	60.	1020.
C. P. Jones,	960.	170.	1130.
J. B. Norton,	420.	60.	480.
A. W. Ruprecht,	960.	120.	1080.
G. H. Chapman,	1750.	50.	1800.
O. L. Clark,	1200.	300.	1500.

It was
Voted:- To defer action relative to the publication of the work now in preparation by Mr. Charles A. Fernald.

It was
Voted:- To approve the sum of $1,700 for the present fiscal year for publications of the Experiment Station.

It was
Voted:- To adopt with the exceptions indicated above the budget of the Experiment Station for the pres-

ent fiscal year as presented.

It was

Voted:- That the net apportionment for the Extension Service for the present fiscal year shall not exceed $47,320, that details of such apportionment shall be approved by the Committee on Finance, and that the expenditures shall not exceed $47,320 without the authorization of the Committee on Finance.

It was

Voted:- That the Chair appoint a Committee of three to nominate the officers and Committees for the ensuing year.

The Chair appointed Mr. Bowker, Mr. Howe, and Mr. Preston as members of this Committee.

At 12:30 the Trustees adjourned for luncheon, and met again at 1:45 o'clock.

It was

Voted:- To lay on the table the recommendation relative to titles of Extension Service employees.

It was

Voted:- To reconsider the vote passed relative to the apportionment of Extension Service funds for the ensuing year, and to refer the apportionment to the Committees on Finance, and Cont-

sion Service with power.

It was

Voted:- To refer to the Committees on Finance and Extension Service with power the following recommendations:

1. That before new projects are undertaken or present work extended in the Extension Service, an adjustment of salary shall be made in cases where regular instructors of the college are doing extension work.

2. That from December 1, 1913, $500 of the salary of Treasurer Kenney be paid from funds of the Extension Service. (It was voted to be the sense of the Trustees that this transfer should be made if possible.)

3. The endorsement of the engagement of Miss Ethel H. Nash as Extension Instructor in Agricultural Education at a salary of $1000 per year, same to take effect January 1, 1914.

4. The endorsement of the engagement of Mr. R. H. Ferguson as Extension Professor of Agricultural Economics at a salary of $2,000 per year, same to take effect January 5, 1914.

5. The endorsement of the proposed plan of the Extension Service contributing at the rate of $1,000 per year

for one year to the work of the Farm Bureau of Worcester County.

6. That the Director print the biennial report of the Extension Service for the period ending December 31, 1913.

The Committee on nominations presented the following report, which was adopted:

Officers of the Corporation.

His Excellency Gov. David I. Walsh, of Clinton, President,
Chas. A. Gleason of New Braintree, Vice-President,
Wilfrid Wheeler of Concord, Secretary,
Fred C. Kenney of Amherst, Treasurer,
Chas. A. Gleason of New Braintree, Auditor.

Standing Committees of the Corporation.

Committee on Finance.

Chas. A. Gleason, Chr.,
Geo. H. Ellis,
Nathaniel S. Bowditch.
Arthur G. Pollard,
Charles E. Ward,
Frank A. Hoemer.

Committee on Course of Study & Faculty.

William Wheeler, Chr.,
William H. Bowker,
Elmer H. Howe
Davis R. Hewey,
David Snedden,
Frank A. Hoemer.
Geo. P. O'Donnell.

Committee on Farm.

Nathaniel J. Bowditch, Chr.,
Frank Gerrett.
Chas. A. Gleason,
Geo. H. Ellis.

Committee on Horticulture.

Harold L. Frost, Chr.,
Elmer R. Howe,
Davis R. Hewey,
Wilfrid Wheeler.

Committee on Experiment Department.

Chas. H. Preston Chr.,
Arthur G. Pollard,
Chas. E. Ward,
H. L. Frost.
Wilfrid Wheeler.

Committee on Buildings & Arrangement of Grounds.

Wm. H. Bowker, Chr.,
William Wheeler,
Chas. H. Preston,
Frank Gerrett,
Geo. P. O'Donnell.

Committee on Extension Service.

Elmer R. Howe, Chr.,
Geo. H. Ellis,
Chas. E. Ward,
Harold L. Frost,
Frank Gerrett,
Wilfrid Wheeler.

Committee on Legislation.

Chas. A. Gleason, Chr.,
Wm. H. Bowker,
William Wheeler,
Geo. P. O'Donnell.

It was
Voted:- That beginning with the present fiscal year the accounts of the section of beekeeping be kept independent.

It was
Voted:- To lay on the table the recommendation from the Finance Committee that the plan of inventory submitted by the Treasurer be adopted; and that the Treasurer be requested to send a further statement to each Trustee relative to the actual operation of the plan submitted.

It was
Voted:- To adopt as proposed the system of keeping a card catalog inventory of college property, and to provide for clerical work for the same.

It was
Voted:- That the head of the department of botany be authorized to employ a regular janitor for Clark Hall at a salary not to exceed $50 per month; and that in lieu of this arrangement no student labor shall be employed except for laboratory work.

It was
Voted:- To adopt the agreement between the town of Amherst and the College relative to sewers as approved and submitted by the Trustees' Committee on Buildings

and Grounds. (See contract in Treasurer's office.)

It was

Voted:- To refer the following recommendations from the Trustees' Committee on Buildings and Grounds to the Committees on Buildings and Grounds and Legislation with power.

That the incoming Legislature be petitioned to appropriate a sum of money sufficiently large to purchase the Graves' Forest Tract on Mount Tobey to be assigned to the Massachusetts Agricultural College as a forest laboratory or to be used as a state forest reservation under the management of the Massachusetts Agricultural College for instruction purposes.

On recommendation of the Trustees' Committee on Course of Study and Faculty, it was

Voted:- To appoint Mr. Arno H. Nehrling as Assistant Professor of Floriculture and Head of the Department of Floriculture, at a salary of $2,500, per year, same to take effect approximately February 1, 1914.

It was

Voted:- That employees of the Extension Service of the grade of instructor and above, be members of the faculty without voting power.

It was

Voted:- That an instructor in dairying be employed at a salary of $1,600 per year, the appointment to be made

subject to the approval of the Committee on Course of Study and Faculty.

It was

Voted:- That the major in Rural Social Science be adopted as submitted.

It was

Voted:- That beginning February 1, 1914 the salary of Mr. B. C. Georgia, Instructor in Market Gardening, be at the rate of $1,200 per year.

On recommendation of the Trustees' Committee on Finance, it was

Voted:- That an option be secured on a certain parcel of land near the Hadley line and adjoining the property now owned by the college.

On recommendation of the Trustees' Committee on Experiment Department, it was

Voted:- That the President and Director of the Experiment Station be authorized to prepare a bill for presentation to the next legislature providing for such change in the method of the publication of experiment station bulletins as will conform to the plan of publication endorsed by the Association of American Agricultural Colleges and Experiment Stations.

It was

Voted:- That pending further recommendation by President Butterfield, all publications bearing the name of the Massachusetts Agricultural College, including the Experiment Station and the Extension Service, shall be approved by the President of the College before being printed.

It was

Voted:- That a uniform letter head be adopted for all departments and divisions of the institution including the Experiment Station and the Extension Service, and that the Treasurer, with the advice of Mr. Ellis be authorized to proceed with the inauguration of such a system.

It was

Voted:- To refer to the Trustees' Committee on Finance with power the recommendation from the Committee on Experiment Department that $200 per year be allowed the Director for Travel in connection with his official duties.

It was

Voted:- That all matters involving the finances of the institution shall be passed on by the Trustees' Committee on Finance.

It was

Voted:- That in 1917 the college celebrate the fiftieth

anniversary of its opening.

It was

Voted:- That the Experiment Station be authorized to transfer the supervision of cow testing to the department of animal husbandry of the college as soon as the head of this department can make the necessary arrangements.

Mr. Hoemer presented a letter from Captain Martin relative to the advisability of the student cadets becoming members of the state militia, and it was

Voted:- To refer this question to Mr. O'Donnell and Mr. Hoemer for further study.

It was

Voted:- To leave the question of titles to be assigned to clerical employees of the institution to a Committee consisting of the Acting President, Mr. Hoemer and Mr. O'Donnell with power.

Adjourned,

Respectfully submitted,

[illegible]

Secretary.

— 1914 —

Minutes of the Semi-Annual Meeting of the Trustees.

Amherst, Mass., June 16, 1914.

The Semi-Annual Meeting of the Trustees of the Massachusetts Agricultural College was held this day at the office of the President, in accordance with the following call:-

Boston, June 9, 1914.

Dear Sir:-

The Semi-Annual Meeting of the Trustees of the Massachusetts Agricultural College will be held at the office of the President, at Amherst, on Tuesday, June 16, 1914, at 9 o'clock, A. M.

Very truly yours,

(Signed) Wilfrid Wheeler,
Secretary, Trustees, M. A. C.

Present:- Messrs. Bowker, Frost, Gleason, Gerrett, Howe, Pollard, Hosmer, President Butterfield, and Secretary Wheeler.

The Secretary read the call of the meeting and it was

Voted:- To omit the reading of the minutes of the last meeting.

It was

Moved, by President Butterfield, degrees be conferred upon the members of the Class of 1914 recommended by the Faculty of the College, provided, however, that the men had paid their bills and conformed to the usual regulations imposed by the Trustees.

Action on this matter was deferred until 12 o'clock, M., in order that a few delinquents might be given time to pay up.

At 12 o'clock, M., the matter was reopened, and the President was authorized to confer degrees on the following candidates:- Doctor of Philosophy: Joseph Henry Merrill, Marcus Thos. Sinulyan, and Frank Thomas Lincoln: Degree of Master of Science: Arthur John Ackerman, George Scott Fowler, John Coghlan Huteon, James Francis Martin, Harry Alfred Noyes, Ralph Robinson Parker, Rudolf William Ruprecht, and Daniel Gordon Tower: Degree of Bachelor of Science: Abbott, Leslie Elmer, Carl Murdough Allen, Warren Sears Baker, Harold Cotting Black, Chester Story Bokelund, John Watling Bradley, Ralph Stanley Bragg, Harold William Brewer, Arthur Winslow Brooks, Harry Hunlap Brown, Melville Bradford Calvert, Malcolm David Campbell, Edward Wheeler Christie, George Clarence Churchill, Ernest Samuel Clark, Jr., Harold Johnson Clay, Frank Jackson Clegg, David Augustus Coleman, Lloyd Garrison Davies, Ralph Edward Davis, William Dehmun Davis, Newton Howard Dearing, Evans King Dexter, Erwing Walker Dunbar,

Almon Morley Edgerton, Edward Clinton Edwards,
Harold Lockwood Eldridge, Stuart Brooks Foster,
Stanley Barron Freeborn, Samuel Leavitt Freedman,
Carl Raymond Frye, George Fuller, Harold Frederick
Hadfield, Ralph Ellis Handy, Rodney Wells Harris,
Edward Leonard Hazen, Emory Blodgett Hebard,
Frederick Heffron, Chas. Chase Hill, Lawrence Jager Hogg,
Lewis Phillips Howard, John Gouverneur Hutchinson,
Earl Morris Ingham, Loring Humphrey Jacobs,
Hettmar Kentworth Jones, Richard Fowler Leete,
Henry Walter Levine, Murray Ranforth Lincoln, Hoyt Kennis
Lucas, Arthur Robert Lundgren, Joseph Major,
Frank Eugene Marsh, Frederick Grover Merkle,
Harold Ivory Morrison, Harold John Morse,
Lester Ward Needham, Tell William Nicolet,
Theodore Arthur Nicolet, Harry Nissen, Leslie Howard Norton,
Raymond Edson Nute, Daniel William O'Brien,
John Thomas Oertel, Ervine Franklin Parker,
Roland Alfred Payne, John Houbleday Pellett,
Chester Harry Peters, Peveril Oscar Peterson,
Bennett Allen Porter, Richard Henry Powers,
Frederick William Read, Geo. Alexander Reid,
Walter Edwin Rosebrooks, Alden Hesseltine Russell,
Gabriel Wm. Arthur Sahr, Joel Powers Sherman,
Francis Willard Small, Leon Edgar Smith,
Leone Ernest Smith, Arthur Eben Stevens,
Sarah Josephine Strange, Munroe Gifford Tarbell,
Arthur Wright Taylor, Leland Hart Taylor,
Arthur Searle Thurston, Alfred Leigh Tower,
Arthur Sommerville Tupper, Ernest Franklin Upton,
Nathaniel Kennard Walker, Raymond Philip Walker,
Raymond Winslow Warner,

(Awarded State Teachers Certificates, Leslie Elmer Abbott, Alfred Leigh Power.)
Louis Armstrong Webster, Arthur George Weigel, Chester Eaton Wheeler, Burton Clark Whidden, Charles Warren Whippen, John Govan Wing, and Henry Joseph Wood.

On motion of President Butterfield it was

Voted:- To accept the report of the Experiment Station Committee relative to the acceptance of the assignment of the patent of Mr. Geo. E. Stone, which assignment has been accepted and recorded.

It was further

Voted:- That the bill of $40, in connection with the acquisition of the patent of Mr. Stone's spray nozzle be paid.

It was

Voted:- To refer to the Committee on Buildings & Grounds, for investigation & reporting at the next meeting, the statement by Pres. Butterfield, from Mr. Homer Whitmarsh regarding the sale of house & lot, suggesting the desirability of its use as a hospital.

It was

Voted:- To accept the recommendation that the Treasurer be authorized to employ an engineer to advise as to needed additions for the heating plant and equipment, & to secure the architects' plans & builders' specifications for an addition to the power plant if found necessary, & have the same ready for consideration for the Trustees not later than October 1, 1914.

It was further

Voted:- To accept the recommendation that the Treas. be authorized to engage an architect to prepare plans & specifications for a building to house the Departments of Microbiology & Physics; these plans to be based on the tentative plans presented by Prof. Marshall & Prof. Hasbrouck, & to be ready for the

consideration of the Trustees not later than Oct. 1, 1914

On recommendation of Pres. Butterfield, it was

Voted:- To ratify the agreement with the U.S.H.A., & to accept the offer of a competent man for demonstration work on hog Cholera.

It was

Voted:- To approve the appointment of Benj. W. Ellis, of the Class of 1913, M.A.C., as Instructor in Farm Demonstration, to do cooperative demonstration work in farm management & field studies, at a salary of $1400 & travel; one-half of Mr. Ellis' salary & travel to come from Lever Bill appropriations; the other half from Cooperative Demonstration Funds provided by the U.S.H.A., in a bill now before Congress. The appointment of Mr. Ellis to take effect when the present bill passes Congress. Mr. Ellis is to take a trip of one month with Mr. Rice through the West; the month to count as his vacation for the 1st year's work - he agreeing to sign a written agreement to the effect that, should he not remain with the College throughout the year he will forfeit the month's salary.

It was

Voted:- To approve the appointment of Miss Harriet Julia Hopkins, 302 No. Carson St., Cherryvale Kansas as Extension Instructor in Home Economics, under the Lever Bill appropriation, at a salary of $1,200.

It was

Voted:- That the Pres. be authorized to extend an official invitation to the Assoc. of Am. Agr'l Colleges & Exp'l Stations to hold the Graduate School of Agriculture at the Mass. Agr'l College in the summer of 1916.

On recommendation of Pres. Butterfield, it was

Voted:- That the election of Mr. Loyal F. Payne, as Instructor in Poultry Husbandry at a salary of $1,500 per year, take effect September 1, 1914.

It was

Voted:- That Mr. J. B. Lindsey be granted a leave of absence with pay from date until Sept. 1, 1914, in accordance with the advice of his physician, & that the question of extension of this leave of absence be left with the Pres. with power.

It was further

Voted:- That during the absence of Mr. Lindsey Mr. F. W. Morse serve as Vice Director of the Experiment Station.

It was

Voted:- That Prof. John C. Graham be made a member of the Experiment Station Staff without salary but with the title of Head of the Dept. of Poultry Husbandry.

On motion of Mr. Frost, it was

Voted:- To accept the recommendation that the Trustees accept the plans of the agr'l building as presented and approved by the Building Committee.

It was

Voted:- To accept the report of Pres. Butterfield of the acceptance by Mr. C. L. Gunness of the headship of the Department of Rural Engineering.

It was

Voted:- To defer final action on salary increase until a special meeting of the Trustees may be held in July.

It was

Voted:- To accept the resignation of Mr. A. G. Brown as Instructor in Poultry Husbandry in the Massachusetts Agricultural College, to take effect September 1, 1914.

It was

Voted:- To request the Committee on Experiment Department to present at an early date their recommendations relative to the policy to be followed by the college in the

acceptance of patents.

It was

Voted:- That a special meeting of the Trustees be held at 8.30 o'clock, A. M., on July 23, 1914, at the office of the President, and that previously, on July 22, there shall be a meeting of the Committee on Study and Faculty at noon, and on the same date, a meeting of the Committee on Finance, at 6 o'clock, P. M.

Meeting adjourned at 1.45 o'clock, P. M. to look over the site of the new agricultural building.

Respectfully submitted,

Winfield Wheeler.
Secretary.